Notice of Nondiscriminatory Policy as to Students
Case Western Reserve University admits students of any race, religion, age, sex, color, disability, sexual orientation, and national or ethnic origin to all the rights and privileges, programs, and activities generally accorded or made available to students at the University. It does not discriminate on the basis of race, religion, age, sex, color, disability, sexual orientation, or national or ethnic origin in administering its educational policies, admission policies, employment, promotion and compensation policies, scholarship and loan programs, and athletic or other University-administered programs.
The School of Graduate Studies

The School of Graduate Studies is the unit through which Case Western Reserve University offers graduate programs in the humanities and social sciences, biological and physical sciences, engineering, and selected disciplines related to professional fields. These programs lead to the degrees of Master of Arts, Master of Fine Arts (theater and dance), Master of Science, Master of Public Health, Doctor of Musical Arts, and Doctor of Philosophy. Several programs offered jointly with the professional schools and local affiliated institutions lead to dual degrees such as M.A./J.D., M.A./M.S.N., M.S.S.A./Ph.D, M.D./Ph.D., M.A./Ph.D., M.A./M.D., M.S./M.D.

The School of Graduate Studies, overseeing university-wide standards of quality in admission and performance, presently awards graduate degrees in 70 basic disciplines with Ph.D. programs and 15 others in which the highest degree is the M.A., M.F.A., or M.S. The School of Graduate Studies invites applications from students who have, or will have received by the time of enrollment, a baccalaureate or higher degree granted by a college or university of recognized standing. Such applications are examined with regard to the student’s breadth of general education, preparation for graduate work in the proposed subject of study, and expectation of scholarly attainment.

Admission to graduate study at Case Western Reserve University is determined by the individual programs and departments, and is approved by the Dean of Graduate Studies. Applicants should contact the specific department or program to obtain information and application materials. All material submitted becomes the property of the School of Graduate Studies and will not be returned. Requests should be addressed to: (program or department), Case Western Reserve University, (building address- see following list), 10900 Euclid Ave., Cleveland, Ohio 44106. The graduate programs of study at Case and relevant contact information are listed below.

HUMANITIES AND SOCIAL SCIENCES

ANTHROPOLOGY
Mather Memorial, Room 238
Phone: 216-368-2264
Fax: 216-368-5334
http://www.cwru.edu/artsci/anth/anth.html
Degrees: M.A., Ph.D.
Programs: Anthropology, Medical Anthropology
Combined Programs: M.D./Ph.D.; M.S.N./M.A.; M.P.H./MA, Ph.D.

ART EDUCATION
2215 Adelbert
Phone: 216-368-2714
Fax: 216-368-2715
http://www.cwru.edu/artsci/artedu/index.html
Degree: M.A.

ART HISTORY AND ART
Mather House, Room 108
Phone: 216-368-4118
Fax: 216-368-4681
http://www.cwru.edu/artsci/arth/arth.html
Degrees: M.A., Ph.D.
Programs: Art History, Art History and Museum Studies

COMMUNICATION SCIENCES
Cleveland Hearing and Speech Center 410
Phone: 216-368-2470
Fax: 216-368-6078
http://www.cwru.edu/artsci/cosi/cosi.html
Degrees: M.A., Ph.D.

ENGLISH
Guilford House, Room 201
Phone: 216-368-2340
Fax: 216-368-4367
http://www.cwru.edu/artsci/engl/engl.html
Degrees: M.A., Ph.D.

HISTORY
Mather House, Room 106
Phone: 216-368-2625
Fax: 216-368-4681
http://www.cwru.edu/artsci/hstv/hyst.html
Degrees: M.A., Ph.D.
Programs: History, History of Science, Technology, Environment and Medicine, Social History and Policy
Combined Programs: M.A./J.D.

MODERN LANGUAGES AND LITERATURES
Guilford House, Room 201
Phone: 216-368-3071
Fax: 216-368-2216
http://www.cwru.edu/artsci/modlang/modlang.html
Degree: M.A.
Programs: French, Spanish
Combined Program: Comparative Literature (French/English)

MUSIC
Haydn Hall, Room 201
Phone: 216-368-2400
Fax: 216-368-6557
http://www.cwru.edu/artsci/musc/musc.html
Degrees: M.A., Ph.D., D.M.A.
Programs: Music Education, Music History, Early Music, Musicology
Combined Program: M.A./M.M.O.

POLITICAL SCIENCE
Mather House, Room 111
Phone: 216-368-2424
Fax: 216-368-4681
http://www.cwru.edu/artsci/polsci/polsci.html
Degrees: M.A., Ph.D.

PSYCHOLOGY
Mather Memorial, Room 109
Phone: 216-368-2686
Fax: 216-368-4891
http://www.cwru.edu/artsci/pscl/index.html
Degree: Ph.D.
Programs: Clinical (adult), Clinical (child), Experimental, Mental Retardation Research Psychology

SOCIOLOGY
Mather Memorial, Room 226
Phone: 216-368-2700
Fax: 216-368-2676
http://www.cwru.edu/artsci/soci/soci.html
Degree: Ph.D.
Programs: Aging and the Life Course, Medical Sociology, Sociology Methods

THEATER ARTS and DANCE
Theater
Eldred Hall
Phone: 216-368-4868
Fax: 216-368-5184
http://www.cwru.edu/artsci/thtr/thtr.html
Degree: M.F.A.
Dance
Mather Dance Center
Phone: 216-368-2854
http://dance.cwru.edu

SCIENCES

ASTRONOMY
A.W. Smith Building, Room 422
Phone: 216-368-3728
Fax: 216-368-5406
http://burro.astr.cwru.dept/index.html
Degrees: M.S., Ph.D.

BIOLOGY
Biological Building, DeGrace Hall, Room 206
Phone: 216-368-3556
Fax: 216-368-4672
http://www.cwru.edu/artsci/biol/biol.htm
Degrees: M.S., Ph.D.

CHEMISTRY
Clapp Hall, Room 204
Phone: 216-368-3621
Fax: 216-368-3006
http://www.cwru.edu/artsci/chem/chem.html
Degrees: M.S., Ph.D.

GEOLOGICAL SCIENCES
A.W. Smith Building, Room 112
Phone: 216-368-3690
Fax: 216-368-3691
http://www.cwru.edu/AuroraCGI/geol/geol.html
Degrees: M.S., Ph.D.
Computer Engineering and Science
Degrees: M.S., Ph.D.
Programs: Computer Engineering, Computing and Information Sciences

Systems and Control Engineering
Degrees: M.S., Ph.D.

MACROMOLECULAR SCIENCE
Kent Hale Smith Building, Room 320
Phone: 216-368-4166
Fax: 216-368-4202
http://k2.sc1.cwru.edu/cse/mac
Programs: Macromolecular Science, Polymer Science

MATERIALS SCIENCE AND ENGINEERING
White Building, Room 500
Phone: 216-368-4230
Fax: 216-368-3209
http://vulcan2.cwru.edu/
Programs: Materials Science

MECHANICAL AND AEROSPACE ENGINEERING
Glennan Building, Room 620
Phone: 216-368-5403
Fax: 216-368-3007
http://mael.cwru.edu/mae
Programs: Mechanical Engineering, Fluid and Thermal Engineering Science, Aerospace Engineering

BIOMEDICAL SCIENCES

ANATOMY
School of Medicine, Room W520
Phone: 216-368-2433
Fax: 216-368-8669
http://www.cwru.edu/med/anatomy
Programs: M.S. in Applied Anatomy, Ph.D. Emphasis on: Anatomy, Biological Anthropology, Cell Injury, Development and Pattern Formation
Combined Programs: M.D./M.S., M.D./Ph.D.

ANESTHESIOLOGY
2532 Lakeside Hospital Building
Phone: 216-844-7349
Fax: 216-844-3780
http://www.anesthesiaprogram.com
Degree: M.S.

BIOCHEMISTRY
School of Medicine, Room W427
Phone: 216-368-3334
Fax: 216-368-3419
http://www.cwru.edu/med/biochemistry/home.html
Programs: Biochemistry, Biochemical Research (M.S.), Molecular Virology
Combined Programs: M.D./Ph.D. (Apply through Medical Scientist Training Program)

DEPARTMENT OF BIOETHICS
School of Medicine, Room T402
Phone: 216-368-8718
Fax: 216-368-8713
http://www.cwru.edu/92412/med/bioethics/bioethics.html
Degree: M.A., Ph.D.
Programs: Bioethics

BIOMEDICAL SCIENCES TRAINING PROGRAM
School of Medicine, Room WG4
Phone: 216-368-3347
Fax: 216-368-0795
http://www.cwru.edu/med/BSTP/
Degree: Ph.D.
Programs: Anatomy, Biochemistry, Biology, Cell Biology, Developmental Biology, Environmental Health Sciences, Molecular Biology, Microbiology, Molecular Virology, Molecular and Cellular Basis of Disease and Immunology, Molecular, Developmental, and Human Genetics, Neurosciences, Neurosciences and Bioengineering, Nutritional Sciences, Pharmacological Sciences

CLINICAL RESEARCH SCHOLARS PROGRAM
Case Western Reserve University
MetroHealth Medical Center
Bell Greve 3-45
2500 MetroHealth Drive
Phone: 216-778-7508
Fax: 216-778-3240
http://mediswww.cwru.edu/CRSP

ENVIRONMENTAL HEALTH SCIENCES
School of Medicine, Room WG19
Phone: 216-368-5961
Fax: 216-368-3194
http://mediswww.meds.cwru.edu/dept/evhs/evhs.htm
Degrees: M.S., Ph.D.
Programs: Cancer Biology, Environmental Toxicology, Genetic Toxicology, Nutrition and Toxicology
The document contains information about various programs and departments at Case Western Reserve University, including:

- **Epidemiology and Biostatistics**
- **Neurosciences**
- **Nutrition**
- **Pathology**
- **Pharmacology**
- **Physiology and Biophysics**
- **Genetics**
- **Master of Public Health**
- **Medical Scientist Training Program**
- **Molecular Biology and Microbiology**
- **Professional Ph.D. Programs**
- **Management**
- **Operations**
- **Organizational Behavior**
- **Nursing**
- **Social Welfare**

Each section provides contact information, degrees offered, and program details. For example, the **Neurosciences** program offers a Ph.D. degree and includes combined programs such as M.D./Ph.D. (Applying through Medical Scientist Training Program). The **Professional Ph.D. Programs** section includes multiple fields like Management, Operations, and Organizational Behavior, each offering M.S. or Ph.D. degrees and combined programs like M.S.S.A./Ph.D.
Application Instructions and Information

Application forms may be obtained in three ways: 1) this booklet; 2) from the Graduate Studies World Wide Web site (http://www.cwru.edu/provost/gradstudies/) 3) Applications for selected programs can also be accessed on-line. (http://www.applyweb.com). All relevant forms can be accessed via the web.

Because deadlines for receipt of completed applications vary among departments and programs, please be certain to note the deadline(s) specified by the department to which you apply. The following deadlines are given only as a general guideline: March 1 for fall semester enrollment and November 1 for spring semester enrollment if you are applying for both admission and financial aid consideration. Otherwise, you must apply 30 days prior to the proposed date of enrollment (90 days when applying from outside the U.S.). Please check with the department to which you are applying for definite deadlines.

Application Procedure

Your application is comprised of the forms in this booklet and any other materials requested by the department or program. In addition to the materials required for each individual program, you must submit the following:

Part A Application Form

Complete both sides. Print or type.

Part B Application Form

Complete front side. Print or type.

Statement of Objectives

There is no specific form for the Statement of Objectives. You should create your own document and include “Statement of Objectives” as the heading. The statement should be one or two pages and should include your purpose in undertaking graduate work, and an explanation of your study and research interests as they relate to your undergraduate/graduate study and professional goals. Your complete name and the major field of study to which your application is being made should be included at the top of each page.

Academic Transcripts

You are required to identify all post-secondary educational institutions you have attended on your application form, and to submit an official transcript from each. The colleges or universities should mail original transcripts directly to you to be submitted, unopened, with the application. (If that is against the institution’s policy, the transcripts can be mailed directly to the program or department). If admitted while you are completing a degree, you must arrange to have the final transcript with degree posted sent directly to the School of Graduate Studies. Admission to the Graduate School is conditional on final certification of degrees awarded. Transcripts should only be sent to the Office of Graduate Studies if you have been conditionally admitted. Otherwise, send them to the department or program. All transcripts, or academic records, must be official documents. If not issued directly by the university as original documents, they should be notarized full-sized photocopies. Note to International Students: Documents in languages other than English must be accompanied by certified translations in English.

Letters of Recommendation

Three letters of recommendation must be submitted from those individuals sufficiently familiar with you, and who can assess your academic preparation, abilities and accomplishments. Letters should be from your most recent instructors in your proposed field of study. If you have been out of school for several years, one letter may be from your employer, supervisor or other person familiar with your most recent activities. Three recommendation forms and envelopes are provided in this application booklet. You should ask each person making a recommendation to enclose the recommendation form in the appropriate envelope, seal the envelope, sign it across the seal, and return it to you. If you don’t have a pre-printed envelope, a regular letter sized envelope will suffice as long as it is sealed with the signature across the seal. If the person making the recommendation prefers, a letter may be sent directly to the department or program. In this case you must make certain that the person making the recommendation has the correct program address.

Application Fee

A non-refundable application fee of $50 is required for each application submitted. Payment must be in U.S. dollars in the form of a check or money order payable to Case Western Reserve University. Applicants from outside the United States must remit the fee either by International Money Order or by a check drawn on a U.S. bank. If your fee is being paid by check from another person, your name must appear on the face of the check.

Test Scores

The institutional code for Case Western Reserve University is 1105. The Graduate School will forward all official score reports of standardized tests (GRE, TOEFL, etc.) to the program of interest. The department will inform you which standardized tests are required for your program. International students whose first language is not English must demonstrate English proficiency by taking the Test of English as a Foreign Language (TOEFL) and earn a minimum score of 550 if paper-based or 213 if computer-based. Some departments may require higher scores. International applicants cannot be admitted to full standing without receipt of an acceptable official TOEFL score.

Other Documentation

Some programs may require additional supporting information such as a list of publications, auditions, writing samples, or interviews.

International students must submit an affidavit of support indicating sufficient funds to cover the expenses for tuition and living expenses for one academic year. There is no specific form for the affidavit of support. Bank statements and other supporting financial documents are sufficient. For further information, please contact International Student Services, 210 Sears, telephone: (216) 368-2517, fax: (216) 368-4889 or e-mail: eeb2@case.edu.

Sending the Application

All application materials are to be assembled and sent in the enclosed envelope, and should be properly addressed to the appropriate department or program. Do not send to the Office of Graduate Studies. Do not submit application materials individually. Wait until you have all required materials (except those that are being sent directly) before sending. See program and department listings for the correct address. Completed and assembled applications should be mailed to: (Program or Department) Case Western Reserve University (Building address) 10900 Euclid Ave. Cleveland, Ohio 44106

To check on the status of your application, contact the program to which you have applied. If you are admitted to a program, you are admitted only for the term specified in the letter of admission. If you are unable to enroll in the semester for which you were initially admitted, you may request to postpone matriculation up to two academic semesters. In such cases, the department to which you have applied may accept or reject your request, and the terms of readmission may differ from the original offer. If a delay of more than two semesters is requested, your file must be reviewed and reevaluated by the department. If more than two years elapse since acceptance, you must reapply in the same manner as a new applicant. Because non-enrolled applicant files are only kept for a maximum of two years, all documentation will have to be resubmitted.

Financial Aid

Case has various forms of financial aid available to graduate students. Students interested in being considered for assistantships through their programs must indicate their interest by checking the appropriate box on the Part A Application Form. U.S. citizens can also apply for Federal financial aid and receive student loans. For information contact the Financial Aid Office, 417A Yost, telephone: (216) 368-4530.
PART A: DEPARTMENTAL APPLICATION FOR ADMISSION AND FINANCIAL AID
(Name must appear the same as on your passport)

NAME: ______________________________________________________________
          ____________________________________________________
          Last or Family Name  First  Middle

PERMANENT ADDRESS: (International students must provide address in country of citizenship.)
Street/Number _______________________________________________________
City __________________________ State/Country __________________________
Zip __________________________ Telephone (Home) ________________________
County (if Ohio resident) _____________________________________________

ADDRESS FOR ADMISSION MAILINGS (if different from Permanent Address):
_______________________________________________________________
_______________________________________________________________

This address is effective until what date?
________________________________________

E-MAIL ADDRESS: _________________________________________________
________________________________________

U.S. SOCIAL SECURITY NUMBER
_______________________________________________________________
________________________________________

DATE OF BIRTH: ______________________

GENDER: □ Male  □ Female

ETHNICITY: (optional information to be used for statistical purposes only)
□ Native American (Indian/Aleut) □ Asian □ Caucasian □ Hawaiian or other Pacific Islander
□ Black or African American □ Hispanic or Latino □ Other

CITIZENSHIP: (check appropriate boxes and complete relevant information)
□ I am a U.S. Citizen
□ I am not a U.S. Citizen □ I need a Student Visa. Country of Citizenship __________________________
□ I have a U.S. Permanent Resident Visa Alien Registration Number __________________________

Country of Birth __________________________ I am already in the U.S. and entered on ____________________ (date)

Visa Type □ F  □ J  □ Other __________________________ (specify) My I-94 expires on ____________________ (date)

FINANCIAL ASSISTANCE: □ I am  □ I am not applying for financial assistance from the university.

PROGRAM: I am applying to the graduate program in __________________

DEGREE: I am applying to the following degree program:  Field of Study __________________
□ J.D./M.D.  □ J.D./M.P.H.  □ M.D./M.P.H.  □ M.A./M.D.  □ M.S./M.D.  □ M.S.N./M.P.H.  □ M.D./Ph.D.

Please make certain that the degree sought is offered for your program of interest—See Back of Part B Application.

TERM: I am applying for the following term:
□ FALL (State Year) ______________________  □ SPRING (State Year) ______________________  □ SUMMER (State Year) ______________________

I plan to enroll as a □ Full-time  □ Part-time student.

Are you currently enrolled at Case Western Reserve University?  □ Yes  □ No

If yes, state what school or program __________________________

Are you applying for more than one program at Case?  □ Yes  □ No

Have you ever enrolled at Case Western Reserve University as a non-degree student  □ Yes  □ No

If yes, dates of enrollment __________________________

Rev. 11/03
TEST SCORES: I have taken or will take the following standardized tests

☐ GRE Subject __________________________________________ Score ______________________
  (Area)  (Date)

☐ GRE General __________________________________________ Score ______________________
  Verbal (Score)  Quantitative (Score)  Analytical Writing (Score)  Analytical Writing (Score)
  (Date)  (Earned prior to 10/1/02)

☐ Test of English as a Foreign Language (TOEFL)  Date ______________ Score ______________

☐ Other __________________________________________ Score ______________________
  (Date)

COLLEGES AND UNIVERSITIES ATTENDED (Enclose transcripts of all previous college work)

<table>
<thead>
<tr>
<th>University</th>
<th>Major Field</th>
<th>Degree Earned</th>
<th>Date of Degree</th>
<th>Grade Point Average</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

LETTERS OF RECOMMENDATION (Sealed letters from the following three persons are enclosed)

<table>
<thead>
<tr>
<th>Name</th>
<th>Title/Position</th>
<th>Institution/Organization</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

RELEVANT WORK EXPERIENCE

<table>
<thead>
<tr>
<th>Title of position or type of work</th>
<th>Name and address of employer</th>
<th>Dates of entering and leaving</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

I have a working knowledge of the following language(s): ______________________________________

I have also applied for admission to the following institutions:

<p>| |</p>
<table>
<thead>
<tr>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
</tbody>
</table>

I hereby certify that the information I have provided in this application is accurate and complete. I understand that the misrepresentation or omission of facts is sufficient cause for denial of admission or dismissal from the program if I am admitted.

Signature of Applicant __________________________________________ Date ______________________
School of Graduate Studies

Recommendation
This section to be completed by applicant

Statement concerning ________________________________________________________________

(Please Print) First Name of Applicant Middle Name Last or Family Name

who is applying for admission to the graduate program in ____________________________ Department

at the  □ Master’s level  □ Doctoral level.

The Family Educational Rights and Privacy Act of 1974 and its amendments provides students with the right to request in writing the opportunity to inspect and review their educational records. Students may, however, waive their right of access to recommendations. The choice of the applicant regarding this recommendation is to be indicated below. Failure to sign will constitute acceptance of limited access.

□ I do waive  □ I do not waive my right to inspect the contents of the following recommendation.

______________________________________________________________  _______________________________________
Applicant’s Signature  Date

This section to be completed by reference respondent:  (Note: Confidentiality of letters of recommendation cannot be guaranteed unless the applicant waives right of access.)

How long and in what capacity have you known the applicant? ________________________________________________________________

______________________________________________________________  _______________________________________
______________________________________________________________  _______________________________________

Please indicate (√) the applicant’s ability and professional competence in comparison with other individuals whom you have known at similar stages in their careers.

<table>
<thead>
<tr>
<th>General Knowledge</th>
<th>Exceptional Top 1%</th>
<th>Outstanding Upper 10%</th>
<th>Very Good Upper 15%</th>
<th>Above Average Upper 25%</th>
<th>Average Upper 50%</th>
<th>Below Average Lower 50%</th>
<th>Inadequate Opportunity to Observe</th>
</tr>
</thead>
<tbody>
<tr>
<td>Knowledge in chosen field</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Originality</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Emotional stability and maturity</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Motivation and seriousness of purpose</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ability to work with others</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Analytical skills</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Communication skills—written</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Communication skills—oral</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

If English is a second language for this applicant, please comment on the applicant’s ability to express himself/herself in written and spoken English. ________________________________________________________________

Please indicate your overall endorsement of the applicant:

□ Recommend highly  □ Recommend  □ Recommend with reservation

In addition to the answers provided above, the Dean of Graduate Studies would appreciate a statement from you on the reverse side appraising the applicant’s promise of success as a graduate student. If you wish, a separate letter may be used.

Name of Respondent: ____________________________________________ Position/Title________________________

(Please Print)

Address ____________________________________________________________ (Department) (Institution)

Date ___________________________ Signature __________________________

Please enclose this form and any accompanying letter in the envelope addressed to the applicant. Seal the envelope and write your signature across the envelope flap. Please notify the applicant if you choose to send your evaluation directly to the applicant’s department, Case Western Reserve University, Cleveland, Ohio 44106.
Recommendation
This section to be completed by applicant

Statement concerning ____________________________________________________________

(Please Print) First Name of Applicant   Middle Name   Last or Family Name

who is applying for admission to the graduate program in __________________________________________

at the □ Master’s level    □ Doctoral level.

The Family Educational Rights and Privacy Act of 1974 and its amendments provides students with the right to request in writing the opportunity to inspect and review their educational records. Students may, however, waive their right of access to recommendations. The choice of the applicant regarding this recommendation is to be indicated below. Failure to sign will constitute acceptance of limited access.

☐ I do waive    ☐ I do not waive my right to inspect the contents of the following recommendation.

_______________________________________________________________

Applicant’s Signature    ____________________________

Date

This section to be completed by reference respondent: (Note: Confidentiality of letters of recommendation cannot be guaranteed unless the applicant waives right of access.)

How long and in what capacity have you known the applicant? __________________________________________________________

Please indicate (√) the applicant’s ability and professional competence in comparison with other individuals whom you have known at similar stages in their careers.

<table>
<thead>
<tr>
<th></th>
<th>Exceptional Top 1%</th>
<th>Outstanding Upper 10%</th>
<th>Very Good Upper 15%</th>
<th>Above Average Upper 25%</th>
<th>Average Upper 50%</th>
<th>Below Average Lower 50%</th>
<th>Inadequate Opportunity to Observe</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Knowledge</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Knowledge in chosen field</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Originality</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Emotional stability and maturity</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Motivation and seriousness of purpose</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ability to work with others</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Analytical skills</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Communication skills—written</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Communication skills—oral</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

If English is a second language for this applicant, please comment on the applicant’s ability to express himself/herself in written and spoken English. __________________________________________________________

Please indicate your overall endorsement of the applicant:

☐ Recommend highly    ☐ Recommend    ☐ Recommend with reservation

In addition to the answers provided above, the Dean of Graduate Studies would appreciate a statement from you on the reverse side appraising the applicant’s promise of success as a graduate student. If you wish, a separate letter may be used.

Name of Respondent: __________________________________________________________

(Please Print) Position/Title ______________________________________________________

Address __________________________________________________________

(Department) (Institution)

Date ____________________________Signature ______________________________________

Please enclose this form and any accompanying letter in the envelope addressed to the applicant. Seal the envelope and write your signature across the envelope flap. Please notify the applicant if you choose to send your evaluation directly to the applicant’s department, Case Western Reserve University, Cleveland, Ohio 44106.
Recommendation
This section to be completed by applicant

Statement concerning
(Please Print) First Name of Applicant Middle Name Last or Family Name

who is applying for admission to the graduate program in ____________________________ Department

at the  [ ] Master’s level  [ ] Doctoral level.

The Family Educational Rights and Privacy Act of 1974 and its amendments provides students with the right to request in writing the opportunity to inspect and review their educational records. Students may, however, waive their right of access to recommendations. The choice of the applicant regarding this recommendation is to be indicated below. Failure to sign will constitute acceptance of limited access.

[ ] I do waive  [ ] I do not waive my right to inspect the contents of the following recommendation.

_______________________________________________________________
Applicant’s Signature

Date

This section to be completed by reference respondent:  (Note: Confidentiality of letters of recommendation cannot be guaranteed unless the applicant waives right of access.)

How long and in what capacity have you known the applicant? __________________________

_______________________________________________________________
_______________________________________________________________

_______________________________________________________________

Please indicate (✓) the applicant’s ability and professional competence in comparison with other individuals whom you have known at similar stages in their careers.

<table>
<thead>
<tr>
<th>General Knowledge</th>
<th>Exceptional Top 1%</th>
<th>Outstanding Upper 10%</th>
<th>Very Good Upper 15%</th>
<th>Above Average Upper 25%</th>
<th>Average Upper 50%</th>
<th>Below Average Lower 50%</th>
<th>Inadequate Opportunity to Observe</th>
</tr>
</thead>
<tbody>
<tr>
<td>Knowledge in chosen field</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Originality</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Emotional stability and maturity</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Motivation and seriousness of purpose</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ability to work with others</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Analytical skills</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Communication skills—written</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Communication skills—oral</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

If English is a second language for this applicant, please comment on the applicant’s ability to express himself/herself in written and spoken English. __________________________

Please indicate your overall endorsement of the applicant:

[ ] Recommend highly  [ ] Recommend  [ ] Recommend with reservation

In addition to the answers provided above, the Dean of Graduate Studies would appreciate a statement from you on the reverse side appraising the applicant’s promise of success as a graduate student. If you wish, a separate letter may be used.

Name of Respondent: ____________________________ Position/Title ____________________________
(Please Print)

Address ____________________________________________________________ (Department) (Institution)

Date ____________________________ Signature ____________________________

Please enclose this form and any accompanying letter in the envelope addressed to the applicant. Seal the envelope and write your signature across the envelope flap. Please notify the applicant if you choose to send your evaluation directly to the applicant’s department, Case Western Reserve University, Cleveland, Ohio 44106.
**PART B: APPLICATION FOR ADMISSION**

**NAME:** (As it appears on passport) ____________________________

<table>
<thead>
<tr>
<th>Last or Family Name</th>
<th>First</th>
<th>Middle</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**PERMANENT ADDRESS:** (International students must provide address in country of citizenship.)

Street/Number ____________________________________________________________

<table>
<thead>
<tr>
<th>City</th>
<th>State/Country</th>
<th>Zip</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Telephone (Home) ____________________________ (Business) ____________________________

<table>
<thead>
<tr>
<th>County (if Ohio resident)</th>
<th>Zip</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**ADDRESS FOR ADMISSION MAILINGS** (if different from Permanent Address):

<table>
<thead>
<tr>
<th>Street/Number</th>
<th>City</th>
<th>State/Country</th>
<th>Zip</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

This address is effective until what date? ____________________________

**E-MAIL ADDRESS:** ____________________________

**U.S. SOCIAL SECURITY NUMBER:** ____________________________

**DATE OF BIRTH:** ____________________________

<table>
<thead>
<tr>
<th>Gender</th>
<th>Male</th>
<th>Female</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

**ETHNICITY** (optional information to be used for statistical purposes only)

- Native American (Indian/Aleut)
- Asian
- Caucasian
- Hawaiian or other Pacific Islander
- Black or African American
- Hispanic or Latino
- Other

**CITIZENSHIP** (check appropriate information to be used for statistical purposes only)

- I am a U.S. Citizen
- I am not a U.S. Citizen
- I need a Student Visa
- Country of Citizenship ____________________________

<table>
<thead>
<tr>
<th>Alien Registration Number</th>
<th>Country of Birth</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Country of Birth ____________________________ I am already in the United States and entered on ____________________________ (date)

**Visa Type**

- F
- J
- Other

<table>
<thead>
<tr>
<th>Visa Type</th>
<th>My I-94 expires on ____________________________ (date)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**TERM:** I am applying for the following term:

- FALL (State Year) ____________________________
- SPRING (State Year) ____________________________
- SUMMER (State Year) ____________________________

**TEST SCORES:** I have taken or will take the following standardized tests

- GRE Subject ____________________________

<table>
<thead>
<tr>
<th>GRE Subject</th>
<th>GRE General</th>
<th>Other</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- Date Taken ____________________________

<table>
<thead>
<tr>
<th>Date Taken</th>
<th>Date Taken</th>
<th>Date Taken</th>
<th>Date Taken</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- TOEFL (Test of English as a Foreign Language) ____________________________

<table>
<thead>
<tr>
<th>TOEFL</th>
<th>Date Taken</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**COLLEGES AND UNIVERSITIES ATTENDED** (Enclose transcripts of all previous college work)

<table>
<thead>
<tr>
<th>University</th>
<th>Major Field</th>
<th>Degree Earned</th>
<th>Date of Degree</th>
<th>Grade Point Average</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Have you ever applied to Case before? □ Yes □ No

Are you currently enrolled at Case? □ Yes □ No

If yes, state what School or Program and Case degree sought, if any:

Have you ever enrolled at Case as a Non-Degree student? □ Yes □ No

If yes, dates of enrollment ____________________________

Are you applying for more than one program at Case? □ Yes □ No

**DEGREE:** I am applying to the following degree program:

- M.A.
- M.S.
- M.F.A.
- M.P.H.
- D.M.A. (Music Performance)
- Ph.D.
- Ph.D./M.D.
- B.S./M.S.
- I.G.S. programs
- J.D./M.P.H.
- J.D./M.A.
- M.D./M.P.H.
- M.S.N./M.P.H.
- M.A./M.D.
- M.S./M.D.

Applicants should refer to the list of Graduate School programs on the reverse side. Each degree program has a separate code number, and each applicant must indicate the appropriate code below. Applications cannot be processed without the program code.

I am applying to the Graduate Program in ____________________________
Enter Program Code ____________________________

I hereby certify that the information I have provided in this application is accurate and complete. I understand that the misrepresentation or omission of facts is sufficient cause for denial of admission or dismissal from the program if I am admitted.

Signature of Applicant ____________________________ Date ____________________________
## Program Codes

### Humanities and Social Sciences

<table>
<thead>
<tr>
<th>Program</th>
<th>Code</th>
<th>Master’s</th>
<th>Doctoral</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anthropology</td>
<td>ANT</td>
<td>M.A.</td>
<td>Ph.D.</td>
</tr>
<tr>
<td>Art Education</td>
<td>ARE</td>
<td>M.A.</td>
<td></td>
</tr>
<tr>
<td>Art History</td>
<td>ARH</td>
<td>M.A.</td>
<td>Ph.D.</td>
</tr>
<tr>
<td>Art History and Museum Studies</td>
<td>ARM</td>
<td>M.A.</td>
<td>Ph.D.</td>
</tr>
<tr>
<td>Communication Sciences (disorders)</td>
<td>COS</td>
<td>M.A.</td>
<td>Ph.D.</td>
</tr>
<tr>
<td>Comparative Literature (English &amp; French)</td>
<td>M.A.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contemporary Dance</td>
<td>DNC</td>
<td>M.F.A./M.A.</td>
<td></td>
</tr>
<tr>
<td>English</td>
<td>EGL</td>
<td>M.A.</td>
<td>Ph.D.</td>
</tr>
<tr>
<td>French (Modern Languages &amp; Literatures)</td>
<td>FRC</td>
<td>M.A.</td>
<td></td>
</tr>
<tr>
<td>History</td>
<td>HST</td>
<td>M.A.</td>
<td>Ph.D.</td>
</tr>
<tr>
<td>Early Music</td>
<td>MUP</td>
<td>M.A.</td>
<td>DMA</td>
</tr>
<tr>
<td>Music Education</td>
<td>MUE</td>
<td>M.A.</td>
<td>Ph.D.</td>
</tr>
<tr>
<td>Musicology</td>
<td>MUC</td>
<td>M.A.</td>
<td>Ph.D.</td>
</tr>
<tr>
<td>Music History</td>
<td>MUH</td>
<td>M.A.</td>
<td></td>
</tr>
<tr>
<td>Political Science</td>
<td>POS</td>
<td>M.A.</td>
<td>Ph.D.</td>
</tr>
<tr>
<td>Psychology</td>
<td>PSY</td>
<td>M.A.</td>
<td>Ph.D.</td>
</tr>
<tr>
<td>Sociology</td>
<td>SOC</td>
<td>M.A.</td>
<td>Ph.D.</td>
</tr>
<tr>
<td>Theater Arts</td>
<td>THR</td>
<td>M.F.A.</td>
<td></td>
</tr>
</tbody>
</table>

### Sciences

<table>
<thead>
<tr>
<th>Program</th>
<th>Code</th>
<th>Master’s</th>
<th>Doctoral</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applied Mathematics</td>
<td>APM</td>
<td>M.S.</td>
<td>Ph.D.</td>
</tr>
<tr>
<td>Astronomy</td>
<td>AST</td>
<td>M.S.</td>
<td>Ph.D.</td>
</tr>
<tr>
<td>Biology</td>
<td>BIO</td>
<td>M.S.</td>
<td>Ph.D. 1, 2, 3</td>
</tr>
<tr>
<td>Chemistry</td>
<td>CHE</td>
<td>M.S.</td>
<td>Ph.D. 2</td>
</tr>
<tr>
<td>Geological Sciences</td>
<td>GEO</td>
<td>M.S.</td>
<td>Ph.D.</td>
</tr>
<tr>
<td>Mathematics</td>
<td>MAT</td>
<td>M.S.</td>
<td>Ph.D.</td>
</tr>
<tr>
<td>Physics</td>
<td>PHY</td>
<td>M.S.</td>
<td>Ph.D.</td>
</tr>
<tr>
<td>Statistics</td>
<td>STA</td>
<td>M.S.</td>
<td>Ph.D.</td>
</tr>
<tr>
<td>Aerospace Engineering</td>
<td>EAR</td>
<td>M.S.</td>
<td>Ph.D.</td>
</tr>
<tr>
<td>Biomedical Engineering</td>
<td>EBI</td>
<td>M.S.</td>
<td>Ph.D. 2</td>
</tr>
<tr>
<td>Chemical Engineering</td>
<td>ECE</td>
<td>M.S.</td>
<td>Ph.D.</td>
</tr>
<tr>
<td>Civil Engineering</td>
<td>ECI</td>
<td>M.S.</td>
<td>Ph.D.</td>
</tr>
<tr>
<td>Computer Engineering</td>
<td>ECM</td>
<td>M.S.</td>
<td>Ph.D.</td>
</tr>
<tr>
<td>Computing and Information Sciences</td>
<td>CIS</td>
<td>M.S.</td>
<td>Ph.D.</td>
</tr>
<tr>
<td>Electrical Engineering</td>
<td>EAP</td>
<td>M.S.</td>
<td>Ph.D.</td>
</tr>
<tr>
<td>Engineering (Undesignated)</td>
<td>EGR</td>
<td>M.S.</td>
<td></td>
</tr>
<tr>
<td>Engineering Mechanics</td>
<td>EGM</td>
<td>M.S.</td>
<td>Ph.D.</td>
</tr>
<tr>
<td>Fluid and Thermal Engineering Science</td>
<td>EFT</td>
<td>M.S.</td>
<td>Ph.D.</td>
</tr>
<tr>
<td>Macromolecular Science</td>
<td>EMA</td>
<td>M.S.</td>
<td>Ph.D.</td>
</tr>
<tr>
<td>Materials Science and Engineering</td>
<td>EMS</td>
<td>M.S.</td>
<td>Ph.D.</td>
</tr>
<tr>
<td>Mechanical Engineering</td>
<td>EMC</td>
<td>M.S.</td>
<td>Ph.D.</td>
</tr>
<tr>
<td>Systems and Control Engineering</td>
<td>ESY</td>
<td>M.S.</td>
<td>Ph.D.</td>
</tr>
</tbody>
</table>

### Engineering

<table>
<thead>
<tr>
<th>Program</th>
<th>Code</th>
<th>Master’s</th>
<th>Doctoral</th>
</tr>
</thead>
<tbody>
<tr>
<td>Environmental Health Sciences</td>
<td>EVH</td>
<td>M.S.</td>
<td>Ph.D. 1, 3</td>
</tr>
<tr>
<td>Epidemiology and Biostatistics</td>
<td>EPB</td>
<td>M.S.</td>
<td>Ph.D. 3</td>
</tr>
<tr>
<td>Exercise Physiology</td>
<td>EXP</td>
<td>M.S.</td>
<td></td>
</tr>
<tr>
<td>Genetics</td>
<td>GEN</td>
<td>M.A.</td>
<td>Ph.D. 1, 2</td>
</tr>
<tr>
<td>Genetic Counseling Training Program</td>
<td>GNC</td>
<td>M.S.</td>
<td></td>
</tr>
<tr>
<td>Medical Scientist Training Program</td>
<td>MST</td>
<td>M.S.</td>
<td>Ph.D.</td>
</tr>
<tr>
<td>Molecular Biology and Microbiology</td>
<td>MBO</td>
<td>M.S.</td>
<td>Ph.D. 1, 2</td>
</tr>
<tr>
<td>Molecular Virology</td>
<td>MVR</td>
<td>M.S.</td>
<td>Ph.D. 1, 2</td>
</tr>
<tr>
<td>Neuroscience and Biomedical Engineering</td>
<td>NEB</td>
<td>M.S.</td>
<td>Ph.D. 1</td>
</tr>
<tr>
<td>Neurosciences</td>
<td>NEU</td>
<td>M.S.</td>
<td>Ph.D. 1, 2</td>
</tr>
<tr>
<td>Nutrition</td>
<td>NTR</td>
<td>M.S.</td>
<td>Ph.D. 1, 2</td>
</tr>
<tr>
<td>Pathology</td>
<td>PAT</td>
<td>M.S.</td>
<td>Ph.D. 2</td>
</tr>
<tr>
<td>Pharmacology</td>
<td>PHR</td>
<td>M.S.</td>
<td>Ph.D. 1, 2</td>
</tr>
<tr>
<td>Physiology</td>
<td>PHS</td>
<td>M.S.</td>
<td></td>
</tr>
<tr>
<td>Physiology and Biophysics</td>
<td>PHO</td>
<td>M.S.</td>
<td>Ph.D. 3</td>
</tr>
<tr>
<td>Public Health Nutrition</td>
<td>PHN</td>
<td>M.S.</td>
<td></td>
</tr>
<tr>
<td>Systems Physiology</td>
<td>SYP</td>
<td>M.S.</td>
<td>Ph.D. 2</td>
</tr>
</tbody>
</table>

### Professional Programs

<table>
<thead>
<tr>
<th>Program</th>
<th>Code</th>
<th>Master’s</th>
<th>Doctoral</th>
</tr>
</thead>
<tbody>
<tr>
<td>Management</td>
<td></td>
<td>Ph.D.</td>
<td></td>
</tr>
<tr>
<td>Accountancy</td>
<td>ACC</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Economics</td>
<td>ECO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Entrepreneurship</td>
<td>ENT</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Information Systems</td>
<td>MID</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Labor and Human Resource Policy</td>
<td>LHR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Management Policy</td>
<td>PLY</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Marketing</td>
<td>MKR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nursing</td>
<td>NUR</td>
<td>M.S.</td>
<td>Ph.D.</td>
</tr>
<tr>
<td>Operations Research</td>
<td>OPR</td>
<td>M.S.</td>
<td>Ph.D.</td>
</tr>
<tr>
<td>Organizational Behavior</td>
<td>ORB</td>
<td>M.S.</td>
<td>Ph.D.</td>
</tr>
<tr>
<td>Public Health</td>
<td>MPH</td>
<td>M.P.H.</td>
<td></td>
</tr>
<tr>
<td>Social Welfare</td>
<td>SWS</td>
<td>M.P.H.</td>
<td>Ph.D. 3</td>
</tr>
</tbody>
</table>

1. Applicants can also apply for the Ph.D. program through the Biomedical Sciences Training Program (BSTP).
2. Applicants can also apply for the M.D./Ph.D. program through the Medical Scientist Training Program (MSTP).
3. In addition to the degree program(s) listed, this program participates in a combined degree program.