

CASE WESTERN RESERVE UNIVERSITY
Faculty Senate
Meeting of March 23, 2006, 3:30 - 5:00 p.m.
Toepfer Room, Adelbert Hall

AGENDA

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| 3:30 p.m. | 1. Approval of Minutes of the Meeting of February 27, 2006 (attached) | R. Wright |
| 3:35 | 2. President's Announcements | E. Hundert |
| 3:45 | 3. Provost's Announcements | J. Anderson |
| 3:55 | 4. Chair's Announcements | R. Wright |
| 4:05 | 5. Report from the UUF Executive Committee (attached) | L. Parker |
| 4:15 | 6. Report of the Executive Committee | J. Alexander |
| 4:20 | 7. Report of the By-Laws Committee (attached) (Action Item)
MOTION to Approve
A. Revised Bylaws for the College of Arts and Sciences
B. Revision to the Membership of the Honorary Degree Committee | M. Resnick |
| 4:30 | 8. Report of the Faculty Personnel Committee (Action Item)
MOTION to Approve
- Revisions to Faculty Handbook, Chapter 3, Part One, I. Appointments, Reappointments, etc., J. Review and Decision; and IV. Professional Responsibilities, D. Hearing Procedures, 4. Conduct of Hearing (attached) | A. Huckelbridge |
| 4:40 | 9. Report of the Nominating Committee (attached) (Action Item)
- Election of Chair-elect and the Executive Committee | R. Dubin |
| 4:45 | 10. Report of the Graduate Studies Committee (Action Item)
MOTION to Approve
- Proposal for Joint Degree M.D./M.S. in Engineering (attached) | K. Laurita |
| 4:55 | 11. Report of the Research Committee (attached) | C. Musil |
| 5:00 | 12. New Business

MOTION to Adjourn | |

CASE WESTERN RESERVE UNIVERSITY

Faculty Senate

Meeting of March 23, 2006, 3:30 - 5 p.m.

Toepfer Room, Adelbert Hall

Minutes

Members Attending

James Alexander	Marion Good	Vincent Monnier
John Anderson	Julia Grant	Carol Musil
Roberto Ballarini	Yiping Han	John Orlock
Nicholas Bonazza	Katherine Hessler	Martin Resnick
Bo Carlsson	Arthur Huckelbridge	Alan Rocke
Stanton Cort	Kathleen Kash	Paul Salipante
Francis Curd	Elisabeth Koll	Joram Sawady
Barbara Daly	Uziel Landau	David Singer
Sara Debanne	Kenneth Laurita	Cyrus Taylor
Robin Dubin	Kenneth Ledford	Philip Taylor
Dominique Durand	Edith Lerner	Aloen Townsend
Jerry Floersch	Elizabeth Linares	Kristin Victoroff
Timothy Fogarty	Kenneth Loparo	E. Ronald Wright
Lynne Ford	Roger Marchant	
Thomas Frank	David Matthiesen	

Others Present

Julie Amon	Tony Kinslow	Dean Patterson
Christine Ash	Hue-Lee Kaung	Jeffrey Robison
Kenneth Basch	Jamie Knue	Charles Rozek
Paula Baughn	Chris Munoz	Hossein Sadid
Donald Feke	Raymond Muzic	Virginia Saha
Cleveland Gilmore	Judith Olson-Fallon	Lynn Singer
Wallace Gingerich	Jeanine Ornt	Mark Turner
Stanley Hirsch	Larry Parker	John Wheeler
Elizabeth Kaufman		

Professor Ronald Wright, Chair of the Faculty Senate, called the meeting to order at 3:35 p.m.

Approval of Minutes

The revised minutes of the previous Faculty Senate meeting on February 27th were approved as distributed.

President's Announcements - there were none.

Provost's Announcements

Provost John Anderson acknowledged the resignation of President Edward Hundert. The

immediate focus will be on donors and our important commitment to our students.

- Internal matters will be handled by the team of Hossein Sadid, John Wheeler and himself. There is no word yet from the Board of Trustees on an interim president after the effective date of Dr. Hundert's resignation on September 1st.

- On budget matters, deans will be meeting with administrators and several of the trustees on an analysis of critical issues of income and expenditures. There will be forums with the various constituencies. Salaries and raises for the coming year will be limited for faculty to 0% to 3% raises in the professional schools, 0% to 2% raises in other schools, salary increases for promotions limited to 10%, and staff raises limited to 1% to 2% across all units.

- The new Student Information System will go forward.

- Interviews are taking place for the dean of Undergraduate Studies, and some classrooms will be renovated and upgraded.

- Research proposal submissions have been slower than desirable.

- Development and alumni events will be going forward as planned, with the emphasis on the Annual Giving activities and undergraduate student scholarships; several significant gifts were made recently.

- Moral will be good if we are all positive, and learn and move forward from the present situation. He urged all to think of our students and our obligation to provide them the best educational experience possible.

Chair's Announcements

Dr. Ronald Wright announced a special Faculty Senate meeting for March 31st from 2 - 3:30 p.m. to review the academic strategic plan with Provost John Anderson.

He said that he and Provost Anderson have met extensively with Board chair Frank Linsalata who was unable to attend this meeting because of prior travel commitments but he might possibly attend the April Senate meeting. Plans for an interim president are in place for September 1st, and Mr. Linsalata is asking that any suggestions be sent through the Senate leadership; additional meetings with some Board members will be scheduled. The Executive Committee will meet to discuss this unique situation and propose that they or some other group develop criteria for an interim, and have further discussion regarding the process and timing on a permanent replacement. Professor Wright has been talking with faculty senators from schools around the country, and he feels it is time for this Faculty Senate to step up and be a positive force, for example, in establishing the University Budget Committee and looking at next year's budget. Senators are the elected representatives of their school's faculty and they are urged to discuss these issues with their executive committees or constituent faculties and communicate with this single representative body.

Report of the UUF Executive Committee Chair

Professor Larry Parker's report was attached to the written agenda and included a summary of the activities of the executive committee and each of the several standing committees for the year to date: Academic Computing, Academic Standing, Curriculum Committee, Student Life, Services and Environment Committee, and the Undergraduate Admissions Committee. As required, a summary of additions or changes to the curriculum of the undergraduate programs each month was reported. The executive committee was charged this year to report on oversight of the SAGES program, as suggested by the SAGES Phase II Task Force Report. A summary of

reports gathered to date was included, with a year-end report due at the end of the year. This final report is to include statements on the institutional impact of the SAGES general education requirement for all new students after this first year of full implementation of the SAGES program, and will also be made at the UUF General Faculty Meeting of May 4th.

Questions and comments were on the nature of the oversight process for SAGES. Professor Parker said that the body to do this would either be an ad hoc subcommittee of the executive committee or a new standing committee of UUF. There has been some concern about changes in the courses offered of one school affecting the programs in another, without proper notification to all affected groups. Also raised was a question on progress in the re-started search for a permanent dean for the Office of Undergraduate Studies. Again, it was noted that there are overlapping concerns with certain committees such as the UUF Academic Computing Committee and the Senate's Information Resources Committee.

Report of the Executive Committee

Professor James Alexander reported that announcements made then were repeated today and proposals for action from several standing committee also appear on the agenda for today. An additional item from the Senate Executive Committee was a suggestion for two motions of non-confidence in the university administration and it was decided not to bring these to this agenda but to hold a special Senate meeting so as to allow for full discussion. Subsequent actions have made this moot. There were no questions.

As the chair-elect, Jay Alexander has spoken with the Senate previously on longer term planning and he has had conversations with the chair of the Board of Trustees. He had invited additional dialogue and has not received the responses he hoped for. Noting the previous comments about elected senators and communications with their faculty, he renewed his invitation to talk about what our structure should be and how to coordinate activities.

Report of the By-Laws Committee

Chair Martin Resnick said that the committee has discussed proposed changes to the bylaws for the College of Arts and Sciences with the school representatives and recommends approval. The vote was unanimous to accept the changes, as proposed in the attachment to the agenda.

A second proposal from the Nominating Committee's chair is to have the University Marshal be made an ex officio member of the Honorary Degree Committee which recommends candidates for honorary degrees to the president. This motion on membership of the committee was approved unanimously also.

Report of the Faculty Personnel Committee

Chair Arthur Huckelbridge presented two items to approve which have the recommendation of the committee, both changes to the Faculty Handbook in Chapter 3, Part One. The first is in I. Appointments, Reappointments, etc., J. Review and Decision, which would allow for a full review at 3 year intervals on self initiations for promotions. After brief discussion on the intention of this item, the motion to accept this addition to the Faculty Handbook as presented in the attachment to the agenda, it was approved without opposition.

Another proposed addition is under section IV. Professional Responsibilities, D. Hearing Procedures, 4. Conduct of the Hearing, d. by which the advisor for the president's representative

or the faculty member in a hearing, excludes anyone from the office of the University Attorney. That appropriate text was also included with the agenda. There was brief discussion of a friendly amendment offered which would further limit the second advisor being a member of the Law School faculty but this rejected and the vote on the original motion was taken and the motion passed.

Report of the Nominating Committee

Chair Robin Dubin asked if there were any nominations from the floor for the position of chair-elect or for the executive committee. Nominations would remain open until March 31st. Any nominee must give their permission first, and nominees for the executive committee must also be currently-elected senators. She then described how the election would be conducted between this and the final meeting of the year by e-mail and how the process of this being a secret ballot could be insured: an attachment to an e-mail is to be filled in and forwarded back to Secretary of the Faculty Senate, with that sender's name checked as having cast a vote and the actual ballots printed and reserved for counting when the election process was closed.

Report of the Graduate Studies Committee

Chair Kenneth Laurita's committee has thoroughly reviewed the proposal for a joint degree program M.D..M.S. in Engineering and they are satisfied that any concerns have been addressed, including budget issues. A representative from the Case School of Engineering was present to respond to any questions but none were raised. The motion was presented for a vote and passed without opposition.

Report of the Research Committee

Chair Carol Musil's written report for the year was included with the agenda. The work this year has to review and recommend a number of revisions to the Faculty Handbook on Data Custody, Research Misconduct and Human Subjects policies. Revisions to the Guidelines on Authorship were revised and approved last year. Other issues still under discussion are on facilitating research-related interactions across schools and issues related to collaborative grants, specifically fair financial management and intellectual property protection. Several new issues yet to be addressed are on plagiarism, data custody upon PI retirement and IRBs for oral history projects.

Professor Musil's report also included reporting on the Provost's Research Council meetings this year: topics included the research infrastructure at Case, how to facilitate interdisciplinary initiatives and discussions among researchers, the possibilities for bridge funding between grants for projects with high likelihood of funding, and the need to give appropriate credit to multiple PIs and Co-Is on projects when such investigators provide a unique and substantial contribution, with implications for updating promotion and tenure policies.

It was also noted that Eric Cottington is working on web pages and 'key words' to aid in search for collaborators.

New Business

Professor David Matthiesen, senator from the Case School of Engineering, reported on the faculty meeting held in the School of Engineering on March 21st, and noted that 63 faculty members participated and voted nearly unanimously on a motion expressing "strong confidence

in John Anderson as Provost.”

Senate chair Wright stated that it was appropriate for inclusion in the minutes of this meeting a statement of appreciation from the Faculty Senate to President Hundert for his decision to announce his resignation as president “for the good of the university community” at this time. Professor Wright noted that President Hundert’s legacy and vision for reshaping the university would continue to have an impact, but that his unselfish decision to step down would allow the university community to address critical issues of the university without some of the recent distractions as we move forward. The Faculty Senate wishes to express to Dr. Hundert our appreciation for all of his contributions to the betterment of the university, and wish him and his family the very best in all future endeavors.

Chair of the Budget Committee Paul Gerhart said that the issue of development remains and asked that Jeffrey Robison be invited to report again to the Executive Committee and at the next Senate meeting.

The meeting adjourned at 5 p.m.

Lynne E. Ford
Secretary of the Faculty Senate