

**Case Western Reserve University (CASE)  
Department of Environmental Health & Safety (EHS)  
Radiation Safety Office (RSOF)**

**REPORT OF INCIDENT IN A RADIATION LABORATORY**

Authorized User of laboratory involved \_\_\_\_\_  
Date and Time of Incident \_\_\_\_/\_\_\_\_/\_\_\_\_ at \_\_\_\_\_  
Reported to RSOF/ Security on \_\_\_\_/\_\_\_\_/\_\_\_\_ at \_\_\_\_\_  
Location of Incident (Building/ Room) \_\_\_\_\_  
Isotope Involved \_\_\_\_\_ Approximate Activity \_\_\_\_\_ mCi

**Written Description**

Include a description of how the incident occurred, the areas, personnel, and/ or equipment that were contaminated, the current status of the cleanup, as well as any procedural changes, required to prevent a repeat of the incident. If the incident involved area, equipment, or personnel contamination, attach a copy of the contamination survey. This survey should include a diagram of the affected area or equipment and results of meter and wipe tests indicating contamination levels in dpm or mCi. The original surveys should be placed in the PI file.