

Credit by Proficiency Exam Request Form

The student listed below is requesting to earn credit through a Credit by Proficiency Exam. This form must be submitted to the appropriate Coordinator of Undergraduate Studies (CUGS) or Coordinator of Graduate Studies (CGS) before the start of the semester or term in which the exam will be taken.

Undergraduate Students: Upon approval, the CUGS must email the completed form to Steven Scherger (sps17@case.edu), Assistant Dean of Undergraduate Studies, and copy the Music Office (music@case.edu).

Graduate Students: Upon approval, the CGS must process the request in accordance with School of Graduate Studies procedures and copy the Music Office (music@case.edu).

All fields are required.

Student Information

Date of Form:

Last Name:

First Name:

Middle Initial:

Enrollment Information

Student ID Number:
(7-digit)

Academic Program:

Network ID:
(abc123)

Academic Year:

(First-year, Sophomore, Junior, Senior, Masters, Doctoral)

CWRU Email:

Semester for Posting:
(Spring / Fall)

Year:

Department Representative Name:

Department Representative Email:

Course Information

P NP

Subject Area and Number:

Credit Hours:

Exam Date:

Pass / No Pass:

Subject Area and Number:

Credit Hours:

Exam Date:

Pass / No Pass:

Subject Area and Number:

Credit Hours:

Exam Date:

Pass / No Pass:

Approval Section

Student Name:

Student Signature:

Instructor Name:

Instructor Signature:

Department Representative Signature:

Department Representative Signature: