

Welcome to Case Western Reserve University!

The Department of Environmental Health and Safety (EHS) would like to take this opportunity to welcome you to Case Western Reserve University. Establishing a new lab may seem overwhelming. This packet is intended to help guide you through the process. EHS is here to help you through this process.

Prior to opening your lab, you and your personnel *must* complete all applicable OSHA training requirements and generate a chemical hygiene and/or exposure control plan. EHS must have these documents on file in order to approve any grants and/or the purchase of radiological, biological or chemical agents.

By reviewing the enclosed documents and attending required training, your lab will be compliant with the federal requirements issued by OSHA, EPA, CDC, USDA, DOT, IATA and other government agencies. It is important to note, this is a *general* packet and therefore, other requirements may apply to your specific lab. If you are not sure which documents apply, feel free to contact EHS at 368-2907 for information regarding chemical or biological issues or 368-2906 for questions related to radiation, lasers or x-rays.

The policy of Case Western Reserve University, as outlined in the policy document "Policies and Guidelines for Radiation, Chemical and Biological Safety," *is to provide a safe and healthful work environment and to prevent injury to personnel and loss or damage to property.*

EHS looks forward to the opportunity to meet and work along with you and your staff to ensure a safe and compliant working environment.

Marc D. Rubin  
Senior Director, EHS  
Case Western Reserve University