



# AIA<sup>®</sup> Document B305<sup>™</sup> – 1993

## Architect's Qualification Statement

DATE:

SUBMITTED TO:

ADDRESS:

NAME OF PROJECT (If Applicable): Orig - B305-1993 Architect Qualification Statement  
(replaces B431-1993)

### 1 BASIC INFORMATION

§ 1.1 Architect: *(Firm Name and Legal Status)*

§ 1.2 Business Address:

§ 1.3 Telephone Number:

§ 1.4 Person to Contact:

§ 1.5 Type of Organization: *(Check one)*

- Individual or Sole Proprietorship
- Professional Corporation/Association
- Corporation
- Partnership
- Joint Venture\*
- Other\*

\*If Joint Venture or Other, give details.

### 2 GENERAL STATEMENT OF QUALIFICATIONS

### 3 GENERAL INFORMATION

*(This information may be provided via the Architect's brochure which may be attached and listed in Article 8.)*

§ 3.1 Names of Principals:

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

§ 3.2 Professional History:

§ 3.3 Registration Status:

§ 3.4 Professional Affiliations:

§ 3.5 Key Personnel:

§ 3.6 Total Number of Staff:

§ 3.7 Number of Registered Architects:

§ 3.8 Honors and Awards:

§ 3.9 Professional and Civic Involvement:

**4 RELATED PROFESSIONAL SERVICES**  
*(List proposed consultants, if applicable.)*

§ 4.1 Structural:

§ 4.2 Mechanical:

§ 4.3 Electrical:

§ 4.4 Interior Design:

§ 4.5 Others:

## 5 PROJECTS

*(Projects for which personnel of this firm had responsible charge while associated with other firms are indicated by an asterisk.)*

§ 5.1 The following projects are representative of the Architect's recent work. A brief description of each project is attached.

§ 5.2 Other representative projects with dates of completion:

## 6 REFERENCES

## 7 STATEMENT OF POTENTIAL CONFLICTS OF INTEREST

## 8 ADDITIONAL INFORMATION

*(If attachments are provided, list them here.)*

**ARCHITECT:**

**By:**

I hereby certify that, as of the above date, the information provided in this Architect's Qualification Statement is true and sufficiently complete so as not to be misleading.

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*(Signature)*

*(Printed name and title)*

ARCHITECT:

PROJECT:

Size:

Cost:

Owner:

Owner Contact:

Completion Date:

Contractor/Construction Manager:

Brief Description:

ARCHITECT:

PROJECT:

Size:

Cost:

Owner:

Owner Contact:

Completion Date:

Contractor/Construction Manager:

Brief Description:

ARCHITECT:

PROJECT:

Size:

Cost:

Owner:

Owner Contact:

Completion Date:

Contractor/Construction Manager:

Brief Description:

ARCHITECT:

PROJECT:

Size:

Cost:

Owner:

Owner Contact:

Completion Date:

Contractor/Construction Manager:

Brief Description:

## **Certification of Document's Authenticity**

**AIA® Document D401™ – 2003**

I, \_\_\_\_\_, hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with this certification at 11:04:11 on 08/09/2010 under Order No. 5474930795\_1 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document B305™ – 1993, Architect's Qualification Statement, as published by the AIA in its software, other than changes shown in the attached final document by underscoring added text and striking over deleted text.

\_\_\_\_\_  
*(Signed)*

\_\_\_\_\_  
*(Title)*

\_\_\_\_\_  
*(Dated)*