



## ALUMNI ASSOCIATION BOARD OF DIRECTORS EXECUTIVE COMMITTEE NOMINATION

Thank you for nominating a member of the Alumni Association Board of Directors for the executive committee. The Alumni Office will contact the nominee to see if he/she accepts the officer nomination before their name is added to the ballot. Officers elected in 2023 will serve a 2-year term from July 1, 2023 to June 30, 2025 (FY24, FY25). Please note these responsibilities.

**Responsibilities of the President (SODM by-laws ratified 1.15)**

1. *Preside at all meetings of the members of the Alumni Association of the School of Dental Medicine of Case Western Reserve University and all meetings of the Board of Directors.*
2. *He/She shall act as liaison between the Alumni Association of the School of Dental Medicine and the Officers of the University and shall transmit to each group the desires and recommendations of the other.*
3. *He/She shall appoint members of all committees, except as specifically provided for in these bylaws.*
4. *Supervise the conduct and business of the Alumni Association of the School of Dental Medicine.*
5. *Make the Annual Report to the Association at the Annual Reunion Weekend.*
6. *Serve as Chairman of the Reunion Weekend*

**Responsibilities of the Vice President**

1. *Assume responsibilities for the President when necessary*

**Responsibilities of the Secretary**

1. *Take all minutes at all meetings of the Board of Directors and all special meetings.*
2. *Record those in attendance at all meetings.*
3. *He/She shall perform such other secretarial functions as may be required by the President.*

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Nominee for President

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Nominee for Vice President

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Nominee for Secretary

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Nominated By

Graduating Year (if applicable)

Case Western Reserve University School of Dental Medicine  
Alumni Association Board of Directors  
10900 Euclid Avenue  
Cleveland, OH 44106-4905  
E-mail: [dentalalumni@case.edu](mailto:dentalalumni@case.edu)

**Nominations must be received by March 15, 2023.**