

CASE WESTERN RESERVE UNIVERSITY
Faculty Senate Executive Committee
 Meeting of March 10, 2005, 8:00 - 9:30 a.m.
 Room 352 Adelbert Hall
AGENDA

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|------|-----|---|-----------------|
| 8:00 | 1. | Selection of Reporter to Faculty Senate Meeting | B. Carlsson |
| 8:05 | 2. | Approval of Minutes of the Meeting of February 10, 2005 | B. Carlsson |
| 8:10 | 3. | President's Announcements | E. Hundert |
| 8:15 | 4. | Provost's Announcements | J. Anderson |
| 8:20 | 5. | Chair's Announcements
- Proposal for Joint J.D./M.S. in Biochemistry | B. Carlsson |
| 8:25 | 6. | Report of the Faculty Personnel Committee
MOTION to Approve Sending Two Proposals to Senate:
- Policy on Consensual Relationships
- Proposal on Joint Faculty Appointments | A. Huckelbridge |
| 8:45 | 7. | Report of the Information Resources Committee | E. Madigan |
| 8:55 | 8. | Report of the By-Laws Committee
- Status of By-Laws Updates by School | G. Narsavage |
| 9:05 | 9. | Ohio House Bill 24: How to Respond
- Charge to the ad hoc Committee
CHARGE: To review the issues surrounding OH HB 24
and advise the Faculty Senate on the appropriate action. | B. Carlsson |
| 9:15 | 10. | Role of the Senate:
Communication Between Senators and their Faculty | B. Carlsson |
| | 11. | Other Business | |
| | 12. | Faculty-Government Relations | M. Carlson |
| | 13. | Approval of Agenda for March 21, 2005
Faculty Senate Meeting | B. Carlsson |
| 9:30 | 14. | MOTION to Adjourn | |

CASE WESTERN RESERVE UNIVERSITY
Faculty Senate
Executive Committee
Minutes of the Meeting of March 10, 2005, 8:00 - 9:30 a.m.
Adelbert Hall Room 352

Committee members in attendance

John Anderson
Bo Carlsson
Kathleen Farkas
Lynne Ford

Edward Hundert
George Kikano
Carol Musil
David Singer

Also in attendance

Mark Carlson, Professor of Medicine and Associate Vice President for Government Relations
Adrienne Dziak, Director, Government Relations
Arthur Huckelbridge, Chair, Faculty Personnel Committee
Georgia Narsavage, Chair, By-Laws Committee
Jeanine Ornt, Vice President and General Counsel

The meeting was called to order at 8:05 a.m. by Professor Bo Carlsson, Chair of the Faculty Senate.

Professor Liz Madigan agreed to give the Executive Committee report at the Senate meeting on March 21.

Approval of Minutes

The minutes of the last meeting on February 10 were approved as distributed.

President's Announcements

President Hundert noted that the University is hosting three roundtable discussions on Reinvigorating the Humanities, and he would like the Faculty Senate's assistance in encouraging faculty participation. The first session is scheduled on March 11 with others to follow on March 23 and April 8.

Provost's Announcements

John Anderson had no new announcements to make.

Chair's Announcements

Professor Carlsson noted a proposal for a new Joint J.D./M.S. in Biochemistry program, endorsed by both the School of Medicine and the School of Law, which he will pass along to the Graduate Studies Committee for review and their recommendation at a future meeting.

He also announced a date (May 16) for the end-of-year dinner for the EC at Gwinn Estate and that a dinner meeting with the Trustees' Academic Affairs and Student Life Committee might yet take place in June and would be held prior to October Board meetings each year thereafter.

Report of the Faculty Personnel Committee - Arthur Huckelbridge, Chair

On the proposal on Joint Faculty Appointments, Professor Huckelbridge said that the committee has reviewed the appointments policy for consistency of style and clarity. In the course of discussion, the Provost stated that such joint appointments could only be between two schools or departments; that concerns about the tenure process had been successfully addressed, in his experience, at Carnegie Mellon University; and that tenure appointments are in schools rather than in departments. Provost Anderson suggested that the wording of the text be clarified.

The proposed Policy on Consensual Relationships has not yet been returned from the office of Counsel with any possible comments on the committee's text. In response to the question of whether this is a Human Resources policy, President Hundert commented that the

Faculty Senate should vote on issues involving faculty.

Vice President Ornt was then able to join the meeting to discuss the issues of importance in the eyes of University Counsel. Along with a few suggested word changes for clarification, she said that it is important to have a management plan in place where a relationship exists and there is a supervisory role and suggested a common repository of any information, perhaps in Human Resources.

Both proposals were endorsed for the agenda of the next Senate meeting.

Report of the By-Laws Committee - Georgia Narsavage, Chair

Professor Narsavage noted that each of the eight schools is responsible for updating their individual by-laws in accordance with changes to the Faculty Handbook approved in spring of 2003. She outlined the progress being made in each school, noting that the by-laws for MSASS and the School of Nursing have been approved by the Senate and that the other schools are engaged in the process.

Report of the Information Resources Committee - Elizabeth Madigan, Chair

Professor Madigan advised that computer security issues and passwords were a topic of much discussion. The committee conducted a survey and, as a result, have made a recommendation to the Office of Information Services that, for most faculty, regularly changing passwords should be a recommendation rather than a requirement. Certain exceptions apply for faculty with HIPPA involvement.

Ohio Senate Bill 24: How to Respond

Chair Carlsson, said that in response to a petition brought to the last Faculty Senate meeting, there was the recommendation to form an *ad hoc* committee with the following charge: *To review the issues surrounding Ohio Senate Bill 24 and advise the Faculty Senate on the appropriate action.*

There was discussion about the University Government Relations staff's active participation in Washington and Columbus and the recent history on the issue of academic freedom, in particular this issue known in Ohio as Senate Bill 24. Adrienne Dziak feels that after there being three hearings on this subject, it is important to be on the record in opposition. It was also suggested that the *ad hoc* committee meet with the students who represent their organizations on the Faculty Senate and then propose this resolution at the next Faculty Senate meeting.

Role of the Senate: Communications between Senators and their Faculty

Chair Carlsson asked that there be better communication with elected senators and their faculties and for ideas on how to accomplish this. One person reported that some faculty meetings offer little or no opportunity for the elected senators to report; another suggested summaries of topics of specific interest to that constituency be prepared; perhaps training for Senators as is done for standing committees chairs once a year. Professor Carlsson asked that the discussion be continued at the next Senate meeting.

Faculty - Government Relations - Vice President Mark Carlson

Professor Carlson said that the mission of the Office of Government Relations is to enhance resources and the flow of those from federal and state governments and to enhance our relationships with same. Their strategy is to get university leadership to meet with legislators. The present discussion is very timely in view of the Ohio Senate Bill 24 petition. He suggested a faculty liaison to his office. Senate Chair Bo Carlsson said he would gather such a group and present names at the next Executive Committee meeting.

Approval of Agenda

The agenda was approved as submitted, with the possible exception of including any report of the Information Resources Committee.

The meeting adjourned at the appointed time of 9:30 a.m.

Lynne E. Ford
Secretary of the Faculty Senate