

CWRU HPP Absence Request Form

To be used for all outside engagements which conflict with CWRU classes, rehearsals, or concerts

Please submit this form to the chair of the HPP committee at the earliest possible opportunity, and at the latest by the beginning of the semester for which the absence is sought.

Name:

Date of request:

Instrument or Voice:

Engagement 1

Brief description of engagement

Dates of absence requested (include all travel days)

List classes and rehearsals to be missed separately, with course number, course name, name of instructor, and dates to be absent

Course number, etc.

Instructor comments

Committee Decision

Engagement 2

Brief description of engagement

Dates of absence requested (include all travel days)

List classes and rehearsals to be missed separately, with course number, course name, name of instructor, and dates to be absent

Course number, etc.

Instructor comments

Committee Decision

Engagement 3

Brief description of engagement

Dates of absence requested (include all travel days)

List classes and rehearsals to be missed separately, with course number, course name, name of instructor, and dates to be absent

Course number, etc.

Instructor comments

Committee Decision

Engagement 4

Brief description of engagement

Dates of absence requested (include all travel days)

List classes and rehearsals to be missed separately, with course number, course name, name of instructor, and dates to be absent

Course number, etc.

Instructor comments

Committee Decision

Engagement 5

Brief description of engagement

Dates of absence requested (include all travel days)

List classes and rehearsals to be missed separately, with course number, course name, name of instructor, and dates to be absent

Course number, etc.

Instructor comments

Committee Decision