CWRU WRITING PROGRAMS ORIENTATION SCHEDULE
AUGUST 2009

For more information about the Writing Programs, please visit: http://www.case.edu/writing. Please note: the Writing@Case site will be undergoing revisions throughout the summer and continuing into the fall semester. If you have questions, comments or concerns, please contact Kim Emmons (kimberly.emmons@case.edu) or Danny Anderson (daniel.p.anderson@case.edu).

For SAGES Writing Instructors: If you have not already done so, please arrange to meet with your SAGES Faculty collaborator(s) before the start of the new semester to discuss your collaboration.

Schedules and teaching assignments are available online (http://www.case.edu/writing) in the right-hand column under “Scheduling – Next Term (Fall 2009).” The first page lists English Graduate Student schedules, the second lists SAGES pairings (organized by each Writing Instructor – more details on class meeting times, etc. are available on the Schedule of Classes).

Monday, August 17 – Orientations for Graduate Student Writing Instructors

10:00 a.m. – 12:00 p.m. New English Graduate Student Welcome & Program Orientation w/ Prof. Christopher Flint (Guilford 223)

1:30 pm. – 2:30 pm. SAGES & English Writing Programs Graduate Student Orientation & Welcome (Guilford 323)
   For all graduate student writing instructors (English & Other departments)

2:30 p.m. – 3:30 p.m. English Writing Programs Curriculum Meeting (Guilford 323)
   For all English graduate student TAs not teaching English 398 in Fall 2009. Agenda includes overview of teaching roles, course offerings, etc. TAs assigned to teach any 100-level English course(s) in Fall 2009 (ENGL 181, 183, 148, 150) should bring a copy of their draft syllabus for Prof. Emmons.

   OR

   English 398 Orientation & Staff Meeting (Guilford 223)
   For all English TAs assigned to teach English 398 in Fall 2009.

3:30 p.m. – 4:00 p.m. Teaching Literature & Writing (Guilford 323)
   For all English department graduate student TAs. Agenda includes an overview of teaching opportunities at the 200-level and a discussion of teaching literature and writing. TAs assigned to teach any 200-level English course(s) in Fall 2009 should bring a copy of their draft syllabus for Prof. Emmons.
Tuesday, August 18 – Case New TA Program & Writing Programs Orientation (Everyone)

8:30 a.m. – 2:00 p.m.  New TA Orientation (Case Requirement for all new TAs)
http://studentaffairs.case.edu/education/tatraining/

2:00 p.m. – 4:00 p.m.  Writing Programs Welcome & Annual Report – Clark 309
For all writing instructors (graduate student, lecturer, and/or other) and SAGES Fellows – this meeting will include a report from the Portfolio Reading committee and other milestones for the year.

Wednesday, August 19 – Grad Studies Orientation & Individual meetings

8:00 a.m. – 12:00 p.m.  CWRU School of Graduate Studies New Student Orientation

Afternoon  Individual meetings with program faculty (more information and sign-ups to be announced on Monday & Tuesday).

Thursday, August 20 – New WRC Consultant Orientation

1:00 p.m. – 4:00 p.m.  New WRC Consultant Orientation – Guilford 223
For WRC consultants (graduate student & lecturer) who have not previously worked in the Case WRC. Agenda includes overview of tutoring practices, policies, and software training.

Friday, August 21 – Lecturers Orientation & WRC All Staff Meeting

2:00 p.m. – 3:00 pm.  Writing Lecturers Welcome & Orientation – Guilford 223
For all non-graduate student writing instructors (new and returning).

3:00 p.m. – 4:00 p.m.  Writing Resource Center All Staff Meeting – Guilford 223
For all writing instructors who will be offering hours in the WRC in the fall semester.

4:00 p.m. – whenever  English Department Welcome Back Picnic – Guilford Lawn/Parlor
For English department graduate students, Lecturers, and SAGES Fellows attached to the department.

Monday, August 24

8:30 a.m.  Classes Begin!

Please See Next Page for Additional Important Meeting Dates!!
Mark Your Calendars

More information will be forthcoming, but please note in your calendars the following staff meetings and Pedagogy Seminars.

Staff Meetings – Fridays, 12:30 p.m. – 1:45 p.m. (Guilford 323)
Required of Groups Listed

- Friday, September 11: English 398 Staff Meeting
- Friday, September 25: WRC Staff Meeting
- Friday, October 9: ENGL/SAGES Lecturer Staff Meeting
- Friday, October 23: English 398 Staff Meeting
- Friday, November 6: WRC Staff Meeting
- Friday, November 20: Graduate Student Writing Instructor Staff Meeting
- Friday, December 4: All Staff Meeting

Workshops (Guilford 323)
All are welcome to attend; the Nov. 20 workshop will discuss procedures for English graduate students who wish to propose undergraduate courses in their specialty areas.

- Thursday, October 15, 11:30-1:00 “Working Effectively with ESL Resources”
- Friday, November 13, 12:30-1:45 “Designing & Proposing 200-Level Courses”

Pedagogy Seminars – Tuesdays, 11:30 a.m. – 1:00 p.m. (Guilford 323)
Required of All New Lecturers, New Graduate Student Writing Instructors, Mentor TAs (Others Welcome)

- Tuesday, August 25: “Designing Tutoring Sessions”
- Tuesday, September 1: “Designing ESL Tutoring Sessions”
- Tuesday, September 8: “Responding to ESL Texts”
- Tuesday, September 15: “Reading for Writing”
- Tuesday, September 22: “Building Writing Skills”
- Tuesday, September 29: “Assignment Design”
- Tuesday, October 6: “Assignment Sequencing”
- Tuesday, October 13: “Responding to Student Writing”
- Tuesday, October 27: “Collaborative Exercises”

New Lecturers excused after 10/27/09; All New Graduate Student Writing Instructors & Mentor TAs Complete the Series.

- Tuesday, November 3: “Entering the Classroom for the First Time”
- Tuesday, November 10: Practicum Lessons (Video-Taping & Discussion)
- Tuesday, November 17: Practicum Lessons (Video-Taping & Discussion)
- Tuesday, November 24: Practicum Lessons (Video-Taping & Discussion)
- Tuesday, December 1: Practicum Lessons (Video-Taping & Discussion)

First/Final Fridays – 4:00 p.m. – 6:00 p.m. (or later)
Meet at the Barking Spider (11310 Juniper Rd., in the alley behind Sergio’s) for a chance to relax, recuperate, and chat about teaching and writing.

- Friday, August 28
- Friday, October 2
- Friday, November 6
- Friday, December 4