

Stellic: Create Your Schedule

Introduction

Once the schedule of classes is available in SIS, you will see a registration tile on the semester for which the schedule is open. By clicking on Go to Schedule or on the schedule icon in the upper right-hand corner you are brought to the schedule view.

Create Schedule

1. [Log in to SIS](#) with your CWRU ID and associated passphrase. From the **Student Home page**, select the **Academics tile**.

The **Academics** screen appears.

2. From the **Academics page**, select the **Academic Progress tile**.

Alternatively, use the menu and navigate to Academics > Academic Progress.

3. Choose **My Academic Requirements** from the menu on the left.
4. Select the Career of "Undergraduate". Click the **View** link.
5. The Stellic software will open in a new tab in your internet browser. From the left side menu, click on the appropriate **Schedule [Term Year]**. For example: **Schedule Summer 2024**.
6. In the center of the screen, you will see the following information:

The screenshot displays a user interface for course selection. On the left, a calendar view for February 2024 shows a weekly schedule from Sunday (18) to Saturday (24). The time slots range from 08 AM to 11 PM. Courses are represented as colored blocks on the calendar grid. For example, 'USSY 2911 Improvisation in Jazz' is scheduled for 10 AM on Monday, Wednesday, and Friday. 'MATH 307 Linear Algebra' is scheduled for 11 AM on Monday, Wednesday, and Friday. 'ECON 309 Intermediate Micro Theory: Calculus' is scheduled for 12 PM on Tuesday and Thursday. 'OPRE 207 Statistics for Business and Management' is scheduled for 01 PM on Monday and Wednesday. 'PHED 25A Power Volleyball' is scheduled for 02 PM on Tuesday and Thursday. 'MUSN 383 Symphonic Winds' is scheduled for 07 PM on Monday and Wednesday. 'MUSN 524 Case Percussion Ensemble' is scheduled for 09 PM on Monday. On the right, a 'Courses' panel lists the selected courses with their IDs and 'Enrolled' buttons. A red '2' is placed above the 'Auto Generate Schedule' button in this panel.

1. **Calendar View:** This shows a weekly visual of your current course selections.
2. **Auto Generate Schedule:** Have Stellic complete a course schedule by using the preferences you select.
 - When the preferences are selected, click **Generate**, and then Stellic auto-generates the schedule that works for these courses and best matches the preferences without any time conflicts if available.
 - To see what additional options are available, click on each course and review the additional sections. By hovering over the section, Stellic will show where those sections line up in the current schedule.
 - Once the sections have been chosen for each course, they can be sent to My Shopping Cart in SIS by clicking the **Confirm Courses** button.

Please note: All registration and enrollment will still take place in SIS. This includes any validation for permissions needed for time conflicts, prerequisites that are not met, etc.