



General Council Meeting Minutes

October 5, 2006

Toepfer Room

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1 Call to Order

The council meeting was called to order by Chair Kathryn Howard at 10:04a.m.

2 Members in Attendance

Blazar	,	Kathleen
Boesinger	,	Laila
Bondra	,	Thomas
Cartier	,	Kevin
Charvat	,	Jackie
Cole	,	Richard
Conger	,	Helen
Dietz	,	Carol
Dowdell	,	Kathleen
Emerson-Grigger	,	Theresa
Hetzel	,	Robert
Hill	,	Susan
Howard	,	Kathryn
Juknialis	,	Barbara
Knox	,	Charlie
Kramer	,	Richard
Lozada	,	Barbara
Matthews	,	Eugene
Nathan	,	Tedda
O' Linn	,	Kathy
Olson-Fallon	,	Judith
Rischar	,	Sue
Sherman	,	Brian
Sill	,	Jim
Solis	,	Carolyn
Terchek	,	Joshua
Townsend	,	Steve
Young	,	Karen

3 Approval of Minutes for August 10 Meeting and Budget Report

The minutes from the August 10 meeting were reviewed and approved.

4 Announcements

1. Per K. Howard: Charity choice soliciting contributions. This provides a good opportunity to invest in local charities
2. Halloween at the farm Oct 28. SAC has been requested to make donation as in the past, and will make a small donation. All are encouraged to attend.
3. The process of scheduling forums with admin/exec staff is currently under way.
4. Per H. Sadid: Welcomes opportunity to speak with SAC at upcoming meetings/forums. It's too early to make a reliable forecast about financial situation, but expenses are running noticeably lower than last year. The administration will continue to work on revenue sources and fundraising. A more detailed report on the state of fiscal health from admin toward end of October.
5. Per K. Howard: The university provost has agreed to sponsor a series of discussions between faculty & staff. Interested persons should contact K. Howard.
6. Per K. Howard: Reminder to new members about need to make committee selection.
7. Per K. Howard: Elections committee especially needs members. New use of electronic balloting reduces time required.
8. Per Lorraine: Drafted several new policies computing ethics policy & nonretaliation. It's important to keep a step ahead and these policies designed to attract and retain staff at CWRU.

5 New Business

1. D. Jameson: Security issues. Art Hardy is director of police services. (PowerPoint pres.) Joint review of security with respect to CWRU & Univ Circle. Decision was made to upgrade CWRU security force to police dept, but not to fully integrate with Circle Police. UCPD and Case PD. Why? To improve service to local community. Enhance capability of security personnel. State law allows private universities to form PD. Will include 15 sworn officers, plus supervisory personnel, and fixed-post security. Recruiting experienced law enforcement/security applicants to the force. Also, promoted 13 of existing security officers to police. Collaborating with CPD and Circle PD to establish protocols. Staff currently undergoing training.
2. Per A. Hardy: 20+ years with Case in security capacity. Recruits are well-motivated, dedicated. Invitation to swearing-in ceremony on ___ December.
 - Q: Arrest authority? A: Yes. The officers know the facilities & alarms systems.
 - Q: Will they be armed? A: Yes.

- Q: What authority regarding parking garage? A: Parking security is separate, but will contact Case PD as needed. This is a very exiting and positive development. There are still many complaints of people entering buildings and offices.
 - Q: Is escort service still available? A: Yes. We encourage Univ. staff, students to make full use of the escort service.
 - Q: Will the police perform the escort? A: Auxilliary security & students as available.
 - Q: are the police CWRU employees? A: Yes.
 - Q: What vehicles will be used for escort? A: Police cars or security vehicles as available. Case PD will continue with all previous services, but their function will be enhanced with additional authority, capability to respond to a larger variety of situations that may arise.
 - Q: Expected reduction in force? A: No. The plan allows UCPD to concentrate more on their primary areas.
 - Q: Whom to call regarding motor vehicle accident? A: Case PD can respond, but 5th District PD will have jurisdiction.
3. Per Sherri Beedles re QualChoice: Anthem is the replacement carrier for health insurance. Thanks to SAC for their support and response to the presentation given in September. We were able to take concerns, questions and issues directly to the insurance carrier with good result. Two other carriers were considered: QualChoice and United HealthCare. But Anthem proved strongest for the University Hospitals, and most competitive against QualChoice. Some dates: HR needs SAC to be ombudsman for HR. Need lots of feedback on the performance of Anthem. Open enrollment: November 13 - 30, 2006. Employee discount and benefit fair. Carriers will be available.
4. Flu shots on Oct 23, 11:00-4:00 Crawford 209. IN conjunction w/ univ. health services.
- Q: Will Anthem be close to SuperMed, Kaiser (as well as Anthem)? A: Yes. Typical question: "Is my physician in the network?" Web site will provide info. Feel free to call Sherri's office w/ questions.
 - Q: Will all QualChoice providers be part of the network? A: Yes.
 - Q: Will Anthem web link show list of physicans in network? A: Yes.
 - Q: Pre-existing conditions if physician not in netowrk? A: Will allow. Per K. Howard: Measure of quality of service: how loudly we complain.
 - Q: Will Anthem use social security number be used as identifier? A: No.

6 Discussion of Issues by the Representatives

1. Per K. Howard: What would you like to see SAC do new or differently this year? What should SAC be be involved in?
2. Per T Kinslow: Would like to see ideas to improve morale.

- (a) Bring back the Party on the Quad.
 - (b) Days off between Christmas & new years. Worth 5% in reduced energy cost.
 - (c) Quarterly forum. Tend to be well-attended, good for morale. Eg., presidential forum, budget forum.
 - i. Suggestion: more Q&A, less didactic
 - (d) Reduce uncertainties: next president, next dean, etc. Presidential search committee has engaged a search firm in Chicago, with a good chance to have someone selected by March 07. Possible involvement of SAC members during interview process (but no guarantee). Board is opening up to communication from community. Added SAC members to board committees.
3. Deans being held accountable.
 4. Perception around campus that people who have been on staff for many years are “in the crosshairs”. Hence the Staff Recognition committee. Provost Anderson would also like to see more positive recognition of staff. Is generally supportive of that goal.
 5. Flex-time. Some areas have it and some don’t. Could this be campus-wide?
 6. CaseDaily to announce “Happy Anniv. of employment”
 7. K. Howard: Invites lots of feedback from SAC. Needs to know what reps are thinking, and also constituency, as much as possible.
 8. Can we get statistics on energy use of computers, lights and how does it multiply. Should we promote computer and/or monitor shut-off? Sustainability web site. CaseDaily to include energy-saving tips?

7 Old Business

None

8 Adjournment

The meeting was adjourned at 11:29a.m.