
I. Accomplishments
   A. SAC Web site under new maintenance. Site has been redesigned and is updated in a timely manner.
   B. The saccom listserve for all members is under new maintenance.
   C. Developed a SAC Information flyer to be included with New Employee Orientation packets.
      Flyer is currently awaiting approval from the Attorney's office.
   D. Published the "SAC Update" in the July Campus News. This insert coincided with the general election.
   E. Developed an electronic newsletter to be published shortly after each Council meeting.
      Created a new electronic mail group included VPs and departmental administrators for further distribution.
   F. Developed and administered survey regarding communication to current representatives.

II. Goals for FY 1999-2000
   A. Develop plans to improve communications between representatives and their constituents from survey results.
   B. Design SAC informational table presentation for fairs and campus events.
   C. Redesign Internet site AGAIN to reflect change in the CWRU's home page.
   D. Increase distribution for the electronic newsletter, "Staff Advisory."
   E. Plan celebration for SAC's ten-year anniversary.

NOTE: Meetings for the next fiscal year are scheduled for every third Wednesday from 3:00 to 4:00 p.m in 351 Adelbert Hall. Check the SAC Communications Committee for actual dates.