

CASE WESTERN RESERVE UNIVERSITY  
**Faculty Senate Executive Committee**  
Meeting of December 5, 2005, 3:00 - 5:00 p.m.  
Room 352 Adelbert Hall

**AGENDA**

- |      |     |   |                 |
|------|-----|---|-----------------|
| 3:00 | 1.  | Selection of Reporter to Faculty Senate Meeting   | R. Wright       |
| 3:05 | 2.  | Approval of Minutes of the Meeting of November 9, 2005  | R. Wright       |
| 3:10 | 3   | President's Announcements   | E. Hundert      |
| 3:20 | 4.  | Provost's Announcements<br>- Update on the Academic Strategic Planning  | J. Anderson     |
| 3:35 | 5.  | Chair's Announcements   | R. Wright       |
| 3:45 | 6.  | Report from the Faculty Personnel Committee   | A. Huckelbridge |
| 3:55 | 7.  | Report from the Women Faculty Committee<br>- Combined MOTION on Workload Adjustment Policy                    | S. Hoffman      |
| 4:05 | 8.  | Report of the Research Committee<br>- Proposed Policies on Research Misconduct and on Human Subjects Research | C. Musil        |
| 4:20 | 9.  | Proposal for New Joint Degree Program<br>MSSA/MA in Bioethics   | W. Gingerich    |
| 4:35 | 10. | Other Business  |                 |
| 4:40 | 11. | Approval of Agenda for December 19, 2005<br>Faculty Senate Meeting  | R. Wright       |
|      |     | MOTION to Adjourn   |                 |

CASE WESTERN RESERVE UNIVERSITY  
Faculty Senate  
Executive Committee  
Minutes of the Meeting of December 5, 2005, 3:00 – 5:00 p.m.  
Room 352 Adelbert Hall

Committee members in attendance

John Anderson  
Jay Alexander  
Lynne Ford  
Julia Grant

Susan Hinze  
Edward Hundert  
E. Ronald Wright

Also in attendance

Christine Ash, Vice President of Planning and Budget  
Mark Auliso, Assistant professor, Dept. of Bioethics  
Eric Cottingham, Associate Vice President of Research  
Jean Gubbins, Associate Director of Institutional Research  
Paul Gerhart, Chair, Budget Committee  
Wallace Gingerich, Associate Dean for Academic Affairs  
Sharona Hoffman, Co-chair, Women Faculty Committee  
Arthur Huckelbridge, Chair, Faculty personnel Committee  
Kenneth Laurita, Chair, Graduate Studies Committee  
Carol Musil, Chair, Research Committee  
Paul Salipante, Chair, University Libraries Committee

The meeting was called to order at 3:05 p.m. by Professor Ronald Wright, Chair of the Faculty Senate.

Professor Jay Alexander agreed to give the Executive Committee report at the Senate meeting on December 19.

**Approval of Minutes**

The minutes of the previous meeting on November 9 were approved as distributed.

**President's Announcements**

Dr. Edward Hundert noted a positive step in our changing relationship with the Case Alumni Association, in that the CAA has contributed \$0.5 million that activates matching funds from a foundation along with those funds for the Case School of Engineering.

He said that he will be one of eight university presidents from around the world speaking at the upcoming Nobel Prize Colloquia in Stockholm. He sees this as an excellent opportunity to promote what we are doing at Case.

**Provost's Announcements**

Provost John Anderson said that he has several people working with him on getting a final draft of the Academic Strategic Plan ready in time for the June Board of Trustees meeting. Jay Alexander suggested that a Faculty Senate meeting be dedicated to discussing the draft in the spring. John expressed support for this idea.

John is interested in campus input on the ideal composition of the undergraduate student body, in terms of enrollment in the natural and social sciences, humanities, engineering, nursing, and management. He has asked the UUF and the students themselves to consider this issue, and will also discuss it with the Board of Trustees. The Faculty Senate is invited to provide input as well.

John noted that we are finishing the first round of leadership assessments - of the provost, two deans, and a vice president. The process is focused on improving senior leadership and is being managed by an oversight committee consisting of faculty and senior administrators. He has asked the Senate Nominating Committee for the names of tenured faculty members; one will be selected to join the other faculty on the oversight group.

The new undergraduate major in Cognitive Science has been approved by UUFCC and is now ready for Senate approval. Senate Chair Wright and the EC determined there was no need to move this forward through the Senate and to the trustees [after UUFCC approval].

### **Peer Group Benchmarking**

Vice President Chris Ash and Jean Gubbins of Institutional Research have been working together to complete the University Dashboard to benchmark with peers, but the question comes up as to who are our peers – university peers? school peers? Such a list would be something to be revised annually. Jean Gubbins spoke about her work on a model; looking at variables, quality measures, plotting 36 private institutions but she not yet completed the list of the university group. Timetable – by end of February. Chair Wright asked for further report in January, along with the Academic Strategic Plan report.

### **Chair's Announcements**

Chairman Wright, noting that a motion on new members for the University Budget and Planning Committee had been ruled out of order at the last Senate meeting, is now proposing that an entirely new University Planning Committee be formed to which the previously suggested members would be appointed, then have a separate University Budget Committee (see FH, Chapter 2, Article VI, Sec. G. Multipartite Committees and Commissions, ". . . The Faculty Senate shall approve the faculty membership of such bodies on recommendation of the Nominating Committee"). There was discussion on procedures; the president outlined his thoughts on goals.

Discussion continued on importance of faculty involvement in budget planning. Suggested a motion: to recommend to the president that he reconstitute the University Budget Committee. Motion also made that Senate Nominating Committee suggest certain members of University Planning Committee: Joe Koonce, Edith Lerner, Clare Rimnac, and Paul Gerhart.

### **Report of Faculty Personnel Committee and Women Faculty Committee on Workload Release Policy**

Professor Art Huckelbridge, chair of the Faculty Personnel Committee, said that both committees have been working on this proposal. This latest version has not been re-submitted to the provost but has been discussed with Lynn Singer. He believes that concerns raised by Provost Anderson have been taken into consideration; and any changes suggested from the original policy as proposed by the provost and reviewed by counsel have not been substantive. The motion was made that this be included with the December Senate agenda.

### **Report of the Research Committee**

Chair Carol Musil reported that these changes being proposed have been prompted, in part, by a review and accreditation visit for our Human Research Protection Program [see partial text from memo to University community of 12/14/05 John Anderson below].

". . . ongoing efforts to gain accreditation of our Human Research Protection Program (HRPP) known as the Case HRPP. This is a joint effort involving the Institutional Review Boards (IRBs) of Case, University Hospitals of Cleveland, the MetroHealth System, and the members of the research community."

Professor Musil stated that our goal is to revise the present policies on Research Misconduct and on Human Subjects Research to be in compliance with Federal government guidelines and regulations and to be consistent with accreditation regulations, i.e., make more policy statements; these are technical changes.

Eric Cottingham, who was an invited guest at this meeting, said in reply to several questions and concerns that all these changes should make compliance easier and clearer; there are no added restrictions, and it should be clearer now for researchers because of removing certain procedures.

The EC suggested that the committee be aggressive in stating cases. Both motions were approved for the agenda of the Senate meeting of December.

### **Graduate Studies Committee**

Chair Ken Laurita said that the committee has not had the opportunity to review the proposed new joint degree program, MSSA/MA in Bioethics. The proposers state that they have followed the posted guidelines for joint degree programs.

Professor Wally Gingerich stated that this is a natural affiliation between the two schools (MSASS and Medicine/Bioethics), and they both believe there are many potential and interested students; the program will draw for its resources on existing courses and faculty. Motion approved for the Senate's agenda, contingent on approval and the recommendation of the committee after their meeting on the preceding Friday.

### **Other Business**

Chair Wright would like to review the Faculty Handbook's grievance hearing panel procedures in the case of the administration bringing a grievance. He asked Faculty Personnel Committee to review wording in the Handbook on pages 39, 40, and 41 (Chapter 3, Section IV, D.).

### **Approval of the Agenda**

Approved, as modified, to add motion from Faculty Personnel and Women Faculty on Workload Release, the two motions from the Research Committee, and the motion from the Executive Committee on the University Budget Committee.

Adjourned at 5:15 p.m.

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Lynne E. Ford  
Secretary of the Faculty Senate