

CASE WESTERN RESERVE UNIVERSITY  
Faculty Senate  
Executive Committee

January 18, 2008 meeting  
2:30-4:30 p.m. – Adelbert Hall Room 352

AGENDA

1. 2:30 Approval of Minutes of the December 7, 2007  
Executive Committee meeting - attachment D. Matthiesen
2. 2:35 President's announcements B. Snyder
  - Policy for Conduct while Studying Abroad - attachment
3. 2:40 Provost's announcements/updates J. Goldberg
4. 2:45 Chair's announcements D. Matthiesen
5. 2:50 Report from the Graduate Studies Committee C. Rozek
  - Proposal from the Weatherhead School for an  
Executive M.S. degree Program in Positive Organization  
Development and Change (EMPOD) – attachment
  - Proposal from the School of Law for three new graduate degrees:
    - Master of Laws in Intellectual Property
    - Master of Laws in International Business
    - Master in Legal Institutions – attachment
6. 3:00 Report from the *ad hoc* Committee to Consider the  
Relation Between Tenure and Salary - attachment S. Russ
7. 3:10 Discussion of "Proposal to Alleviate Classroom Shortage"  
attachment D. Feke
8. 3:20 Report from the Budget Committee - attachment K. Ledford
9. 3:30 Discussion of Priorities with Budget Impact D. Matthiesen
10. 4:20 Approval of agenda for Jan. 22 Faculty Senate meeting D. Matthiesen

CASE WESTERN RESERVE UNIVERSITY  
Faculty Senate  
Executive Committee

Minutes of the January 18, 2008 meeting  
Adelbert Hall, Room 352

Committee members in attendance:

Jay Alexander  
William Deal  
Dominique Durand  
Jerold Goldberg

Bill Leatherberry  
David Matthiesen, Chair  
Barbara Snyder  
Susan Zull

Committee members absent:

Glenn Starkman  
Julia Grant  
Kathleen Kash

Diana Morris  
Elizabeth Tracy

Others present:

Susan Case, Chair, Faculty Senate Committee on Faculty Compensation  
Donald Feke, Vice Provost for Undergraduate Education  
Ronald Fry, Weatherhead School of Management  
Faye Gary, Co-Chair, Faculty Senate Committee on Women Faculty  
Lewis Katz, School of Law  
Kenneth Ledford, Chair, Faculty Senate Budget Committee  
Ram Nagaraj, member, Faculty Senate Committee on Minority Affairs  
Charles Rozek, Dean of Graduate Studies  
Sandra Russ, Co-Chair, *ad hoc* Committee to Consider the Relation Between Tenure and Salary  
Paul Salipante, Chair, Faculty Senate Committee on Libraries

Call to order and approval of minutes

David Matthiesen, Chair of the Faculty Senate, called the meeting to order at 2:35 p.m. There being no objections or corrections offered, the minutes of the December 7, 2007 Executive Committee meeting were approved as submitted.

President's announcements

President Barbara Snyder informed the Executive Committee that she is in the midst of a 32-city alumni tour. There has been some faculty participation in this tour, and also some coordination with The Cleveland Orchestra's performances in New York and, next week, in Miami. President Snyder spoke about the "Focus on Faculty" series, in which prominent faculty members meet with prospective donors to discuss their scholarly/research interests. The first of these events, held at Harcourt House, has attracted approximately 50 donors.

The president presented the newly-crafted "Policy for Conduct While Studying Abroad," and the associated "Statement of Responsibilities." She explained that the university's students who are

studying abroad need to understand their obligations and the legal requirements and policies of this institution. The document, which is a “work in progress,” is proactive rather than reactive, and will be adjusted as appropriate over time. It was drafted by the Office of Counsel, and has been vetted by the associate deans. There was brief discussion of the document and its intent. Since the policies stated therein apply to all faculty, staff, and students, it was determined that the document should be forwarded to the Faculty Senate Personnel Committee for review before being sent to the full Senate.

#### Provost’s announcements

Interim Provost Jerry Goldberg provided a brief update on the strategic planning process. By the end of January, all schools and the university-wide steering committee will have submitted all relevant information. This information addresses the five questions posed in the survey, which was circulated campus-wide in the fall 07 semester. By the end of February, the information will be distilled and re-drafted to articulate the university’s vision and mission. Professor Matthiesen noted that there is a “disconnect” in the survey results, indicating that faculty and staff have very different opinions and perceptions of important issues.

#### Chair’s announcements

Professor Matthiesen reminded the committee of the Academic Happy Hour, scheduled for Friday, February 1, at 3:30 p.m. in Thwing Ballroom. This year’s topic deals with connections between the university and the City of Cleveland, and will feature President Snyder, Councilman Kevin Conwell, and the university’s Director of Community Relations, Latisha James.

#### Report from the Committee on Graduate Studies

In the absence of John Clochesy, chair of the Faculty Senate Committee on Graduate Studies, Dean Chuck Rozek presented proposals for new degree programs. The first proposal was submitted by the Weatherhead School of Management for an Executive M.S. degree Program in Positive Organization Development and Change (EMPOD), which is a collaboration between the WSOM and the ESADE Business School in Barcelona, Spain. This degree would be a joint Masters degree conferred by both universities. Dean Rozek remarked that this proposal has been carefully reviewed by the Graduate Studies Committee, and he and Professor Ron Fry, program director, responded to questions. At the conclusion of the discussion, this proposal was endorsed unanimously and will be forwarded to the Faculty Senate.

The School of Law submitted a proposal for three new graduate degrees designed for international students: Master of Laws in Intellectual Property, Master of Laws in International Business, and Master in Legal Institutions. This proposal had also been vetted by the Graduate Studies Committee. Professor Lewis Katz, from the law school, responded to questions. At the conclusion of the discussion, this proposal was endorsed unanimously and will be forwarded to the Faculty Senate.

#### Report from the *ad hoc* Committee to Consider the Relation Between Tenure and Salary

Professor Sandra Russ, co-chair of the *ad hoc* Committee to Consider the Relation Between Tenure and Salary, provided background information about the committee’s efforts and highlights of the report submitted at the conclusion of its most recent deliberations. She

reminded the Executive Committee that an *ad hoc* committee to address this issue was formed in 2001, and reported its findings to the Faculty Senate at that time. The committee was re-constituted last year with many of the original members, and the co-chairs (Professor Russ and Professor Jim Kazura) have met with the president, provost and Faculty Senate leaders to share the committee's conclusions. Given the university's current budget constraints and the fact that peer institutions offer no explicit statements with regard to a guarantee of salary with tenure, the *ad hoc* committee "recommends that this is not the appropriate time to consider changes in the Faculty Handbook on the issue. We suggest that this issue be re-considered when the financial recovery plan for the university is accomplished in FY 2011." Upon motion, duly seconded, the Executive Committee voted unanimously to accept the *ad hoc* committee's report.

#### Discussion of "Proposal to Alleviate Classroom Shortage"

Provost Goldberg and Vice Provost Don Feke summarized the memorandum recently circulated to the Executive Committee concerning the shortage of classroom space, particularly at mid-day teaching times. Professor Feke reviewed the memo, and reported that this issue primarily affects undergraduate students (College of Arts and Sciences, Case School of Engineering, Weatherhead School, School of Nursing) and the faculty who teach them. The issue has been discussed with the appropriate UUF committees, the schools, and the USG.

Discussion of this situation ensued, and suggestions for alleviating the problem – such as moving the common exam period and considering evening/weekend classes – were offered. Professor Feke reported that fall 2008 classes are being scheduled using the current course grid, and that a solution to the classroom shortage was needed prior to scheduling spring 2009 classes. The proposal coming to the Executive Committee is to modify the current "Provost's Hour." It was unanimously agreed that this issue be postponed for further discussion at the February meeting.

#### Report from the Budget Committee

Professor Kenneth Ledford, chair of the Faculty Senate Budget Committee, presented a report summarizing the December 19, 2007 and January 16, 2008 budget committee meetings. He focused primarily on the January 16 meeting, at which Charles Rozek, Dean of Graduate Studies, reported on the status of graduate education at the university vis-à-vis applications, enrollments, and funding. He will present this report to the full Senate on January 22.

The Budget Committee meeting on December 19 focused on discussion of the "priorities with budget impact" submitted by the Senate's standing committees. This resulting summary report has been shared with the Executive Committee and circulated to the full Senate, and will be discussed in detail at the January 22 Faculty Senate meeting.

#### Discussion of Priorities with Budget Impact

Professor Matthiesen discussed a draft of the survey instrument he intends to distribute to Senators immediately following the January 22 Faculty Senate meeting. This survey/ballot invites Senators to cast their votes for the priorities submitted by the standing committees. In addition to the ballot, supporting background material and the Budget Committee's summary report will be sent so that Senators have all information necessary to cast informed votes.

With minor modifications, this ballot was approved. It will be distributed in hard copy at the January 22 Senate meeting, and electronically with relevant attachments on January 23. Ballots will be returned to Susan Zull, Secretary of the University Faculty. It was agreed that the chairs of the standing committees that presented priority items would be given an opportunity at the Senate meeting to verbally summarize their committee's recommendations.

Approval of the January 22 Faculty Senate meeting agenda

With slight modification to the draft presented, the agenda for the January 22, 2008 Faculty Senate meeting was approved.

The meeting adjourned at 4:35 p.m.

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Susan J. Zull  
Secretary of the University Faculty

