

CASE WESTERN RESERVE UNIVERSITY
Faculty Senate Executive Committee
Meeting of February 11, 2004 at 8 a.m.
Room 352, Adelbert Hall

AGENDA

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| 8:00 a.m. | 0. | Selection of Reporter to Faculty Senate Meeting | D. Singer |
| | 1. | Approval of Minutes of the Meeting of January 15, 2004 | D. Singer |
| 8:10 | 2. | President's Announcements | E. Hundert |
| 8:20 | 3. | Interim Provost's Announcements | L. Singer |
| 8:25 | 4. | Chair's Announcements - Recording Faculty Senate Meetings - New Degree Proposal M.D./M.S. in Biomedical Investigation - Report from the Status of Women Faculty Committee | D. Singer |
| 8:35 | 5. | Report from the Graduate Studies Committee - J.D./M.A. in Political Science - Professional School Senator Membership - Academic Integrity Policy for Graduate Students | J. Clochesy |
| 8:50 | 6. | By-Laws Committee Report - Status of Women Faculty Elections Process - Role of Senate Chair in Grievance Procedures - MSASS By-Laws | G. Narsavage |
| 9:00 | 7. | Report from Information Resources Committee on Acceptable Use Policy | E. Madigan |
| 9:15 | 8. | Approval of Agenda for February 24, 2004 Faculty Senate Meeting | D. Singer |
| | | Adjournment | |

CASE WESTERN RESERVE UNIVERSITY
 Faculty Senate Executive Committee
 Minutes of the Meeting of February 11, 2004, 8:00 a.m.
 Room 352 - Adelbert Hall

Committee members in attendance

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|-----------------|--------------|
| Bo Carlsson | Frank Merat |
| William Deal | Carol Musil |
| Kathleen Farkas | Spencer Neth |
| Lynne Ford | David Singer |
| Edith Lerner | Lynn Singer |

Also in attendance

John Clochesy, Chair of the Graduate Studies Committee
 Elizabeth Madigan, Chair of the Information resources Committee

The meeting was called to order at 8:05 a.m. by Professor David Singer, Chair of the Faculty Senate.

Approval of Minutes

The minutes of the Faculty Senate Executive Committee meeting of January 15, 2004 were approved as distributed.

Interim Provost's Announcements

Lynn Singer noted dates when the new Provost, John Anderson, will begin - April 1, and that Mark Turner, Dean-designate of the College of Arts and Sciences, will arrive on March 1. She said that meetings with faculty on SAGES implementation are ongoing; that the second quarter budget report is on the agenda for the March Senate meeting, and that bond ratings would be announced soon; also mentioned meeting last weekend with Peter B. Lewis and Frank Gehry to discuss very exciting possibilities for development of the Ford Road Triangle area. In response to a question, Dr. Singer said that there has been no announcement on the staff diversity officer search.

Chair's Announcements

David Singer reported that the Observer editor who attends Faculty Senate meetings has asked permission to tape meetings for checking accuracy in reporting. Executive Committee all agreed that this was not acceptable and that reply will be given.

A new joint degree proposal for M.D./M.S. in Biomedical Investigation will be passed on to the Graduate Studies Committee for their review.

The University Committee on the Status of Women Faculty has been working to develop a new and very important policy on partner hiring to bring forward but has yet to finalize their recommendation. D. Singer said he would convey to the committee chair, Sue Pearlmuter, the suggestion that the Senate have at least an opportunity for discussion of a draft at this next meeting.

Report from the Graduate Studies Committee

Chair John Clochesy reported on their consideration and neutral recommendation on the request to support a new dual degree program, J.D./M.A. in Political Science. While this proposal does meet the guidelines, they see little advantage to this program as it saves only 3 credit hours and does not seem to be in high demand. The program would foster a relationship between the Law School and the College of Arts and Sciences. The vote on

the MOTION to send this item to the Senate at the next meeting was unanimous.

The committee has also agreed to the suggestion to add as a member of their committee the elected professional school senator, along with the existing three Graduate School student members. This item is forwarded to the By-laws Committee for their recommendation to change the committee's membership as stated in the Faculty Handbook.

Dr. Clochesy reported that the committee has also been working on an Academic Integrity Policy for Graduate students, similar to the policy approved for undergraduates. As the final text was unavailable, the EC asked that the recommended text be distributed and discussed at the March meeting. It will also be sent to the next University Council for information.

The National Research Council's ranking of doctoral programs has been postponed until 2005.

The committee will bring back their recommendation on the joint M.D./M.S. in Biomedical Investigation at the March meeting of the EC with some guidelines for joint or dual degree program, perhaps the suggestion that such requests be tried first as a pilot program.

The suggestion was made to have a handbook for graduate students and for new faculty members, and some information on the roles of various members of the Graduate Studies Office staff.

Report from Information Resources Committee

Chair Elizabeth Madigan discussed a proposed Acceptable Use Policy, noting that the previous policy statement is 14 years old, that this draft has been reviewed by the University Council, by the FSIRC and by the Information Technology Services group.

After some discussion and a few suggested additions, D. Singer noted that while this policy does not require Faculty Senate approval, it is a good opportunity for discussion. Such a policy would be added to Chapter 4 of the Faculty Handbook, General University Policies and Procedures.

Report from the By-laws Committee

In the absence of the committee chair, Georgia Narsavage, David Singer explained his request for clarification of the role of the Faculty Senate chair in faculty grievance procedures, as outlined in the Faculty Handbook. He is suggesting that the addition of a phrase such as "to ensure that due process is followed" would give appropriate meaning to the chair's role in the several places it is mentioned. The MOTION was approved unanimously to forward to the Faculty Senate the following resolution:

RESOLVED that Chapter 3, Policies and Procedures for the Members of the Faculty, Part One, V, A, of the Faculty Handbook be amended by the inclusion as a new last sentence: "The chair of the Faculty Senate shall represent the University Faculty in assuring that due process is followed."

A MOTION to approve the suggested revisions to the bylaws regarding the name, membership and role of the University Committee on the Status of Women Faculty was approved unanimously. The rationale for such a change is to standardize the bylaws for the various standing committees, this being the final committee to agree to the changes.

Approval of the Agenda

All voted to approve the agenda for the Faculty Senate meeting of February 24, 2004 as revised.

The meeting adjourned at 9:20 a.m.

Lynne E. Ford
Secretary of the Faculty Senate

