



FACULTY INFORMATION SYSTEM ROLLOUT PLAN - UPDATE

Plan for the rollout of the Faculty Information System (FIS) a secure, web-based, university-wide platform of integrated data on faculty.

October, 2019

INTRODUCTION

This document covers the rollout of the Faculty Information System (FIS) a platform that will serve as the master record of data about all full- and part-time faculty activity and characteristics at CWRU. This implementation consists of three planned phases and will proceed using an “agile” development approach where requirements are deployed in releases.

The Phase I release provided search, view, and simple report generation access based on existing faculty data migrated from the Provost’s Office database. No “Add/Edit” functionality was included with this release. Release 1 was made available to faculty affairs administrators of the schools at the end of November 2018.

UPDATE

There were three releases since the Phase I launch that added the following functionality:

- DUO Two-factor sign-on
- Add/edit functionality
- Annual contract forms
- Faculty search
- Enhanced reporting

We are now in Phase II, year two of our three-year implementation. Work on the faculty component phase of the system began in summer 2019 with a focus on the following activities:

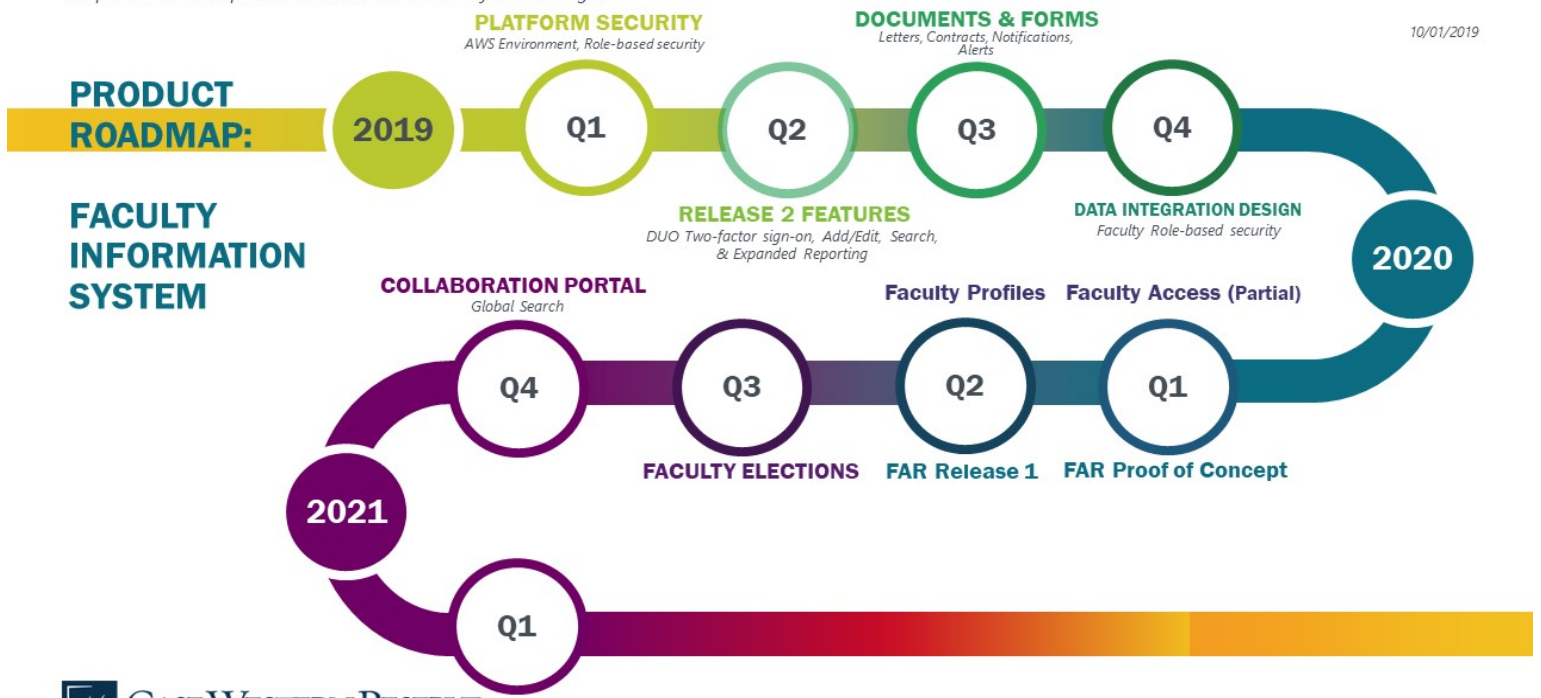
- Data integrations (SIS, HCM, various publication sources)
- Digital Measures integration
- Faculty Activity Reporting framework
- Appointment letters

During fall 2019 the Implementation Team will reach out to key individuals in each school to:

- Schedule FIS training sessions for dean-level administrative staff
- Host school-level executive/steering committee and faculty FIS overviews and demonstrations
- Recruit faculty for a faculty-focused FIS Review Board

This diagram represents the proposed rollout of FIS functionality over the remaining two years:

The product roadmap milestones and dates are subject to change.



Thank you for your continued support of this project.

The FIS Implementation Team

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Visit the Faculty Information System website at <https://case.edu/faculty-lifecycle/FIS> for updates on the implementation process, and information on how to access the FIS.