

Department of

Candidate Evaluation Worksheet: _____

– Stage 1 Application Review

(Position)

Candidate Name (Last, First): _____ Reviewer's Initials _____

	Criteria	Rating	Score	Comments/Source (a = cover letter; b=CV;c=teaching statement; d=research agenda; e=scholarly publication; f=transcript)	
<i>Required qualifications</i>	1	Earned doctorate in XXXX or a related field from an accredited university	Yes No (A,B) ___ Reading (20 pts.) ___ Appropriately Related ____ (15 pts.) ___ Unrelated (0 pts.) (field)		
	2	Two years of successful elementary teaching experience (K-6; K-3 preferred)	Yes (circle: K, 1, 2, 3, 4, 5, 6) No (0 pts.) (K-3 preferred) Preferred K-3 (20 pts) Elementary K-6 (10 pts)		
	3	Demonstrated experience with reading assessments and data-driven instruction for students who struggle with reading	5 _____ 4 _____ 3 _____ 2 _____ 1 _____ 0 _____ Excellent Very Good Fair Poor Very Poor None		
	4	Demonstrated experience working with diverse student populations	5 _____ 4 _____ 3 _____ 2 _____ 1 _____ 0 _____ Excellent Very Good Fair Poor Very Poor None		
	5	Cover letter relates the applicant's ability to enhance our students' reading education and help College attain goal related to working with diverse students in urban settings.	5 _____ 4 _____ 3 _____ 2 _____ 1 _____ 0 _____ Excellent Very Good Fair Poor Very Poor None		
	6	Teaching statement addresses the responsibilities of the position.	5 _____ 4 _____ 3 _____ 2 _____ 1 _____ 0 _____ Excellent Very Good Fair Poor Very Poor None		
	7	Research agenda addresses the responsibilities of the position	5 _____ 4 _____ 3 _____ 2 _____ 1 _____ 0 _____ Excellent Very Good Fair Poor Very Poor None		
8	Demonstrated experience presenting at state or national conferences	5 _____ 4 _____ 3 _____ 2 _____ 1 _____ 0 _____ Excellent Very Good Fair Poor Very Poor None			
9	Demonstrated experience in or potential for grant proposal development	5 _____ 4 _____ 3 _____ 2 _____ 1 _____ 0 _____ Excellent Very Good Fair Poor Very Poor None			
10	Demonstrated experience or research in early literacy/urban education	5 _____ 4 _____ 3 _____ 2 _____ 1 _____ 0 _____ Excellent Very Good Fair Poor Very Poor None			
11	Demonstrated experience conducting research and writing for scholarly publications	5 _____ 4 _____ 3 _____ 2 _____ 1 _____ 0 _____ Excellent Very Good Fair Poor Very Poor None			
12	Demonstrated experience teaching at the college or university level.	5 _____ 4 _____ 3 _____ 2 _____ 1 _____ 0 _____ Excellent Very Good Fair Poor Very Poor None			
13	Demonstrated successful teaching at the college or university level via teaching evaluations/reviews	5 _____ 4 _____ 3 _____ 2 _____ 1 _____ 0 _____ Excellent Very Good Fair Poor Very Poor None			
14	Demonstrated commitment to professional service (e.g. mentoring doctoral students)	5 _____ 4 _____ 3 _____ 2 _____ 1 _____ 0 _____ Excellent Very Good Fair Poor Very Poor None			

Adapted from rubric created by: Created by ALM 2014 for asst. prof position