Please read instructions below:

You are required to submit this coversheet, the attached form and any supporting documents to DataBank for processing. Documents can be submitted by U.S. Mail or by fax.

List the student’s SIS Student ID on each page submitted. This number is available on the My Financial Aid homepage, in the Message Box: http://financialaid.case.edu/myfinancialaid.aspx

If you have any questions, please feel free to contact us at financialaid@case.edu or call 216-368-4530 or 1-800-945-4530.

Please complete and return both pages of this form (and any supporting documentation) to:

Case Western Reserve University
Office of University Financial Aid
c/o DataBank
P.O. Box 614
Chesterton, IN 46304
866-645-4210 (fax)

For Office Use Only:

Aid Year: 2017

Document Name: FA Study Abroad Cost Sheet
**Financial Aid and Study Abroad 2016–2017**

- If you are a recipient of need-based funds and plan to use these for your study overseas, this office will need the official cost information for your program in order to determine your eligibility for need-based aid. Included is our *Study Abroad Cost Sheet* for you to complete and return along with some official documentation of the charges assessed. This documentation may be a photocopy of the relevant pages from the 2016–2017 catalogue or website from your intended school of study.

- If you are applying for need-based funds, you must submit the standard applications for financial aid in addition to this cost sheet. Please check with the Office of University Financial Aid regarding the status of your application or if you have any questions about the required forms.

- University-controlled grants and scholarships are applied to your CWRU tuition account at the beginning of our regular semesters: late August and mid-January. Please notify our office if this schedule will not meet the requirements of your program. Upon request, we will provide a letter to the visited institution confirming your funding and the timing of disbursement. Most institutions will agree to defer this portion of your payment once assured that the funds will be forthcoming.

- Your financial aid proceeds are directly deposited into your bank account or mailed as a refund check to your permanent home address after all University charges have been satisfied for the semester. Outside aid is credited to your account upon our receipt of the funds from the external source, and any excess funds are directly deposited into your bank account or mailed to you at your permanent home address. Student loan proceeds are generally disbursed at the same time as gift assistance provided that the promissory note(s) have been signed. Parent Loan proceeds are applied toward CWRU's direct charges for the semester, and excess funds are sent in check form to the parent borrower at the permanent home address.

- If your plans change, and you no longer will study abroad, please advise this office as well as the Office of Education Abroad (studyabroad@case.edu) so that we may prepare the appropriate financial aid award.

- Nancy Issa serves as the financial aid contact person for this program and may be reached via e-mail at: nxi@case.edu.
Study Abroad Cost Sheet 2016-2017
Office of University Financial Aid

Estimated Cost of Attendance

Indicate type of currency if not in U.S. dollars. Currency: _________________________
Please attach documentation of the information below from the school you will attend.

Books & Supplies __________
Room __________
Board __________

Room & Board During Breaks __________ = # of days __________ @ __________ per day

Round Trip Transportation to overseas location __________

Fees __________ Specify: ________________________________________
Other Expenses __________ Specify: ________________________________________

Academic Program

If you are attending an overseas institution under the auspices of a U.S. college or program (such as CIEE, IES, etc.), provide the name and address of the U.S. college program contact person.

If enrolling with the foreign institution, provide the name and address for the international/study abroad office at the overseas institution.

Name of Program Administrator __________________________
Name of Institution __________________________
Website __________________________
Address __________________________
City __________________________
State/Country __________________________
Zip Code/Postal Code __________________________
Telephone # ( ) – __________
Fax. # ( ) – __________
Email Address __________________________
Dates of Attendance __________________________

Program Location __________________________
City __________________________
State/Country __________________________
Zip Code/Postal Code __________________________

Estimated Cost of Attendance

Indicate type of currency if not in U.S. dollars. Currency: _________________________
Please attach documentation of the information below from the school you will attend.

Books & Supplies __________
Room __________
Board __________

Room & Board During Breaks __________ = # of days __________ @ __________ per day

Round Trip Transportation to overseas location __________

Fees __________ Specify: ________________________________________
Other Expenses __________ Specify: ________________________________________

____________________________________________________________________

Student’s Signature

Date ______/____/____

Summer Address
City ST Zip Code –

Estimated Date of Departure
Summer Tel. # __________
Email Address @case.edu

Name of Program Administrator __________________________
Name of Institution __________________________
Website __________________________
Address __________________________
City __________________________
State/Country __________________________
Zip Code/Postal Code __________________________
Telephone # ( ) – __________
Fax. # ( ) – __________
Email Address __________________________
Dates of Attendance __________________________

Program Location __________________________
City __________________________
State/Country __________________________
Zip Code/Postal Code __________________________