

## Office of Research & Technology Management

### Fall 2019 Educational Seminars

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All classes held in Sears Library Building, Room 670 (unless otherwise noted)

#### September

##### **10<sup>th</sup> Sparta IRB: Getting Started, 2-3 pm, 3 credits**

- This session will introduce CWRU IRB investigators to the Sparta IRB system. Investigators, administrators, and students who will submit IRB applications are encouraged to attend.

##### **12<sup>th</sup> Money 101 for New Awardees, 1 – 2pm**

- Are you the principal investigator of your first grant? Come and learn how the money flows.

##### **17<sup>th</sup> CWRU IRB – What You Need to Know about the Revised Common Rule, 1-2 pm, 3 credits**

- The new federal rules regulating human subject's research went into effect on January 21, 2019. Learn how the changes will affect your research application, forms, and review process.

##### **26<sup>th</sup> Effort Reporting, 2 – 3 pm**

- This small group session will review the basics of effort reporting and have time for Q&A with the effort team. The session is designed for administrators who review and release the reports, but all are welcome.

##### **27<sup>th</sup> Data Transfer – What You Need to Know, 12-1 pm, Biomedical Research Building, Room 105**

- This talk will focus on the logistics of data use agreements (DUA), such as why and when you would require a DUA and how to acquire one at CWRU. Please bring questions about any planned data transfers, we would be happy to work with you after the session.

##### **30<sup>th</sup> Principal Investigator Reporting, 10:30 – 11:30 am**

- Attendees will learn about financial statements that are available to them via Launchpad. We will discuss key statements (Income and Expense Statements, Salary Analysis and Status of Funded Projects) that should be reviewed regularly to ensure financial transactions occur in accordance with university and sponsor policies.

#### October

##### **3<sup>rd</sup> RCR Series – Authorship Best Practices, 12-1 pm**

- This session will cover the CWRU Authorship Guidelines and discuss strategies to make sure authorship decisions are fair and equitable.

##### **4<sup>th</sup> Should I Submit and Invention Disclosure? 12-1 pm, Biomedical Research Building, Room 105**

- Do you have an invention but are unsure what to do with it and when? Come learn about inventions, technology transfer and intellectual property at CWRU.

##### **9<sup>th</sup> Sparta IRB: Modifications and Continuing Review, 9-10 am, 3 credits**

- This session will cover how to submit modifications continuing reviews, as well as closures and personnel changes in Sparta IRB.

##### **9<sup>th</sup> NIH and NSF Changes to Proposal Documents, 11 am – 12 pm**

- Federal agencies have recently updated their guidelines for how to complete proposal forms. Join us to learn how they have changed.

##### **15<sup>th</sup> Sponsored Projects Fundamentals, 10 – 11am**

- This course reviews the fundamental issues of research administration, including basic issues associated with managing an award, roles, and responsibilities of staff, and governing cost principles.

#### **24<sup>th</sup> Research Data Security at CWRU, 1-2 pm, 3 credits**

- This session will discuss best practices for creating data security procedures for your research study.

#### **25<sup>th</sup> The Ins and Outs of Swapping Research Reagents, 12-1 pm, Biomedical Research Building, Room 105**

- Sharing reagents is a common occurrence in academic research. Learn what a material transfer agreement (MTA) is and what to do if you receive one, or how to proceed if you want to send materials out of the university.

#### **30<sup>th</sup> RCR Series - Research Misconduct: Safeguarding Your Research, 12-1 pm**

- Research misconduct can occur in any research setting. This session will provide tips and best practices you can use to protect your work from being called into question.

### **November**

#### **5<sup>th</sup> Principal Investigator Reporting, 10:30 – 11:30 am**

- Attendees will learn about financial statements that are available to them via Launchpad. We will discuss key statements (Income and Expense Statements, Salary Analysis and Status of Funded Projects) that should be reviewed regularly to ensure financial transactions occur in accordance with university and sponsor policies.

#### **6<sup>th</sup> Money 101 for New Awardees, 1 – 2pm**

- Are you the principal investigator of your first grant? Come and learn how the money flows.

#### **8<sup>th</sup> Sparta IRB: Getting Started, 11 am – 12 pm, 3 credits**

- This session will introduce CWRU IRB investigators to the Sparta IRB system. Investigators, administrators, and students who will submit IRB applications are encouraged to attend.

#### **8<sup>th</sup> Is My Invention Patentable? 12-1 pm, Biomedical Research Building, Room 105**

- Learn about the patenting process and how to do a search to see if your invention is novel from a patenting perspective.

#### **12<sup>th</sup> Effort Reporting, 2 – 3 pm**

- This small group session will review the basics of effort reporting and have time for Q&A with the effort team. The session is designed for administrators who review and release the reports, but all are welcome.

#### **19<sup>th</sup> Sponsored Projects Fundamentals, 10 – 11 am**

- This course reviews the fundamental issues of research administration, including basic issues associated with managing an award, roles, and responsibilities of staff, and governing cost principles.

#### **22<sup>nd</sup> RCR Series - Conflict of Interests 101, 11 am – 12 pm**

- This session will provide an overview of the issues surrounding conflict of interests and review the CWRU Disclosure process.

### **December**

#### **4<sup>th</sup> Informed Consent Process, 11 am – 12 pm, 3 credits**

- This session will outline best practices for the informed consent process in research studies.

#### **9<sup>th</sup> Sparta IRB: Modifications and Continuing Review, 10-11 am, 3 credits**

- This session will cover how to submit modifications continuing reviews, as well as closures and personnel changes in Sparta IRB.

#### **12<sup>th</sup> RCR Series – Data Management, 1-2 pm**

- Best practices for managing research data will be discussed.

*Register for seminars online at: <https://research.case.edu/researchapps/education/EventRegistration.cfm>*