

**Faculty Senate
Executive Committee**
Thursday, November 3, 2011
10:30 a.m. – 12:30 p.m. – Adelbert Hall, Room M2

AGENDA

10:30 a.m.	Approval of Minutes from the October 12, 2011 Executive Committee meeting, <i>attachment</i>	G. Chottiner
	President's Announcements	B. Snyder
10:35 a.m.	Provost's Announcements	B. Baeslack
	Chair's Announcements	G. Chottiner
10:40 a.m.	Electronic Attendance Option for Faculty Senate Meetings	R. Muzic TBD
10:55 a.m.	Faculty Senate Newsletter	G. Chottiner
11:00 a.m.	Approval of the Faculty Senate meeting agenda	G. Chottiner

option. Mr. Mike Kubit, director of customer service and support, ITS, said that the university would be able to provide strong technical support with Adobe Connect Version 8. Prof. Chottiner noted that the new 11th edition of Robert's Rules requires that 1) "simultaneous aural communication" be available for all participants and 2) the organization's approved by-laws permit an electronic attendance option.

The Executive Committee voiced support for establishing an *ad hoc* committee to investigate the matter further. Prof. Chottiner sought volunteers and suggestions for faculty members who could serve on the *ad hoc* committee. The proposal will be briefly described at the November faculty senate meeting.

Based on the discussion at the executive committee meeting, the concerns that an *ad hoc* committee might be asked to address include: how attendance is taken, how and when a quorum is noted, how voting is handled, how video of attendees in Toepfer and remote attendees is handled, who serves as the web conferencing monitor, how remote users get the floor to speak, the cost and human support required, potential changes in attendance, etc. It was also suggested that the *ad hoc* committee investigate the use of electronic attendance options by faculty senates at other universities.

Faculty Senate Newsletter

Prof. Chottiner sought edits from members of the Executive Committee for the upcoming faculty senate newsletter. Standing committee chairs will be solicited by email for any suggested edits.

New Business

Prof. Chottiner announced that the Faculty Senate Committee on Faculty Compensation will hear a presentation describing the School of Medicine's "XYZ Proposal." Prof. Alan Levine, past chair, Faculty Senate, said that an *ad hoc* committee, chaired by Prof. Jill Barnholtz-Sloan, who is also chair of the School of Medicine's Faculty Council, will present proposed changes to the "XYZ Proposal" to the dean.

Approval of the Wednesday, November 16, 2011 Faculty Senate meeting agenda

The agenda for the November 16 faculty senate meeting was approved. The meeting was adjourned at 11:47pm.

APPROVED
by the
FACULTY SENATE EXECUTIVE COMMITTEE



ELIZABETH H. WOYCZYNSKI
SECRETARY OF UNIVERSITY FACULTY



Faculty Senate Newsletter

November 2011

Below you will find listed some of the actions taken by the faculty senate and its committees this fall plus brief descriptions of select issues that are currently under review or planned for review later this academic year. If you wish to learn more about any of these issues, or contribute your thoughts, refer to the contact information for senate representatives and committee members available on the [Faculty Senate website](#).

So far this academic year:

- The senate issued a resolution in support of the Draft Plan for Internationalization of the University. The text of this resolution is available [here](#).
- The Faculty Senate Committee on Undergraduate Education, FSCUE, has created a structure that allows departments to formalize various tracks, concentrations, breadth and specialty sequences, etc. in a way that can be recognized by the Student Information System and included on transcripts; the term concentrations will be used for all such programs. The details of this proposal are available [here](#). Departments will have to initiate the process to have their concentrations recognized in this fashion.
- The current SAGES University Seminar requirement makes it difficult to complete a minor when students choose a major which provides relatively few open electives. Over the next few months, FSCUE will develop detailed plans to more easily allow University Seminars to be used towards department minor requirements.
- Two requests to change department names have been approved. Geological Sciences is now the Department of Earth, Environmental and Planetary Sciences. The SOM Department of Family Medicine has been renamed the Department of Family Medicine and Community Health.
- Changes in by-laws have been approved for the Francis Payne Bolton School of Nursing and are under review for the School of Medicine.

In progress:

The senate has 12 standing committees, several of which are actively considering issues of interest to a broad spectrum of the University Faculty.

- The senate Budget Committee, working with the new university budget committee, is considering financial aspects of the internationalization effort, the move towards a three year budget cycle, and the general direction of university budget rules.
- The Committee on Faculty Compensation had a small window of time to review the changes in health care benefits implemented this year but will monitor the effects of those changes after they take effect and provide input to any additional changes that might be considered for next year. This committee might be asked to evaluate various compensation issues in the School of Medicine. They will work with the committees on Faculty Personnel and Women

Faculty to review the Gender Salary Analysis.

- The senate committees on Faculty Personnel and Women Faculty are developing proposals for part-time tenure for pre-tenure and senior faculty. The committee on Faculty Personnel is also reviewing policies for contingent faculty, developing methods to improve the transparency of the promotion and tenure process across the institution and working to clarify policies on voting for appointments at the instructor and special appointments levels.
- The senate committee on Information and Communication Technology, FSCICT, is considering:
 - ITS support for emeritus and retired faculty
 - Use of videoconferencing for faculty senate meetings
 - Implementing electronic signatures for official university business
 - Converting Faculty Activity Reports to a fully electronic structure, possibly as part of a broader effort to create electronic document systems
 - Improve websites and web presence of CWRU
 - Security and privacy of email and electronic media
 - ITS budget priorities and strategic initiatives

You can learn more about FSCICT activities at their [dedicated web site](#).

- The Committee on Minority Affairs is leading the senate review of the draft Diversity Action Strategic Plan and developing plans for improved mentoring and retention of underrepresented faculty.
- The Committee on Research is working to improve support for proposal preparation and is monitoring efforts to improve the research climate in terms of purchasing, space management and infrastructure.
- The Committee on Undergraduate Education (FSCUE) is developing policies for:
 - Governance of SAGES
 - Improving the first year experience for CWRU students
 - Internationalization initiatives
 - Undergraduate Admissions challenges
 - Outcome assessment and our new accreditation process
- The Committee on University Libraries is monitoring the implementation of the library's new strategic plan and changes due to budget constraints.

Learn more about the [Faculty Senate](#).

be sure to add faculty senate@case.edu to your address book to make sure these messages make it to your inbox.