

Staff Advisory Council General Council Meeting Minutes

Thursday, June 15, 2023 @ 10:00am - 11:30am in the Toepfer Room and via Zoom

Welcome and Call to Order at 10:03 am by Ray Krajci (Dawn Ellis was excused for illness).

Housekeeping: Ray reminded everyone that the General Council had voted to adopt the Democratic Rules of Order at the last General Council meeting, so that would be used for this meeting. The SAC Constitution had also been amended to reflect this change.

Minutes approved without amendments.

New Business

- There was a motion to amend Article VI of the SAC Constitution by replacing the text “Senior Vice President” with “General Council”. Jim Nauer seconded the motion and it passed with unanimous support.

Old Business

- Raymond Krajci reminded everyone of the issue up for a vote: whether or not to return to fully in-person General Council meetings for 2023-24. A discussion followed with several comments:
 - hybrid meetings allow more people to attend the meetings
 - it works better for the hybrid work schedule that most staff have (some people office share)
 - it is difficult for those on the HEC campus to get to meetings in Adelbert
 - it is good to have accommodations for those with different physical abilities or injuries
 - it would be best to hold the meetings in person, so it would be good for people to attend in person if they are able, even if Zoom is an option

Following the discussion, the vote occurred.

Vote to hold all 2023-24 General Council meetings fully in person to Adopt the Democratic Rules of Order

85.7% voted against

The motion was defeated.

Reports of Standing Committees

Communications: Karoline Kramer*, Susan Reichert

- The SAC Annual Report was sent to the constituents and the university administration
- Hand fans were ordered to distribute at Party on the Quad

Community Service: Theresa Grigger*

- The committee met last month. They discussed keeping the basket raffle as a stand alone event but possibly extend it to three days.
- The Back to School supply drive will happen again in the fall.

- The committee is considering forming a CWRU team for the Alzheimer's Walk

Elections: Karyn Newton*, Jim Prince

- Nominations are now open for 2023-24 SAC representatives in the following management centers: Academic Administration, School of Nursing, Mandel School of Applied Soc Sciences, School of Dental Medicine, University Administration. Ads will run in the Daily. Nominations close on July 14 with the election running from July 23-31. The elections will be completed by August 1.
- A question was asked regarding any changes to the representatives needed following the recent reorganization in student affairs. The committee has requested another report to see what has changed during the reorg and will make adjustments to the representatives needed.

Fringe Benefits: Samantha Bailey*

- A committee meeting will be held soon. It will most likely be a hybrid meeting.

Staff Policy: Jim Nauer*

- The committee met once and is awaiting a formal response from HR regarding their questions about the staff salary plan.

Staff Recognition: Teresa Underwood, Paul Keeley*

- The award selections have been made and the recipients will be recognized at the Staff Service Awards event on June 29. HR is asking for volunteers to help at the event.

Staff Training and Development: Ray Krajci*

- An announcement will be made in the Daily soon regarding the relaunching of the Staff Education Enhancement Fund. Staff may apply for up to \$500 in professional development/education expenses per calendar year. There's more information about the fund on the SAC Website.
- The committee has a new email address: sac-development-and-training@case.edu.
- The committee will host a Zoom presentation on June 28 at 11 am from Paul Zeleza on the CLE college initiative. All SAC reps are invited. Let Ray know if you'd like to attend.

Reports of Ad-Hoc Committees and Liaisons to the University Committees

Sustainability Initiatives, Carlier Myers

Diversity Leadership Council, Carlier Myers

- Carlier Myers wasn't able to attend the meeting.

Faculty Senate, Dawn Ellis

- Dawn was unable to attend the meeting, so Maureen McEnery reported.
- The FS also discussed whether or not to go to fully in person meetings. They voted to go with fully in-person meetings, but allowed for Zoom participation when members need to attend in that manner.
- There has been discussion about faculty member status when they work in the hospitals as well as the role faculty members play in advising, especially with the new structure.

Parking Advisory, Paul Keeley*

- The overall parking rate will be increased by 3% on July 1st. This was announced in the Daily. The parking subsidy for staff making under a certain amount has been increased to include those making under \$54,000 (FT) and those making under \$27,000 (PT). There haven't been any meetings and committee members have not had a voice in any of these decisions.

Fringe Committee, Samantha Bailey*

- There are some new wellness programs to participate in this summer.

Community Review, Paul Keeley*

- No meeting

Standing Rules, Ray Krajci*

- The committee will hold their first meeting in July. Send Ray an email if you'd like to participate on the committee. The committee will work on creating a foundational document that will detail the standing rules for SAC. The document will be sent to the General Council for approval once completed.

Announcements from the Executive Committee

- The Executive Committee met with the President and Provost. The President is focused on two priorities: 1) Building trust and transparency and 2) The supervisor/supervisee relationship. SAC should be thinking about how we can respond and or contribute to the conversations about those priorities.
- The Executive Committee met with Carolyn Gregory and discussed the recent Student Affairs reorganization. From the HR perspective things have gone about as well as they could. There may be changes to the hybrid work rules surrounding those staff members working in student facing positions. There will be a 2% wage increase in July to account for cost of living increases. This does not apply to those hired after April 2023. They are also planning for a 4% merit pool for this year. Information should be coming soon. Several people mentioned that this was a refreshing change.

Adjourned at 11:03 am.

In Attendance: Abouzaid, Bailey, Bober, Boorman, Brandt Miller, Burton, Croone, DeCaro, Ellis, Goodman, Grigger, Holland-Golphin, Howard, Juknialis, Keeley, Klonowski, Krajci, Kramer, McEnery, Miller (Elizabeth), Monyak, Moore-Holtzhauer, Moss, Nauer, Newton, Prince, Rehl, Reichert, Retzer, Rindfleisch-Marcus, Rizk, Schroeder, Seneff, Subhas, Underwood, Vibbert

Excused: Bober, Bohatka, Cseh, Ellis, Goodman, Hess, Kelly, Miller (Kathy), Sexton, Schroeder