

CASE WESTERN RESERVE UNIVERSITY  
**Faculty Senate Executive Committee**  
Meeting of December 6, 2004, 1:00 – 2:30 p.m.  
Room 352 Adelbert Hall

**AGENDA**

- |           |     |  |                         |
|-----------|-----|--|-------------------------|
| 1:00 p.m. | 1.  | Selection of Reporter to Faculty Senate Meeting  | B. Carlsson             |
| 1:05      | 2.  | Approval of Minutes of the Meeting of November 4, 2004   | B. Carlsson             |
| 1:10      | 3.  | President's Announcements  | E. Hundert              |
| 1:15      | 4.  | Provost's Announcements  | J. Anderson             |
| 1:20      | 5.  | Chair's Announcements  | B. Carlsson             |
| 1:30      | 6.  | ad hoc Committee on Faculty Surveys (The Charge and the Membership)  | B. Carlsson             |
| 1:40      | 7.  | Proposal for new BA-Major in Public Health and BA-MPH in Public Health   | J. Korbin<br>S. Horwitz |
| 1:50      | 8.  | UUF Report   | D. Matthiesen           |
| 1:55      | 9.  | Report of the By-Laws Committee<br>MOTION to Approve Change to the Faculty Handbook re Dean's Approval for Summer Compensation | G. Narsavage            |
| 2:00      | 10. | Report of the Library Committee  | P. Salipante            |
| 2:05      | 11. | Report of the Information Resources Committee  | E. Madigan              |
| 2:10      | 12. | Report of the Research Committee<br>MOTION to Approve Authorship Policy  | C. Musil                |
| 2:20      | 13. | Report of the Personnel Committee (Conflict of Interest Policy)  | A. Huckelbridge         |
| 2:30      | 14. | MOTION to Approve a Faculty Handbook Amendment re Promotion and/or Tenure Consideration  | B. Carlsson             |
|           | 15. | Other Business   |                         |
|           | 16. | Approval of Agenda for December 13, 2004 Faculty Senate Meeting  | B. Carlsson             |
|           | .   | MOTION to Adjourn  |                         |

CASE WESTERN RESERVE UNIVERSITY  
Faculty Senate  
Executive Committee  
Minutes of the Meeting of December 6, 2004, 1:00 - 2:30 p.m.  
Adelbert Hall, Room 352

Committee members in attendance

John Anderson	David Matthiesen
Bo Carlsson	Carol Musil
Lynne Ford	John Orlock
Susan Hinze	David Singer
Edward Hundert	E. Ronald Wright
George Kikano	

Also in attendance

Sarah Horwitz, Professor, Department of Psychiatry  
Arthur Huckelbridge, Chair, Faculty Personnel Committee  
Jill Korbin, Associate Dean, College of Arts and Sciences  
Kenneth Laurita, Chair, Graduate Studies Committee  
Elizabeth Madigan, Chair, Information Resources Committee  
Georgia Narsavage, Chair, By-Laws Committee  
Theresa Pretlow, Chair, Faculty Compensation Committee  
Paul Salipante, Chair, University Libraries Committee  
Christine Sciuilli, Assistant Vice President, Information Technology Services  
Glenn Starkmann, Chair, Budget Committee

The meeting was called to order at 1:05 p.m. by Professor Bo Carlsson, Chair of the Faculty Senate.

Chair-elect Ronald Wright agreed to give the Executive Committee report at the Senate meeting on December 13.

**Approval of Minutes**

The minutes of the last meeting on November 4 were approved as distributed.

**President's Announcements**

Dr. Edward M. Hundert had no announcements.

**Provost's Announcements**

John Anderson talked about Strategic Academic Planning and the Role of Faculty with the aid of a handout listing six benefits of such planning: focuses Case on the future (2010); will enable Case to meet needs and reach goals; proactively identifies strategic options; promotes communication; adapts to new opportunities; and assesses where and how to allocate resources. He pointed to the planning process: each school is working on their own planning and is now involving their associate deans in the process.

The proposal discussed last month for joint faculty appointments is with the Personnel Committee where some specific language is being proposed.

Some other recent concerns about communication from Information Technology Services are to be discussed further with the report from the Information Resources Committee.

Professor Glenn Starkman asked about any expectation of the degree of faculty involvement in the strategic academic planning process as that seemed to be further along in some schools than in the College of Arts and Sciences.

Professor Hinze said that the CAS Executive Committee is preparing to present information to the faculty very soon. Further discussion indicated that all other schools have already involved their faculty to at least some greater degree than this.

Chair Carlsson stated his appreciation of the opportunity for schools to be more coherent

in drawing on their individual and combined resources and that faculty involvement is important.

The new Office of Undergraduate Research's director, Sheila Pedigo, will report to Deputy Provost Lynn Singer. She has already indicated her plans for grant monies to fund student travel and research with faculty. This is especially important for humanities faculty and is a further opportunity for faculty development.

### **Chair's Announcements**

Chair Carlsson encouraged all to be thinking of colleagues who would be good members to serve on committees next year as we enter into the nominations process.

He reminded all of the holiday reception after the Senate meeting and of the special Executive Committee to be held on January 11 at 3:00 to talk about the self-study for accreditation. That report will be sent very soon.

### **Ad hoc Committee on Faculty Surveys**

B. Carlsson introduced a motion to approve the charge and membership for a new ad hoc Committee on Faculty Surveys to report by April 2005. The charge and proposed membership were approved unanimously to go to the Faculty Senate.

Charge to the ad hoc Committee on Faculty Surveys:

Design a system to collect and analyze longitudinal information on a regularly scheduled basis related to faculty demographics

The ad hoc Committee shall:

Create and/or identify a faculty survey instrument or instruments that can be linked to the Case Vision;

Ensure that all or significant portions of the survey instrument(s) have benchmark capabilities with Case peer institutions; and

Design a reporting mechanism that is accurate and confidential while providing Case faculty, administrators, and the Board of Trustees meaningful feedback about Case faculty.

Membership:

Mohan Reddy, Associate Professor of Marketing

Shirley Moore, Associate Dean of Research, School of Nursing

George Kikano, Professor Family Medicine

Doug Detterman, Professor and Chair of Psychology

Dale Dannefer, Professor of Sociology

ex officio: Caryl Hess, Assistant to the President for Special Projects

### **Report on University Undergraduate Faculty**

Professor David Matthiesen is the liaison from the Faculty Senate to the UUF and reported on activities: all committees are constituted and meeting. SAGES implementation is the major task, and constituent schools are setting standards for approval of SAGES courses. The Executive Committee met with VP Lev Gonick to discuss the discontinuation of dial-up service and to express their concern that this could adversely affect commuter students and faculty who work from their homes. Other standing committees are working out their agenda for the year as well as addressing their constitutional obligations.

There was again the question of the need for both the UUF Academic Computing and Information Resources Committee and the Faculty Senate Committee on Information Resources, and it is expected that they will also discuss this.

### **Report of the By-Laws Committee**

Chair Georgia Narsavage reported on the committee's recommendation to change the

wording in the Faculty Handbook Chapter 3, Part Two, III. Remuneration for Additional Service, A. giving the deans, rather than the provost, the authority to authorize faculty summer salary. The Executive Committee suggested a further modification of the wording to make it less restrictive on the source of funding. A majority voted to send this proposal on to the Senate, with the approval of the modification by the By-Laws Committee.

### **Proposal for New BA Major in Public Health and BA-MPH in Public Health**

Professor Sarah Horwitz reviewed the background and the community's urgent need for training students in the public health field. This unique program is planned to be for five years and to be fully integrated between undergraduate and graduate degrees.

It was noted that there were no Nursing School faculty involved, to which Associate Dean Jill Korbin replied that the program coordinators had consulted with faculty in most of the professional schools, and they would proceed with talking with all schools now. Others commented on the good possibilities of other combined degrees, such as BSN/MPH.

Chair Carlsson noted that this was in line with the university's vision of working together and drawing on the resources of other schools.

Provost Anderson asked about faculty resources to teach all courses and whether there would be new students or rather a shifting of students out of existing majors. It is expected that we will draw in new students but that some will also move from other disciplines such as Sociology.

Professor D. Singer asked about SAGES breadth requirements for the undergraduate major; Professor Horwitz promised a complete review of all Epidemiology/Biostatistics courses to better identify those which would meet the natural sciences or social sciences definition.

A final suggestion before the affirmative vote to send these proposals to the Senate was to clarify a notation (on pg. 10 of the proposal) as to this being a Plan A or a Plan B Master's.

### **Report of the Library Committee**

Chair Paul Salipante reported that significant progress has been made this past year in greatly improving our library's financing and rankings through the dedicated efforts of many staff and faculty members. Contributing to this success are the Library Opportunity Fund and the new Center for Media and Digital Library Services. A major point to be addressed soon is the rising cost of journals. The committee is seeing an emerging sense of pride in our library as an essential tool for the stimulation of ideas and imagination in both teaching and research.

Some important discussions this semester have been on Open Access and electronic publishing and the need to educate our faculty on these issues as there is much opportunity for visibility in Digital Case. An early draft of a resolution which may eventually be brought to the Senate was read:

Toward a resolution to put before the Faculty Senate regarding Open Access and electronic publishing:

Whereas Open Access publications are readily available and more highly cited, better contributing to the production and use of knowledge, and

Whereas the public and funders, such as NIH, are increasingly demanding widespread access to the products of sponsored research, and

Whereas universities subsidize scholarly research and then must purchase back its published products, at increasingly high costs, and

Whereas scholars routinely lose control of their work by signing away their copyright rights to publishers,

Be it resolved that the Faculty Senate urges the University's members to Support Open Access publishing in their educational, research, editorial and administrative roles,

Examine the copyright and licensing agreements of any commercially published journal to which they contribute as author, reviewer or editor,

Retain their copyright rights and seek to post their published work in open access sites, and to provide institutional support to those members seeking to retain these rights,

Pressure high price publishers by purchasing fewer of their products, and

Include electronic publications in the promotion and tenure reviews of academic personnel.

Long-term solutions for library funding over the next 10 to 15 years, possibly through and increase in overhead recovery, is next on the agenda.

President Hundert asked about how keeping the libraries open seven days a week, 24 hours a day, was being received. To date, the buildings are open but not the stacks and not with staffing.

### **Report of the Information Resources Committee**

Chair Elizabeth Madigan gave an oral report on committee discussions. The university is continuing with its program of technically enhancing classrooms, and the committee suggested that a faculty development program also would be in order. The ITS area is working on improving communications with faculty, but the committee is still somewhat concerned that decisions are being made without the opportunity for faculty input where it directly affects faculty and students, such as the decision to discontinue free dial-up service before alternative, fee-based programs and information on them were in place. Only 158 people are presently using the free services which are costly to maintain and in need of upgrading. Alternatives at a good negotiated rate with SBC and Adelphia for broad band service should soon be in place. The free service will now be kept in place until the end of this academic year, and perhaps some reduced-rate solutions can be worked out for those users. The concern expressed about whether faculty who are expected to work, do research, and communicate from home should be provided free service will be taken up as a policy issue.

The balance of the agenda was deferred until the next meeting. Adjournment was at 2:40 p.m.

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Lynne E. Ford  
Secretary of the Faculty Senate