



CASE WESTERN RESERVE UNIVERSITY

Office for Diversity, Equity and Inclusive Engagement

Office for Diversity, Equity and Inclusive Engagement Consultation Request Form

The Office for Diversity, Equity and Inclusive Engagement provides a number of diversity awareness workshops and consultation services for students, faculty and staff. In some cases, we develop a program specific to goals, participants, and timeframe in order to accommodate the different classes, departments, offices and student groups that request training. Some sessions may be conducted jointly with other offices on campus.

For more information about the Office for Diversity, Equity and Inclusive Engagement and the services we offer, please contact us at 216.368.8877 or video@case.edu. If you are interested in diversity awareness workshops and consultation services, please complete this Consultation Request Form and send as an e-mail attachment to the address listed above.

Possible Areas/Topics of Interest

Check which type(s) of training and/or consultation you wish to receive:

- | | |
|---|---|
| <input type="checkbox"/> Communication (e.g. micromessaging, interpersonal, power differential) | <input type="checkbox"/> Microaggressions |
| <input type="checkbox"/> Disability Awareness | <input type="checkbox"/> Diversity 360 |
| <input type="checkbox"/> Gender identity sexual orientation | <input type="checkbox"/> Consensual relationships |
| <input type="checkbox"/> Racial identity | <input type="checkbox"/> Diversity 360 |
| <input type="checkbox"/> Other (please specify) _____ | <input type="checkbox"/> Unconscious Bias / Implicit Bias |

Contact Information

Contact Name _____

Title _____

Requesting Department/Organization _____

E-mail _____

Phone _____

Campus Address _____

Do you have a diversity plan? _____ Yes _____ No

Audience Demographics

Check all that apply:

_____	Exempt staff	_____	School/College-wide
_____	Nonexempt staff	_____	Department/Division
_____	Undergraduate students	_____	Management Center
_____	Graduate/professional students	_____	Faculty

Total number of anticipated participants: _____

Workshop Date, Time, and Location

Please list up to three potential workshop dates and times, in order of preference. Please note that workshops for faculty, staff and/or graduate students take approximately two hours, while workshops for undergraduate students take approximately one hour.

1. Date: _____ Time: _____ 2. Date: _____

_____ Time: _____

3. Date: _____ Time: _____

Location for session (to be secured by requestor): _____

Office Use Only

Date received: _____

Routed to: _____

Date of Follow-up: _____