



CASE WESTERN RESERVE UNIVERSITY

Title: Policy for Full-Time Lecturer Reviews

Effective Date: April 2022

Responsible Official: Provost or the Provost's Designee

Responsible University Office: Office of the Provost

Revision History: Originally adopted April 2022 with approval by Faculty Senate.

Related Legislation and University Policies:

- 1) Higher Learning Commission Guidance: "Commission Guidance on Determining Qualified Faculty"
- 2) Any applicable guidance from school-level or program-level accrediting bodies

Review Period: 5 years

Date of Last Review: November 2024

Relates to: Faculty

Policy for Full-Time Lecturer Reviews

The normal term limit for full-time lecturer appointments is five years after which a new, open search for filling the continuing position is expected. For schools that wish to reappoint a full-time lecturer for a sixth year or more, a formal assessment of the performance of the lecturer should be submitted to the Office of the Provost as justification. This should be submitted in advance of the continued reappointment. The Provost (or the Provost's designee) will review and make a decision on whether the reappointment can be made without a new search.

The timing of these performance assessments will be based on the year in which the lecturer was last hired through an open search. Such reviews will be due at five-year intervals for subsequent extended reappointments. This policy applies to lecturers already hired.

The formal review should include the following:

- Dean's recommendation;
- CAPT review and vote;
- Faculty member's CV; and
- Faculty member's self-assessment, including a summary of teaching evaluations.

Reviews should be submitted to the Provost's Office at least 30 days before the date of reappointment. These reviews can be submitted via Interfolio or Box.