

INDEPENDENT STUDY AGREEMENT

This form is to be used for a student to make arrangements to take an Independent Study course. It is the responsibility of the student to complete this form, have it signed by the instructor and his/her major advisor, and to return it to the Music Office at the time of (pre) registration.

Time conflicts: No credit will be given for the course and it will not appear on the student's transcript, unless the student takes the time-conflict permission approval to the University Registrar to complete the registration process.

Please print:

_____, agrees to
(Instructor's Name & Employee ID #)

work with _____,
(Student's Name & Student ID #)

in _____, as an Independent Study Course, for _____ credits,
(Course/Section Number)

during the: *(Circle One)* Fall Spring Summer _____ term.
(Year)

❖ **Please attach a documented copy of the arranged course requirements.**

Student's Signature

Date

Instructor's Signature

Date

Advisor's Signature

Date

**Return this form to the Music Office during registration period.
This will be kept on record in the student's file.**

Dept. Chair Approval: _____

Dept. Asst. Received: _____

INDEPENDENT STUDY COURSE OUTLINE

This template is to be used for a student and faculty member to develop a course proposal for an independent study. The course outline has three components:

- 1) Study Description – a brief statement describing the nature of the proposed course*
- 2) Course Outcomes – products or processes that will demonstrate student achievement*
- 3) Course Assessment – tools used to measure student achievement*

Complete this course outline and submit it along with a completed INDEPENDENT STUDY AGREEMENT to the Department of Music office in 201 Haydn Hall.

Student Name: _____

Faculty Name: _____

Title of Independent Study: _____

Semester of Independent Study: _____

Study Description: *(sample text; you may create your own statement)*

- This independent study is designed to _____
- by focusing on _____

Notes: _____

Course Outcomes: *(sample text; you may create your own outcomes)*

- Create _____
- Demonstrate _____
- Perform _____
- Meet weekly with instructor to _____
- Notes: _____

Course Assessment: *(sample text; you may determine how you will be evaluated)*

- Completed essay describing _____
- Video evidence of _____
- Successful completion of all student/faculty meetings. Yes__ No__.
- Notes: _____