Non-Clinical Research Fellows (Non-CRF)

The Non-CRF option is available to individuals who hold M.D., N.D., D.D.S., or Ph.D., or a degree in allied sciences such as Pharmacy or Biomedical Engineering along with postgraduate training in health care, and are associated with a CASE affiliated institution (e.g. University Hospitals, MetroHealth, Cleveland Clinic, Louis B. Stokes VA, etc.).

Guidelines:
1. Non-CRF scholars pay ten percent of regular Graduate tuition, plus the cost of books and materials. Please go to the Bursar’s Office website at [http://www.case.edu/finadmin/controller/bursar.htm](http://www.case.edu/finadmin/controller/bursar.htm) for current Graduate tuition rates and invoicing details.
2. There will be no refunds should the Non-CRF scholar decide to withdraw from the course.
3. Non-CRF scholars may not be enrolled simultaneously in a degree program at CWRU.
4. Non-CRF scholars may only take two courses per semester and only with their faculty mentor’s consent.
5. Non-CRF scholars may not enroll as a degree or non-degree student during the same semester while enrolled as a Non-CRF student.
6. Non-CRF scholars will not receive a grade or course credit and the Non-CRF course will not appear on an existing CWRU transcript, nor will a transcript be generated for Non-CRF scholars new to the university.
7. Non-CRF scholars may not, at any subsequent time, apply for credit in any class taken as a Non-CRF scholar through this program, nor may the class be applied towards a degree.
8. All registered students are automatically billed for the CWRU Student Medical Plan (in the fall and spring terms) unless a waiver is submitted to the University Health Services by the deadline posted for each semester. You may complete the waiver online when registering in the Student Information System. Please visit the Student and Dependent Medical Plans web page for additional details.

Registration:

First-Time Registrants
- Non-CRF scholars must complete the “Non-CRF Application”. Email your completed application to Angela Bowling at axb710@case.edu.
- Once your application is processed, you will receive instructions for course registration via email.

Non-First-Time Registrants
1. Email a request to the CRSP Education Administrator, Angela Bowling, at axb710@case.edu to release the advising hold on your registration, this will allow you to register.
2. Once the hold has been released, log into the Student Information System (SIS), www.case.edu/sis, to register. Go to Enrolling in Classes for detailed instructions.

All Registrants
1. Overrides and Permissions: [www.case.edu/registrar/permissions.html](http://www.case.edu/registrar/permissions.html).
2. Prerequisites: It is the student’s responsibility to meet any prerequisites for courses.
3. From the Student Center, you can view your academic info, as well as view the Searchable Schedule of Classes to access semester schedules. The Searchable Schedule can also be viewed from the webpage: [www.case.edu/registrar/soc.html](http://www.case.edu/registrar/soc.html).

Registration deadlines will follow the University Academic Calendar.