

CASE WESTERN RESERVE UNIVERSITY
Faculty Senate
Meeting of February 26, 2007, 3:30 - 5:30 p.m.
Toepfer Room, Adelbert Hall
AGENDA

1. Approval of Minutes of the Meeting of January 24, 2007 J. Alexander
2. President's Announcements G. Eastwood
3. Provost's Announcements L. Singer
4. Report of the Secretary of the Corporation J. Arden Ornt
5. Chair's Announcements J. Alexander
6. Report of the Executive Committee
- including Tenure and Salary Issues D. Matthiesen
7. Report on Branding T. Callahan
8. Approval of the 5-Year Academic Calendar
(*Action Item*) A. Hammett
9. Report from the UUF Executive Committee
- Approval of New Degree, B.S. in Systems Biology
- Chair's Report
(*Action Item*) C. Hudak
10. Report of the Graduate Studies Committee
Modifications to the Academic Integrity Policy
(*Action Item*) I. Manas-Zloczower
11. Discussion: University Libraries Committee P. Salipante
12. Discussion with Staff Advisory Council Chair K. Howard
13. New Business
14. Announcements

Adjournment

Attachments:

- Item 1. Minutes of the Meeting of January 24th
- Item 8. 5-Year Academic Calendar
- Item 9. Report of the UUF EC Chair and CAF for B.S in System Biology
- Item 10. Proposed Academic Integrity Policy
- Item 11. Report from the University Libraries Committee

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Meeting of February 26, 2007, 3:30 - 5:30 p.m.
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Minutes

Members Attending

Daniel Akerib	Katherine Hessler	John Orlock
James Alexander	Kathleen Kash	Martin Resnick
Jeffrey Alexander	Joseph Koonce	Sandra Russ
Cynthia Beall	Uziel Landau	Paul Salipante
Joseph Carter	Edith Lerner	Matthew Schiefer
Stanton Cort	Jacqueline Lipton	Glenn Starkman
David Crampton	Sana Loue	Phillip Taylor
David Diles	Charles Malemud	Aloen Townsend
Gregory Eastwood	David Matthiesen	E. Ronald Wright
Lynne Ford	Diana Morris	
Anita Gilliam	Sena Narendran	
Marion Good	Eric Neilsen	
Julia Grant	Ronald Occhionero	

Others Present

Vernon Anderson
Joanne Eustis
Donald Feke
Kathryn Howard
Christine Hudak
Lara Kalafatis
Elizabeth Kaufman
Raymond Muzic
Joseph Prah
Charles Rozek
Lynn Singer
Jeffrey Wolcowitz
Elizabeth Woyczynski

Professor James Alexander, Chair of the Faculty Senate, called the meeting to order at 3:35 p.m.

Approval of Minutes

The minutes of the previous Faculty Senate meeting on January 24, 2007 were approved as distributed. All were reminded to sign in as a way of accurately recording attendance.

Provost's Announcements

In Provost Anderson's absence, Deputy Provost Lynn Singer reported on the undergraduate admissions process. The administration will begin getting weekly reports now.

She noted the significant increase in the number of applications over the past three years, leveling off this year, but with significantly better SAT scores this year. The faculty in the College of Arts and Sciences, the School of Nursing and the Weatherhead School are making contacts with prospective students. The Undergraduate Admissions Office is getting letters out sooner. First indications are for a slightly better male/female ratio, but fewer are indicating whether they are under-represented minorities.

Dr. Singer also mentioned the March 17th University Faculty/Staff Gala in Thwing to benefit scholarship funds.

Vice Provost Don Feke reported that the Outcome Assessment Executive Committee, with membership from all eight schools, has been charged by the provost to report later this spring, to be in compliance with accreditation recommendations.

In response to questions on tracking admissions, he said we would be making that information available on the web but in somewhat less detail than in the past.

President's Announcements

President Eastwood had a letter in Case Daily on the recent Board of Trustees meeting. He reported that the financial recovery is on track to almost precisely meet the goal, with only a \$10 million deficit at this half year mark. Everyone is in the process now of developing the 2008 budget and they will try hard to predict a balanced budget, on an \$830 million annual budget. The endowment continues to grow—\$1.27 billion, and is approximately 27th in the country.

The university branding group reported at the Trustees meeting. He said that the university's name has never changed. The recommendation is for equal acknowledgement of Wester Reserve and of Case, with a change to the logo in the box. What is important is the official representation to the public.

He further said that the transition to the new president is going well; Ms. Barbara Snyder was here for the Trustees meeting and she communicates frequently with him. She has now also met with department chairpersons.

A comment was made to Dr. Eastwood that though we are on track to close the deficit, some of what is being achieved is with one-time cost savings. He replied that some savings are being realized by refinancing and some with improved prospects with the return of Bruce Loessin.

Report of the Secretary of the Corporation

Jeanine Arden Ornt's report was deferred.

Chair's Announcements

Professor James Alexander said that the Faculty Personnel Committee has been charged to issue a report on a smoke-free environment, a subcommittee to be chaired by Professor Judy Maloni. Tony Kinslow will be a committee member, and their target for a final recommendation is this summer.

There is also a recommendation to review the budget process for the University Libraries and for Information Technologies.

Dr. Alexander reported on the recent meetings of the Board of Trustees. The chair of Faculty Senate is now a member of the Trustees' Academic Affairs and Student Life Committee, at which meeting there was a presentation by a panel of graduate students and a presentation by Dean Mohan Reddy of the Weatherhead School. J. Alexander has also met with trustees to report on current activities of the Senate: family-friendly policies and efforts on the child care initiative. The trustees approved the Senate recommendation on forming a separate Department of Plastic Surgery. The trustees heard from President Eastwood on the resolution articulated by Professor Glenn Starkman and approved at the December Senate meeting on the lack of any consultation with the Faculty Senate prior to signing of the affiliation agreement between the university and University Hospitals. Trustees also were informed of the renewed interest in the tenure and salary connection.

Report of the Executive Committee

Professor David Matthiesen reported on the February 19th meeting. Approval was given to the list of faculty to serve on the Faculty Grievance Panel. Other items on that agenda are being addressed at this meeting.

They deliberated on several motions on tenure and salary, going back to one of the recommendations made in Spring 2002 by an ad hoc committee recommending changes to the Faculty Handbook. The other recommendations then were on where tenure resides and the definition of faculty titles and responsibilities. At that time President Hundert requested a tabling of the recommendation on tenure and salary until completion of the affiliation agreement with University Hospitals. The Senate Executive Committee passed four motions:

REVISED MOTIONS RE TENURE AND SALARY ISSUES, per amendments made by the F/S Executive Committee on Feb. 19th, 2007.

Motion 1: The Faculty Senate Executive Committee (FSEC) reaffirms the principle adopted by the Faculty Senate on April 24, 2002 that tenure comes with a financial guarantee (see 2001-2002 Ad hoc Committee Report to Define Membership in the University Faculty).¹

Motion 2: The FSEC requests the FS Bylaws Committee to examine the Faculty Senate Handbook in order to identify any statements that suggest tenure and salary are not linked, and that the bylaws committee report their findings to the FSEC in April, 2007.

Motion 3: The FSEC requests that the 2001-2002 Ad Hoc Committee to Define Membership in the University Faculty be appointed in so far as it is possible in order to develop recommendations regarding the implementation across the University of the principle noted in Motion 1. The committee is free to expand its membership to obtain adequate representation across the Schools and Colleges. Representatives should be chosen who endorse broad academic values and who value and support tenure, in particular. The FS Personnel Committee should develop language for the FS Handbook reflecting the recommendations of the Ad Hoc Committee and the corresponding process for amending the Faculty Senate Handbook should be followed.

Motion 4: The FSEC directs the FS Personnel Committee to review the University Hospitals Medical Group Policy Manual to identify the important differences of its content in relation to the FS Handbook. An initial report at the FSEC March 2007 meeting is requested.

There were a number of questions and comments. Professor Sandra Russ said that she would be co-chairing this ad hoc committee, with Professor James Kazura. Professor Matthiesen said that these motions re-affirm the documents of five years ago which many people want to now move forward on implementing. He invited all to converse with the ad hoc committee.

Report on Branding

Vice President Lara Kalafatis reported for Timothy Callahan, a University Trustee who was to make this report and who is a member of the Trustee committee studying this issue. President Eastwood said that we do not intend this to be a costly or a drawn out process, that we will draw on the talents of our own family. Should interested people contact her or the Trustees implementation committee? She commented on the recent survey results on branding and invited people to look on-line for them.

Approval of the 5-Year Academic Calendar

There were no comments and the proposed calendar, as attached, was approved by majority vote.

Report of the UUF Executive Committee

Executive Committee chair, Professor Christine Hudak, reported approval in December by the UUF Curriculum Committee and later by the UUF Executive Committee, of a **B.S. in Systems Biology**. There was one comment about the lack of a particular Biochemistry course, and the response by Professor J. Koonce was that representatives of that department had not so previously noted the omission, but this and other courses could certainly be added to the list of approved courses. The MOTION to approve the degree was then passed by the Faculty Senate without opposition.

Other items in the report were:

- approval of revised UUF bylaws;
- formation and an initial meeting of the SAGES Oversight Committee [committee is seeking additional non-biased representation from schools];
- the Student Life, Services and Environment Committee needed undergraduate student members and a Graduate student representative [see Neil Ursic] and has not met this academic year;
- the Academic Computing Committee has overlapping areas of responsibilities with the Senate's Information Resources Committee and, perhaps, should be disbanded [would require another bylaws change];
- a proposed new teaching timetable was discussed but will require further study before a recommendation is submitted.
- a proposal to modify the SAGES Writing Proficiency requirement was returned to the UUFCC for additional study.

There was a comment by Professor Taylor on the need for additional discussion and resources for these additional undergraduate students and not enough lab time slots because of the after hours

time protection and the new Provost's Hour.

Report of the Graduate Studies Committee - Modifications to the Academic Integrity Policy

Dean Charles Rozek noted that in view of several recent cases it was appropriate to modify this policy to address these problems, distinct from undergraduate issues. He noted that professional school students come under the rules of their school, these are applicable to Graduate Studies students. Several items were noted as areas where changes would be further improvements to this policy, but the MOTION passed as presented, and is attached to these minutes.

Discussion: University Libraries Committee

The University Libraries Committee wished to discuss with the Senate certain items they have been studying, prior to bringing any motions to the floor. Chair Paul Salipante had prepared a report sent with the agenda and he supplemented that with two pages of additional notes.

The committee reported in the fall on Digital Case and on imminent problems on the budget for the libraries. President Eastwood and Provost Anderson urged this committee to speak out for faculty and to hold a retreat on the issues. Professor Salipante said that this is an opportunity to correct some long-term problems with financing for the libraries. The report from the retreat is that the libraries are a public asset which should be supported by the whole university; that materials costs are much higher, and while electronic access is encouraged, there are still problem areas; the committee is working with the librarians to identify items which could be cancelled. Their recommendations are to postpone indexing of the budget, and the need for substantial Office of Development resources.

Discussion took place for some time and Chair Salipante took notes on all suggestions.

Discussion with Staff Advisory Council Chair

Kathryn Howard, SAC Chair, has requested consideration of full voting privileges in the Faculty Senate for this officer position. She said there has been a quiet working relationship between the Faculty Senate and the Staff Advisory Council since 1998; in 2002, Senate Chair Edith Lerner invited the SAC chair to attend Senate meetings. Ms. Howard believes this would further the beneficial working relationship.

Both Professors Lerner and Wright spoke in favor of this initiative as increasing communications between important working constituencies, as did Professor Orlock. President Eastwood asked how this would enhance the present privilege of attendance; K. Howard added that being a voting member of Senate would allow participation in the discussions and have a voice.

Chair Alexander promised to take this to the Executive Committee for recommendation.

There was no new business or announcements, and the meeting adjourned.

Lynne E. Ford
Secretary of the Faculty Senate