

Residential Campus Cleaning Frequency (Standard) - as of 3/1/2023

Task	Location						
	Building Entrances/ Hallways/ Lobbies/Elevators/ Kitchens	Public Restrooms	Traditional Residence Halls ¹	Suites ²	Kitchenettes	Apartments ³	Stairwells
Empty waste & replace liners	Daily (M - F)	Daily (M - F)	Daily (M - F)	Daily (M - F)	Daily (M - F)		
Clean trash containers	Monthly	Monthly	Monthly	Monthly	Monthly	Annually	
Wipe/dust accessible surfaces & furniture (common areas only)	Daily (M - F)		Daily (M - F)	3x Week	Daily (M - F)	Annually	
Vacuum carpet & floormats	Daily (M - F)	Daily (M - F)	Daily (M - F)	3x Week			
Dust mop floors	Daily (M - F)	Daily (M - F)	Daily (M - F)		Daily (M - F)		1x Week
Wash floors	Daily (M - F)	Daily (M - F)	Daily (M - F)	Daily (M - F)	Daily (M - F)	1x Week	1x Week
Bathroom sinks & countertops		Daily (M - F)	Daily (M - F)	Daily (M - F)		1x Week	
Kitchen sinks & countertops	Daily (M - F)		Daily (M - F)		Daily (M - F)	Annually	
Restock dispensers (paper towels, hand soap, wall mounted hand sanitizer, seat covers, toilet tissue)	Daily (M - F)	Daily (M - F)	Daily (M - F)	Daily (M - F)	Daily (M - F)	1x Week	
Toilets/Urinals/Mirrors		Daily (M - F)	Daily (M - F)	Daily (M - F)		1x Week	
Drinking fountains	Daily (M - F)		Daily (M - F)				
Spot clean walls	Daily (M - F)	Daily (M - F)	Daily (M - F)	Daily (M - F)	Daily (M - F)	Annually	1x Week
High touch points	Daily (M - F)	Daily (M - F)	Daily (M - F)	Daily (M - F)	Daily (M - F)	1x Week	1x Week
Clean glass on doors	Daily (M - F)		Daily (M - F)	Daily (M - F)			1x Week
Clean appliances	Daily (M - F)		Daily (M - F)	3x Week	Daily (M - F)	Annually	
Dust vents	Monthly	Monthly	1x Week	1x Week	Monthly	Monthly	
Carpet shampoo	Annually	Annually		Annually		Annually	
Grout cleaning floors		Annually	Annually	Annually		Annually	
Scrub, strip and wax floors	Annually	Quarterly	Annually		Annually		Annually
Façade window cleaning	Annually						

Shift times: **M-F 8am-4pm**

1 Includes 1st-year NRV halls (Culter, Cutter, Hitchcock, Norton, Pierce, Raymond, Sherman, Smith, Storrs, Taft, Taplin, Tyler), Clarke Tower, and Greek Houses

2 Includes SRV Halls (Alumni, Glaser, Howe, Kusch, Michelson, Staley, Tippit)

3 Includes North Campus halls (1680 Building, 1716 Building (restrooms only), 1719 Building, 1727 Building, Hazel House, The Noble, Stephanie Tubbs Jones, Twin Gables, The Village at 115th) and Triangle Tower 1&2, Overlook