



J-1 ACADEMIC TRAINING

Request Form To be completed by J-1 Exchange Visitor

Personal Information

NAME: _____ EMAIL ADDRESS: _____
(*Family Name, First Name*)

CURRENT ADDRESS: _____

COUNTRY OF CITIZENSHIP: _____

DEPARTMENT: _____ DEGREE SOUGHT: _____

GRADUATION DATE: _____

Practical Training Information

REQUESTED START DATE: _____ REQUESTED END DATE: _____

EMPLOYER'S NAME: _____

EMPLOYER'S ADDRESS: _____

STUDENT SIGNATURE: _____

DATE: _____

Faculty Endorsement

Mr./Ms. _____, a J-1 student majoring in _____, wants to engage in the "Academic Training" program discussed below.

DESCRIPTION OF THE TRAINING PROGRAM:

Location: _____

Job Title: _____

Name and address of the training supervisor: _____

Goals and Objectives of the Specific Training Program: _____

How does the training relate to the student's major field of study? _____

Why is the training an integral or critical part of the academic program of the student? _____

As the student's Academic Advisor or Dean I have set forth the nature and details of the academic training program. I approve of the amount of time requested as necessary to complete the goals and objectives of the training. With this letter, I recommend that you authorize this student to participate in the Academic Training program that I have described.

Name and title of the Academic Advisor or Dean (Please print or type)

Date

Signature of Academic Advisor or Dean

Evaluation by Responsible Officer (ISS Use Only)

I have reviewed this letter and determined that the Academic Training being requested _____ is _____ is not warranted.

The criteria and time limitations set forth in 22CFR S514.23(f)(3) and (4) _____ are _____ are not satisfied.

In order to ensure the quality of the Academic Training program, I hereby evaluate the effectiveness and appropriateness of the Academic Training in achieving the stated goals and objectives as follows:
_____ Satisfactory _____ Unsatisfactory.

*Marielena Maggio, Director
International Student Services
Tomlinson Hall, Room 143*

Date