May 15, 2022, Commencement
Faculty & Staff Regalia Order Form

-TO ENSURE YOUR ORDER IS RECEIVED, please email your order to sm364@bncollege.com. You will receive a confirmation email when your order is processed. If you do not receive a confirmation within 3 business days, please call us at 216.368.2650 or 1-800-825-2650.

-Orders can be picked up at 11434 Uptown Ave (our new address as of March 2022)

-The deadline for placing orders is Friday, April 29, 2022. A late charge of $10.00 will be assessed after order deadlines. Additional shipping charges may apply.

-All rentals must be returned to the CWRU Bookstore by Wednesday, May 13, 2022. After this date, a late fee may be applied to the credit card or departmental requisition.

Questions? Please call the bookstore at 216-368-2650 or e-mail us at sm364@bncollege.com

### Cap and Gown Rental Information

<table>
<thead>
<tr>
<th>Cap &amp; Gown Only</th>
<th>Hood Only</th>
<th>Complete Regalia</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelors</td>
<td>$37.50 ($40.50)</td>
<td>$37.50 ($40.50)</td>
</tr>
<tr>
<td>Masters</td>
<td>$39.50 ($42.66)</td>
<td>$39.50 ($42.66)</td>
</tr>
<tr>
<td>Doctoral</td>
<td>$43.50 ($46.98)</td>
<td>$43.50 ($46.98)</td>
</tr>
</tbody>
</table>

Name -- ____________________________________________

Cap -- Regular hat size or circumference of head in inches: __________________________

Gown -- Height: _______ ft. _______ in. Approximate weight: ________ lbs.

Hood -- Exact wording of Your Highest Degree: _____________________________________

College/University Where Degree Was Earned: ______________________________________

College/University City and State: ______________________________________________

### Customer Information

1. This order is for: Faculty/Staff ___ Presenter/Parent ___ Graduate Name___________________________

2. Who will pick up this order: _______________________________________________________________

3. Telephone: _____________________________________________________________________________

4. Payment Options:

As of January 1, 2020, we can no longer process credit card payment unless the physical card is presented. Please choose from one of the options below: (please check one)

___ Pay at pick up

___ Speed Type Name on Account_________________________ Department_____________________

Speed Type Account Number_________________________ Telephone_________________________

PLEASE FILL OUT COMPLETELY AND RETURN TO THE BOOKSTORE BY ORDERING DEADLINE.