General Council Meeting Minutes

December 8, 2006

Toepfer Room

Contents

1 Call to Order

The council meeting was called to order by Chair Kathryn Howard at 10:00a.m.

2 In Attendance

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Alexander          , Susan
Baechle            , Dan
Blazar             , Kathleen
Bondra             , Thomas
Bucklew            , Bob
Cartier            , Kevin
Clementz           , Laura
Conger             , Helen
Dowdell            , Kathleen
Emerson-Grigger    , Theresa
Fong               , Lai Lonne
Fuentes Casiano    , Edna
Fuller Murray      , Beth
Hetzel             , Robert
Howard             , Kathryn
Kinslow            , Tony
Knox               , Charlie
Kramer             , Richard
Lafave             , Bonnie
Llewellyn          , Joan
Matthews           , Eugene
O'Linn             , Kathy
Olson-Fallon       , Judith
Rischar            , Sue
Saafir             , Michelle
Sadid              , Hossein
Sherman            , Brian
Snyder             , Shelly
Taylor             , Crystal
Townsend           , Steve
Watts-Gup          , Peggy
Watson             , Lorraine
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3 Approval of Minutes for August 10 Meeting and Budget Report

The minutes from the October 5 meeting were reviewed and approved.

4 Announcements

1. Per K. Howard: Pleased to announce that Richard Cole, Co Chair of SAC Staff Policy, has agreed to assume the Vice-Chair position left vacant by Jason Weiner's departure. His experience will bring depth and perspective to the SAC Executive Committee. Motion to affirm appointment was passed without dissent.

2. Per H. Sadid: Budget cuts and fiscal restructuring continue to have positive effect on university's cash flow ... "worst is behind us". Expect to hit target deficit reduction during the fiscal year. As before, much appreciation to staff members for their effort and support toward getting through a very difficult financial episode for the university.

5 New Business

5.1 Improvement of Staff Morale

1. Per K. Howard: Floor open to ideas on how to measure and improve staff morale. Formal systems for awards/recognition?

5.2 Perceptis and ITS: Improving Service and Staff Experience

1. Per Bonny Lafave (PerceptIS, LLC): Thanks for the invitation to address SAC. PerceptIS is an Information Technology Services company headquartered in Cleveland, Ohio, that provides locally sourced help desk, desktop management, application support and IT support services to not-for-profit organizations in Northeast Ohio.

2. Additional information available at http://www.case.edu/its/estore/epartners/perceptis/

3. Help desk has limited staff and resources, but our aim is to be responsive to all requests and problem reports.

4. Q: Why not make laptops – or better yet, recently retired PCs – available as loaners when PC workstations go down? A: The idea may sound good, but is difficult to put into practice. How to determine the standard software configuration for such a machine? Is MS Office sufficient? What about network and communication utilities?

5.3 Campus-Wide Smoking Ban

1. Need for CWRU to fully comply with recent Ohio referendum banning smoking in public places. What is SAC position on this? What accommodation, if any, can be made for persons who smoke?

2. Ad-hoc university committee to review and make suggestions on the issue has yet to come forth with a policy recommendation.

5.4 Faculty Staff Gala & Staff Educational Enhancement Fund

1. On March 17, 2007 from 8 p.m. until midnight, the university will host a Faculty and Staff Scholarship Gala at Thwing Center. The affair will be black-tie optional, and proceeds from ticket sales and other fundraising efforts will be used for two scholarships funds: one to benefit Cleveland-area students, and another to support the Case Staff Educational Enhancement Fund.

6 Discussion of Issues by the Representatives

1. None

7 Old Business

1. None

8 Adjournment

The meeting was adjourned at 11:30a.m.