Ultra-Low Temperature (ULT) Freezer Rebate Request Form

This form is to be used to request transfer of rebate funds from Facilities Services for purchase of a new Stirling Ultracold ULT Freezer. Submit completed form to Erika Weliczko, Energy Manager, emw3@case.edu

Preapproval #: ___________________________  PI Name: ___________________________

PO# issued: ___________________________  CASE ID: ___________________________

Date issued: ___________________________  Speedtype: ___________________________

Date received: ___________________________  Contact person: ___________________________

Date paid: ___________________________  CASE ID: ___________________________

CWRU Tag #: ___________________________  Building: ___________________________

Model #: ___________________________  (freezer location)

Serial #: ___________________________  Room #: ___________________________

(freezer location)

FOR REPLACEMENTS:

Disposal Work Order #: ___________________________

WO Completion Date: ___________________________

ATTACHMENTS
Please provide the following as attachments:

○ Proof of delivery.

○ Purchase order issued.

○ Change in Status Form submittal confirmation (for replacements).

APPROVAL:

Facilities Services

Inspection Date ___________________________

(Circle one)

Transfer Funds

Signature ___________________________

Name/ Date: ___________________________

INCOMPLETE

Finance Office

Funds Transfer Date ___________________________

Signature ___________________________

Name/ Date: ___________________________

Questions? Contact Erika Weliczko, Energy Manager, emw3, 368-1935