

CASE WESTERN RESERVE UNIVERSITY  
**Faculty Senate Executive Committee**  
Meeting of February 19, 2007, 1:30 - 3:30 p.m.  
Room 352 Adelbert Hall  
**AGENDA**

1. Approval of Minutes of the Meeting of January 17, 2007 J. Alexander
2. President's Announcements G. Eastwood
3. Provost's Announcements J. Anderson
4. Chair's Announcements J. Alexander
5. Approval of Faculty Grievance Panel Members J. Alexander  
*(Action Item for EC)*
6. Approval of the 5-Year Academic Calendar J. Alexander  
*(Action Item for EC)*
7. Report from the UUF Executive Committee C. Hudak  
*(Action item for EC)*
8. Report of the Budget Committee re Proposed Bylaws Changes G. Starkman  
*(Action Item for EC)*
9. Report of the Graduate Studies Committee I. Manas-Zloczower  
Modifications to the Academic Integrity Policy  
*(Action Item for EC)*
10. Report of the University Libraries Committee P. Salipante  
*(Action Item for EC)*
11. Tenure and Salary Issues J. Alexander
12. New Business: Motions Forwarded K. Wells
13. Discussion of Possible Presidential Debate L. Kalafatis  
B. Loessin
14. Invitation to Vice President to Speak to Faculty Senate J. Alexander  
*(Action Item for EC)*
15. Approval of Faculty Senate Agenda for February 26, 2007  
*(Action Item for EC)*

(See list of attachments below)

Attachments:

1. Minutes of the January 17<sup>th</sup> meeting
2. List of Faculty Grievance Panel Members
3. 5-Year Academic Calendar
4. 3 Items from Budget Committee
5. Modification to the Academic Integrity Policy
6. Library Priorities 2008 - 2012
7. Tenure and Salary Items
8. New Business: 4 Motions
9. Draft Agenda for Faculty Senate Meeting of February 26<sup>th</sup>

CASE WESTERN RESERVE UNIVERSITY  
Faculty Senate  
Executive Committee  
Minutes of the Meeting of February 19, 2007, 1:30 - 3:30 p.m.  
Room 352 Adelbert Hall

Committee members in attendance

Jay Alexander  
John Anderson  
Dominique Durand  
Gregory Eastwood  
Lynne Ford  
Julia Grant  
Kathleen Kash

Edith Lerner  
David Matthiesen  
John Orlock  
Kathleen Wells  
E. Ronald Wright

Also in attendance

Christine Hudak, UUF Executive Committee chair  
Lara Kalafatis, Vice President for University Relations  
Bruce Loessin, Sr. Vice President for University Relations and Development  
Charles Rozek, Dean of Graduate Studies  
Paul Salipante, Chair of the F/S University Libraries Committee

The meeting was called to order at 1:30 p.m. by Professor James Alexander, Chair of the Faculty Senate. David Matthiesen will give the Executive Committee report at the next Faculty Senate meeting on February 26<sup>th</sup>.

**Approval of Minutes**

The minutes of the previous meeting on January 17, 2007 were approved as distributed.

**President's Announcements**

Gregory Eastwood reported that preparations for President-elect Barbara Snyder's arrival are going smoothly. Lara Kalafatis is making the arrangements for meetings with deans, faculty and donors.

He will be charging the School of Medicine's search committee for the new Vice President for Medical Affairs and Dean, which will include Provost Anderson and himself among the 17-member group, to be staffed by Vida Tripodo. The committee will choose its own chair. The hope is to have three final candidates for Barbara Snyder by July 1. Professor Lerner noted that the School of Medicine's bylaws are specific on who shall have input on recommending to the president on composition of the search committee.

At the upcoming Board of Trustees meetings he will be talking about the branding task force report, the financial condition and an array of other projects like the new MSASS building, the retail district, etc.

On July 1<sup>st</sup> he will rejoin the Board of Trustees as a trustee member.

**Provost's Announcements**

John Anderson reported that we are within 1-2% of last year's number of undergraduate applications; we are down slightly in Arts and Sciences, up in those saying they are undecided and in Nursing, but overall, the number of applications is flat; we are adding resources as needed to attract 1050 students, and making more early decisions. He noted that the faculty in the College of Arts and Sciences, Weatherhead School of Management, and the School of Nursing have been contacting prospective students. Our goal over the next three years is for 10,000 applications. The search is underway for a new vice president for enrollment management.

Outcome Assessment was a topic at a recent 10 Universities Provosts meeting. Don Feke attended to discuss our process and he will be our representative at a later retreat. He brings both the faculty perspective and that of a Higher Learning Commission reviewer.

He noted that he has received many e-mails on the compensation and tenure issue.

### **Chair's Announcements**

Professor Alexander reported that he had charged the Faculty Personnel Committee on the smoking policy. Judy Maloni, a committee member from the Nursing School, will be the point person, with a goal for a report to be made by July 1. The undergraduate students recommended the university be a totally non-smoking environment, within one year. This committee will work with Tony Kinslow who is heading the university committee, and will report to the Faculty Senate.

The Information Resources Committee has been charged to review policies and budgets on Information Technology, and he hears that they are going back to the drawing board.

Concern was expressed by a member of the Faculty Personnel Committee that they had not met in the fall and the first meeting was not until this January 30<sup>th</sup>. Also, there has been no word on the smoke-free environment from the professional or the Graduate Studies student groups.

### **Report of the Graduate Studies Committee - Modifications to the Academic Integrity Policy**

Dean Charles Rozek reported that he felt there were specific needs for Graduate students regarding research issues that needed to be addressed with revisions to this policy. John Reilly, university counsel, has assisted with making the appeals process more explicit. It was questioned whether the Faculty Senate needed to approve this action. The explanation given was that the Graduate Studies Committee had worked on the previously policy three years ago, and this is a matter of academic integrity so it should come to this body. It is also in Chapter 4 of the Faculty Handbook. The MOTION was made for this to go on the Senate agenda.

### **Discussion of Possible Presidential Debate**

Bruce Loessin and Lara Kalafatis spoke with the Executive Committee on whether we should consider an invitation to apply to hold a presidential debate on our campus. Ms. Kalafatis reported that the university's position is that we will not pay associated costs but that there may

be others willing to do so. The fee is \$1 million. The last time for the vice presidential debate we only raised \$1 million of the \$4.3 million cost, which included the cost of a number of associated events. In reply to a question about the measurable success of the previous debate, she noted that there was a big increase in applications but this was not the only event which may have contributed to that success. There were many comments about the halo affect, and whether, even if the money was given, would it divert funds from other projects and academic programs. The Greater Cleveland Partnership raised money for a Republican Convention bid and for the Summer Olympics. With a number of questions unanswered, Chair Alexander suggested submitting the initial proposal at a cost of \$7500 to keep the option open until we have the chance to further discuss this with the city and other university people. A further report will be made later.

### **Report from the UUF Executive Committee**

Professor Chris Hudak from the School of Nursing chairs the UUFXC. Her written report was attached to the agenda, highlights of which were: 1) revised bylaws approved in October, 2006; 2) SAGES Oversight Committee role defined and action plan, with student input, posted on a web site, membership needs to be broadened and name a chair - is there money and staff support for their efforts? Need to get the word out to the community that the committee is up and running, the Phase III report will come later. 3) There are concerns about two of the standing committees - Student Life that was unable to get student members in the first part of the year and so it has not met, and the Academic Computing Committee whose charge is uncertain in light of various IT changes. The UUFXC may suggest disbanding this committee. 4) Modification of the Teaching Timetable was proposed but D. Feke is awaiting responses from constituent schools. 5) Curriculum Committee issues are a proposal for a B.S. in Systems Biology, and a proposal to modify the SAGES Writing Proficiency review process which is also awaiting reports from schools. The action item is for the Executive Committee to approve the B.S. in Systems Biology for the Faculty Senate agenda. APPROVED.

### **Report of the University Libraries Committee**

Chair Paul Salipante referred to the Report 2008-2012, saying we now have plans and priorities to guide the libraries. There are three potential resolutions - affirming libraries as a public good, establishing a base level of collections that would be appropriate, protected with an indexed budget, and Development efforts. He asked for time for a discussion with the Senate as a committee of the whole for 30 minutes. President Eastwood questioned the correctness of calculations for figures on pg. 21 of the report. The request for time on the Senate agenda was approved.

### **Approval of Faculty Grievance Panel Members**

The list was approved as submitted and attached to the agenda. No further approvals are needed.

### **Approval of the 5-Year Academic Calendar**

The calendar, as submitted and attached to the agenda, was approved for inclusion with the Senate agenda at the next meeting.

### **Report of the Budget Committee re Proposed Bylaws Changes**

Chair Alexander recommended sending this proposal to the Senate By-Laws Committee for review and reporting at the March Senate meeting. If this item is approved it will require a vote of the University Faculty as it is a change to the Constitution.

### **Tenure and Salary Issues**

Chair Alexander reviewed past actions, noting that there is agreement that the Senate has approved the statement that tenure should have a salary implication. The Board of Trustees would want further explanation of the impact. Individual school bylaws should cover this. Professor Lerner recommended that the ad hoc committee of 2001-2002 be re-constituted. She believes that the Faculty Handbook should have clear statements such as were suggested then so as to avoid any future confusion. Professor Durand asked if this was a university or a school issue? Professor Wells feels the need of a strong statement on the connection between tenure and salary. There was discussion and consensus that the Faculty Senate should lead the discussion and try to find a resolution. President Eastwood reminded all that a change in the language of the Faculty Handbook would have to be approved by the faculty and then by the Board of Trustees, perhaps for the June Board meeting.

### **New Business**

Professor Kash asked for discussion and vote on the five motions of new business before the committee and attached to the agenda.

Motion 1 - reaffirming principle that tenure comes with a financial guarantee. The motion was amended to remove the last two sentences and was APPROVED AS AMENDED.

Motion 2 - asks that the By-Laws Committee examine the Faculty Handbook to remove any statements that suggest tenure and salary are not linked, and to report by April/07. The motion was amended to read that the By-Laws Committee be asked to identify such statements. The AMENDED MOTION WAS APPROVED.

Motion 3 - requested that the ad hoc Committee to Define membership in the University Faculty of 2001-2002 be reconstituted so far as it is possible to develop recommendations regarding implementation across the university of the principle noted in Motion 1, and the Faculty Personnel Committee should develop the appropriate language. Discussion was on whether there was any need for an ad hoc committee to meet and make recommendations to the Faculty Personnel Committee as that language already exists. The MOTION WAS APPROVED with a friendly amendment to reappoint rather than reconstitute the ad hoc committee of 2001-2002.

Motion 4 - asks that the F/S EC direct the Faculty personnel Committee to review the University Hospitals Medical Group Policy manual to assess compatibility of its content in relation to the Faculty Handbook, and to report at the March EC meeting. The motion was amended to change “compatibility” to “identify important differences of its content in relation to the Faculty Handbook.” The AMENDED MOTION WAS APPROVED.

Motion 5 - directs the By-laws Committee to review existing policies pertaining to how changes are made in the Faculty Handbook and assess whether these policies need to be strengthened, and to report to the EC by April. Further discussion of this motion was DEFERRED to the next meeting.

**Invitation to Vice President to Speak to Faculty Senate**

This suggested agenda item was dropped as the agenda is already a full one.

**Approval of the Faculty Senate Agenda for February 26<sup>th</sup>**

The agenda, as modified by today’s discussions, was approved.

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Lynne E. Ford  
Secretary of the Faculty Senate