In attendance: Barb Juknialis, Karen McColl, Tracy Wilson-Holden, Stacy Fening, Dan Anker, Tony Kramar, Amy Sheldon, Jill Kent

Meeting started at 1:05 with the minutes from the February meeting approved.

**Old Business**

Bicycle Survey
- While there seems to be no resistance to the program at the executive level, we still do not have approval.
- The May committee meeting will include a presentation by Vanessa Forro. She is a student working on a policy statement for sustainable transportation.

Reciprocal Tuition Program
- No survey is planned at this time.
- We need data to show this is a feasible effort. Responses to a survey could skew the results if people answered affirmatively even if they do not have college age dependents. It would be helpful to determine how many people would be interested in using the tuition benefit right now. Currently there are about 40 dependents admitted under the tuition benefit each year. This covers tuition only; room and board and fees are not covered by the benefit.
- There are plans for a tuition exchange representative to be on campus to provide additional information. We need to be sure the correct people are invited and the right questions are asked and answered. We want to be sure people are convinced this is a worthwhile effort.
- We need to discuss how the tuition benefit would work logistically. Lafayette College has a similar structure to the one here. Pat Kost is on the sub-committee and has a good understanding of the financial perspective and money flow.
- We want to be sure that the available benefits can continue be used to recruit and retain people.

- Next Steps
  - Get key University contacts together with the representative from the Tuition Consortium
  - Reconsider the survey

**New Business**

We had a query about transferring unused vacation time over to sick time. This will not be entertained at this time.

**Announcements**

There is a timesheet presentation scheduled for May 1 by Employee Relations. This is part of the supervisory briefing session series.
The meeting was adjourned at 1:10 PM.

Respectfully submitted,
Tony Kramar