

CASE WESTERN RESERVE UNIVERSITY
Faculty Senate Executive Committee
Meeting of February 10, 2005, 8:00 – 9:30 a.m.
Room 352 Adelbert Hall

AGENDA

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|-----------|-----|--|-----------------|
| 8:00 a.m. | 1. | Selection of Reporter to Faculty Senate Meeting | B. Carlsson |
| 8:05 | 2. | Approval of Minutes of the Meeting of January 13, 2005 | B. Carlsson |
| 8:10 | 3. | President's Announcements | E. Hundert |
| 8:15 | 4. | Provost's Announcements | J. Anderson |
| 8:20 | 5. | Chair's Announcements | B. Carlsson |
| 8:25 | 6. | Report from the Graduate Studies Committee | K. Laurita |
| | | MOTION to Adopt Guidelines for Multidisciplinary Study | |
| 8:35 | 7. | Report from the Personnel Committee | A. Huckelbridge |
| | | Draft Policy on Consensual Relationships | |
| 8:45 | 8. | Report from the Research Committee | C. Musil |
| | | MOTION to Adopt University Policy and Guidelines on Authorship | |
| 8:55 | 9. | Report from the Women Faculty Committee | S. Hoffman |
| | | MOTION to Adopt Revisions to the Partner Hiring Policy | |
| 9:05 | 10. | Report of the Budget Committee | G. Starkman |
| 9:15 | 11. | Proposal on Joint Faculty Appointment | J. Anderson |
| | 12. | Other Business | |
| | 13. | Approval of Agenda for March 1, 2005 Faculty Senate Meeting | B. Carlsson |
| 9:30 | 14. | MOTION to Adjourn | |

CASE WESTERN RESERVE UNIVERSITY
Faculty Senate
Executive Committee
Minutes of the Meeting of February 10, 2005, 8:00 - 9:30 a.m.
Adelbert Hall Room 352

Committee members in attendance

John Anderson	David Matthiesen
Bo Carlsson	Carol Musil
Kathleen Farkas	John Orlock
Lynne Ford	David Singer
Edward Hundert	Lynn Singer
George Kikano	E. Ronald Wright

Also in attendance

Sharona Hoffman, Chair, Committee on Women Faculty
Arthur Huckelbridge, Chair, Faculty Personnel Committee
Kenneth Laurita, Chair, Graduate Studies Committee
Elizabeth Madigan, Chair, Information Resources Committee
Glenn Starkman, Chair, Budget Committee

The meeting was called to order at 8:05 a.m. by Professor Bo Carlsson, Chair of the Faculty Senate.

Professor John Orlock agreed to give the Executive Committee report at the Senate meeting on March 1.

Approval of Minutes

The minutes of the last meeting on January 13 were approved as distributed.

President's Announcements

President Hundert announced changes in the Office of University Relations and Development with Mr. Derek Bellin's departure from the university. The office will be split into the two basic functions of development (fundraising) and university relations (public relations, government relations, community relations, etc.). Lara Kalafatis has been appointed as Vice President for University Relations, a person whom President Hundert noted is the national benchmark, proving her national level capabilities in those areas most recently in heading the Vice Presidential Debate. While we conduct a national search for the development side, Lisa Marshall is serving in an interim leadership capacity. Dr. Hundert also noted that he has begun weekly lunchtime conversations with faculty at the Severance Case Club on Wednesdays from 12:30 - 1:30 p.m., and he encouraged faculty from across the university to come and meet him and one another over lunch each Wednesday.

Report of the Committee on Women Faculty

Chair Sharona Hoffman made the recommendation that the report on Resource Equity and the University Climate and Community Survey should be redistributed to deans and the university community. She distributed three summary reports of surveys. After a brief discussion, it was suggested that the summaries be distributed at the next Faculty Senate meeting.

The committee was also ready to present its recommendations for revising the Partner Hiring Policy. Professor Hoffman noted that the original policy approved last year was intended to cover retention of current faculty. These changes presented now, and approved by the Office of Counsel, are intended to clarify that intent.

Professor David Singer asked for the opportunity to compare the original policy with these suggested changes. After some discussion on various points, some of which were not part of the change proposal before this committee, the MOTION to Adopt Policy Revisions on Partner Hiring was approved unanimously to go to the Faculty Senate at its next meeting, in a text which

clearly indicated the present and new wording.

Provost's Announcements

John Anderson announced that the university will now include the conflict of interest form, which faculty are expected to sign annually with their contract letters.

He noted the university's upcoming accreditation team visit and the self-study efforts which Don Feke has been leading. He suggested that each person read the self-study as there is much to learn about the university in it.

The President's Advisory Council on Minorities has been formed as a result of the changes in the membership and charge to the Senate's Committee on Minorities. The co-chairs will be Rhonda Williams and Kathryn Hall.

Provost Anderson plans to enhance our athletic program, noting that our coaching salaries have been well below UAA means. He has formed a faculty booster club. Case will remain in the Division III category, but he believes we can still have enthused students, faculty, and staff at home events.

The Strategic Academic Planning is proceeding with deans and Board of Trustees members having participated in a recent retreat.

Chair's Announcements

Chair Bo Carlsson reminded all to attend the special Senate meeting on February 15 to continue discussion of the Strategic Plan.

Report of the Graduate Studies Committee

Chair Kenneth Laurita summarized the proposed changes in Guidelines for Multidisciplinary Study at Case to replace the General Policy Concerning Joint Programs that appears on the School of Graduate Studies website. The proposed document has been reviewed by the Office of Counsel. The discussion was brief as this document had been reviewed at the last meeting also, prior to receiving endorsement from Counsel. The MOTION to bring this revised policy to the Faculty Senate was approved unanimously.

Report of the Faculty Personnel Committee

Chair Art Huckelbridge addressed the committee's working document on Consensual Relationships for people who work together at the university. The intention is to discourage such relationships and to have a plan in place when they do exist. The committee has discussed the effects of this on the Partner Hiring Policy and will continue to work on this document to clarify which type of relationships are being addressed. Any input would be welcome.

Report of the Research Committee

Chair Carol Musil presented again the proposed University Policy and Guidelines on Authorship which was first discussed last fall. She outlined the changes made from the 1973 policy and said that the intention of these guidelines is to encourage dialogue. It also discourages honorary authorships. Several people expressed great concern that this is not the standard in their fields where the work of graduate students and junior colleagues is all important to the research. Several suggestions were made to clarify and modify throughout the document and also the need for an introductory statement on collegiality. The document, though only intended as guidelines, might benefit by being more philosophical and less legislative, perhaps modeling on the Academic Integrity Policy.

It was recommended that this be returned to committee and that it not be forwarded to the Senate at this time.

Report of the Budget Committee

Chair Glenn Starkman distributed the committee's report. There was considerable discussion and concern. While pointing out some serious shortcomings, the report also notes that with recent changes in administration we are making progress in addressing the problem areas.

The meeting was adjourned at 10 a.m. due to the time and without getting to the remaining agenda items on Joint Faculty Appointments and approval of the Senate agenda. Both items were addressed in follow-up e-mails with the agenda being approved as modified according to votes at this meeting, and the Joint Faculty appointments proposal was passed along to the Faculty Personnel Committee for further study and their recommendation.

Lynne E. Ford
Secretary of the Faculty Senate