

CASE WESTERN RESERVE UNIVERSITY
Faculty Senate Executive Committee
Meeting of March 15, 2004 at 8 a.m.
Room 352, Adelbert Hall

AGENDA

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|-----------|-----|--|-------------------------|
| 8:00 a.m. | 0. | Selection of Reporter to Faculty Senate Meeting | D. Singer |
| 8:05 | 1. | Approval of Minutes of the Meeting of February 11, 2004 | D. Singer |
| | 2. | Discussion of ITS Restructuring | L. Gonick
T. Kinslow |
| 8:20 | 3. | Report from the Graduate Studies Committee
- Academic Integrity Policy for Graduate Students
- Recommendation on M.D./M.S. in Biomedical Investigation
- Organizational Chart for Graduate Studies Office | J. Clochesy |
| 8:35 | 4. | President's Announcements | E. Hundert |
| 8:40 | 5. | Interim Provost's Announcements | L. Singer |
| 8:45 | 6. | Chair's Announcements
- Whether to Hold a Meeting in May
- Change to Diploma for Case/CIM Degree | D. Singer
D. Feke |
| 8:55 | 7. | Report from Personnel Committee
- Multiple Part-Time Appointments | R. Wright |
| 9:05 | 8. | Report from Women Faculty Committee
- Partner Hiring | S. Pearlmutter |
| 9:15 | 9. | University Outcome Assessment Report
Update of Discussions on New Academic Calendar | D. Feke |
| 9:30 | 10. | Approval of Agenda for March 23, 2004 Faculty Senate Meeting | D. Singer |
| | | Adjournment | |

CASE WESTERN RESERVE UNIVERSITY
Faculty Senate
Executive Committee
Minutes of the Meeting of March 15, 2004, 8:00 a.m.
Room 352 - Adelbert Hall

Committee members in attendance

Cynthia Beall	Edward Hundert
Thomas Bishop	Edith Lerner
Bo Carlsson	Frank Merat
William Deal	Carol Musil
Kathleen Farkas	Spencer Neth
Donald Feke	David Singer
Lynne Ford	Lynn Singer

Also in attendance

John Clochesy, Chair of the Graduate Studies Committee
Lev Gonick, Vice President For Information Technology Services
Anthony Kinslow, Vice President of Human Resources
Georgia Narsavage, Chair of the By-Laws Committee
R. Sue Pearlmuter, Chair of the Committee for Women Faculty
Kathleen Wells, Professor, MSASS

The meeting was called to order at 8 a.m. by Professor David Singer, Chair of the Faculty Senate.

Professor Edith Lerner agreed to give the report of the Executive Committee at the next Faculty Senate meeting on March 23rd.

Approval of Minutes

The minutes of the Faculty Senate Executive Committee meeting of February 11, 2004 were approved as distributed.

Discussion of Restructuring in Information Technology Services

Lev Gonick and Tony Kinslow were invited to address the issue of the recent restructuring in this area which resulted in 18 staff members being terminated.

Mr. Kinslow described a lengthy process of staffing review because of a substantial budgetary shortfall. It was determined that certain positions would need to be terminated and other different positions would be filled. Such a serious situation has received a great deal of thought and review.

Professor Kathleen Wells had requested permission to attend and address the committee. She expressed concern about the apparent presumption on the part of the university that there was a need to protect the university's computer system against potential damage by the terminated employees in retaliation for losing their positions. She thought such an assumption about lack of integrity on the part of employees incompatible with our academic

culture and values.

It was pointed out, in response, that similar precaution is routine in cases involving IT employees both at universities and in business.

Chair Singer expressed the questions of many regarding protection for persons with longevity of service and their opportunities for being rehired.

Report from the Committee on Women Faculty

Chair Sue Pearlmutter noted that the Policy on Partner Hiring being presented today is a draft which has not yet been reviewed by the University Counsel. It has been developed with the input of the faculty diversity officer, Faculty Senate Executive Committee and other faculty members. There was discussion on presently available support services, success factors for such a policy at other universities, existing diversity guidelines, and the degree of support for a policy among our faculty. It was suggested that a review by our legal office be done and that this policy be returned at the next meeting.

President's Announcements

Dr. Hundert again formally thanked Lynn Singer for her service as Interim Provost and University Vice President.

He noted that the WSOM dean search has been launched with Dr. Jerold Goldberg, Dean of the School of Dental Medicine, chairing the search committee. The President requested that faculty network and submit names of potential candidates to either Dr. Goldberg or to Susan Shurin. He said that our deans are being asked to be university leaders, (e.g., Mark Turner's leadership of the SAGES undergraduate initiative) and this is appealing to dean candidates.

Professor Beall noted that many in the College of Arts and Sciences see themselves as researchers as well as educators and are disappointed at the large attention to teaching and the small attention to research.

President Hundert responded by saying that Dean Turner has a great deal of demonstrated interest in research, and he, too, believes in the importance of our research strength.

In response to another question, Dr. Hundert said that the University is concluding the search for a new staff diversity officer and is about to make an offer.

Provost's Announcements - None

Chair's Announcements

Professor Singer announced the possibility of holding a May meeting so we are looking for dates, though he hopes to resolve outstanding issues or hold items over to the fall.

We have been asked to discuss a change in wording to the diploma for our students in the Music program with the Cleveland Institute of Music. CIM-registered students in the same program with Case-registered students receive a diploma which includes the names of both institutions while the Case students' diplomas do not have the CIM name. The University Registrar would like to issue identical diplomas with both institutions named. No one could find any legal objection to pursuing the change.

The report from the Personnel Committee on Multiple Part-Time Appointments will be

held over to the April meeting.

University Outcome Assessment Report

Interim Deputy Provost Don Feke presented a proposed Revised Philosophy Statement on Assessment to replace the one adopted by the Senate in 1998. He said that the Outcome Assessment Executive Committee believes that the existing statement does not well serve the purpose for which it was intended and the new draft statement is more consistent with the new vision for Case. The F/S Executive Committee asked for time to consider this further before the next meeting.

D. Feke also distributed copies of a draft Report on Educational Outcome Assessment Activities at Case which had been requested by the Senate. Copies of the Executive Summary plus a web site address (for the full Report) will be distributed to the Faculty Senate for discussion and any questions. The University is well into a self-study report and the preparations for a scheduled accreditation visit in April 2005 from the Higher Learning Commission of the North Central Association of Colleges and Schools. He will bring further updates to the Faculty Senate again in the fall.

On the status of discussions to revise the Academic Calendar, he said that undergraduate students have expressed a good deal of interest - conducting a survey and holding a forum. The undergraduates favor a schedule of final exams and reading days which would have one reading day adjoining a weekend, followed by three exam days and another three-day study (reading day plus weekend) period. Students also favor having the Wednesday before the Thanksgiving weekend as a holiday. We need a five-year calendar but this is not yet ready to bring to a Faculty Senate vote.

Report of the Graduate Studies Committee

Chair John Clochesy sent two items from the Graduate Studies Committee:

1. They recommend approval of a Biomedical Investigation Program (no new degree) that would offer the joint M.D./M.S. program (similar to the Medical Scientist Training Program, M.D./Ph.D). The M.S. degree conferred on students would be the M.S. in xxx (track chosen) corresponding to the currently approved M.S. degree programs in the School of Medicine. The joint program would start in the Fall Semester 2004. The following expectations are to be met (while not explicit in the document that the committee received): 1) the M.S. is governed by Plan B regulations; 2) the program includes 12-18 graded Graduate credits; 3) the various "tracks" must meet the degree requirements of the various participating basic science departments for the M.S. degree. They also note that this proposal does not include the expected division of tuition agreement since all of the departments are within one management center; this is an internal SOM matter in the joint program as proposed.

The Executive Committee voted unanimously in favor of sending this proposal to the next Senate meeting.

2. An Academic Integrity Policy for Graduate Students is also being recommended for discussion and approval by the Senate. It was noted that this policy is intended to apply to Graduate School students in a professional school.

It was proposed, and unanimously agreed, that a few minor changes be made in word order, and that this proposed policy be reviewed by the University Counsel. It could then be brought to the Faculty Senate at the next opportunity.

President Hundert emphasized the importance of taking advantage of the Office of the University Counsel to work with committees as they develop policies and recommendations.

Approval of the Agenda

The agenda for the March 23, 2004 Faculty Senate meeting was approved as amended by availability of committee reports.

The meeting adjourned at 9:45 a.m.

Lynne E. Ford
Secretary of the Faculty Senate