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Policy Statement

Case Western Reserve University is dedicated to education and the open dissemination of knowledge.

The CWRU Export Management Program is based upon maintaining an open, fundamental educational and research environment while ensuring institutional compliance with U.S. export control laws.

Federal export control laws restrict transmissions of certain information, technologies, materials, and equipment to foreign nationals, either abroad or in the U.S. CWRU faculty, administrators, employees, and students are responsible for being aware of, and complying with, these export control laws and CWRU's written export control instructions and procedures.

The CWRU Export Management Program shall provide centralized resources and oversight for all export control-related activities.

**Got questions?
Feel free to contact us**



Export Control Compliance Program

Compliance Checklist

A few quick ways to ensure you are in line with university and federal regulations:

- As you submit a sponsored project proposal via SPARTA, indicate export controls when appropriate
- Pursue research agreements via the Office of Research Administration or other appropriate university offices
- Review all of your research projects for potential export control issues
- Before giving tours of labs to non-Case Western Reserve individuals, contact Export Control Management
- When traveling abroad with research data, take with you only the data you need for the trip
- Contact Environmental Health & Safety before shipping items abroad

CWRU Export Control Compliance Program

You're almost ready to launch your research project? Perfect. But there are still guidelines you must meet to ensure it follows federal laws.

These rules, called export control regulations, prohibit the unlicensed export of specific technologies for safety against terrorism and keeping your intellectual property secure from theft and espionage.

U.S. Regulations

If your research involves such technologies, you may need to obtain prior approval from the Departments of State, Commerce, or Treasury before you:

- Allow foreign nationals to participate in research projects
- Conduct business with an overseas company
- Share research information - verbally or in writing - with people who are not U.S. citizens or permanent residents

Certain categories of research are exempt from export control requirements, but you must consult CWRU Export Control Management to see if your research applies.

Considerations

Does your research involve...

- Military or defense items, chemical or biological weapons, encryption technology & software, or other dual-use items or technology?
- Collaboration with foreign colleagues in U.S. or abroad?
- International transfer or shipment of equipment, materials, or funding?
- Activities outside the U.S.?
- Receiving or using export-controlled information or items provided by a third party?
- Restrictions on publication or access of non-citizens?
- Contact with a sanctioned or embargoed country?

If you answered yes to any of these questions, you must contact CWRU Export Control Management.