

**[U]TECH**  
UNIVERSITY TECHNOLOGY

*Emeriti Academy*  
*SmartPhone Workshop*

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**Agenda**

- Set Your Parking
- Screen Captures
- Video Calling
- Battery Saving Tips
- Security
- Privacy

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**Parking Location**

- To Set Parking Location
  - Open Google Maps or Apple Maps app
  - Tap blue dot that shows your location
  - Tap "Set as parking location"
- To Find Where You Parked
  - Open Google Maps or Apple Maps app
  - Tap the Search Bar → Parking location → Directions

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### Video Calling

- iOS has FaceTime, but that's only for iPhone to iPhone/iPad/Macs calls. Other options include:
  - Google Hangouts
  - Google Duo
  - Facebook Messenger
  - Skype



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### Screen Capture

- Take a picture of your smartphone's screen
  - iOS: press and hold Home button then press the Sleep/Wake button. You will hear a shutter click. The screenshot will appear in your Photos app under Camera Roll
  - Android: hold Power and Volume Down buttons as the same time for a few seconds. The image is saved to the "Captured Images" folder in your Gallery app. Open Photos app → Menu → Device Folders → Screenshots



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### Save Your Battery

- Background App
  - iOS: Settings → General → Background App Refresh
  - Android: Settings → Data Usage
- Close unused apps
  - iOS: Press Home button twice → Swipe up each app you wish to close
  - Android: App Button → Swipe left or right to exit app
- View battery information
  - iOS: Settings → Battery
  - Android: Settings → Battery



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### Save Your Battery

- Change Brightness Settings
  - iOS: Settings → Display & Brightness → set Auto-Brightness to On
  - Android: Settings → Display → Adaptive Brightness
- Battery Optimization
  - Android: Settings → Battery → tap three-dot overflow menu in the upper right corner → Battery Optimization
- Low Power Mode
  - iOS: Settings → Battery → Low Power Mode



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### Security

- Lock your phone with strong passcode or PIN
- Set up Two-Factor Authentication
  - iOS: Settings → Your Name → Password & Security → Turn On Two-Factor Authentication
  - Android: Log into your Google Account at <https://accounts.google.com/SmsAuthConfig> and select "2 Factor Authentication" if prompted



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### Privacy

- See which apps wish to access your location, contacts, calendars, microphone, etc.
  - iOS: Settings → Privacy
  - Android: Settings → Apps → Apps Permissions
- Changing these settings may break or disable some apps if you are not sure why that permission is needed. Uninstall any apps you cannot trust.



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### Get Help

- Contact UTech Help Desk
  - (216) 368-HELP (4357)
  - [help@case.edu](mailto:help@case.edu)
  - <https://help.case.edu>
  - Kelvin Smith Library, lower level



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