

CASE WESTERN RESERVE UNIVERSITY
Faculty Senate Executive Committee
Meeting of November 9, 2005, 9:00 - 11:00 a.m.
Room 352 Adelbert Hall

AGENDA

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|-------|-----|--|---------------|
| 9:00 | 1. | Selection of Reporter to Faculty Senate Meeting | R. Wright |
| 9:05 | 2. | Approval of Minutes of the Meeting of October 13, 2005 | R. Wright |
| 9:10 | 3. | President's Announcements | E. Hundert |
| 9:20 | 4. | Provost's Announcements
- Integrity Hotline
- Update on the Academic Strategic Planning | J. Anderson |
| 9:30 | 5. | Chair's Announcements | R. Wright |
| 9:35 | 6. | Introduction of the Vice President for Development | J. Robison |
| 9:40 | 7. | Report of the Women Faculty Committee | S. Hoffman |
| 9:55 | 8. | Proposal for a New Dental Assistants Program | R. Occhionero |
| 10:15 | 9. | Proposal to Change Name of Department of Anesthesiology at University Hospitals to the Department of Anesthesiology and Perioperative Medicine | H. Nearman |
| 10:20 | 10. | Report of the Budget Committee | P. Gerhart |
| 10:30 | 11. | Transfer Credit for Air Force ROTC Courses | D. Feke |
| 10:45 | 12. | Approval of the Slate for Honorary Degree Recipients | R. Wright |
| 10:50 | 13. | Other Business | |
| 10:55 | 14. | Approval of Agenda for November 21, 2005 Faculty Senate Meeting | R. Wright |

MOTION to Adjourn

CASE WESTERN RESERVE UNIVERSITY
Faculty Senate
Executive Committee
Minutes of the Meeting of November 9, 2005, 9:00 – 11:00 a.m.
Room 352 Adelbert Hall

Committee members in attendance

John Anderson
Jay Alexander
Bo Carlsson
Sara Debanne
Lynne Ford

Julia Grant
Susan Hinze
Edward Hundert
Edith Lerner
David Matthiesen
E. Ronald Wright

Also in attendance

Kathryn Adams, Co-chair, Women Faculty Committee
Daniel Anker, Associate Dean for Faculty Affairs, School of Medicine
Roberto Ballarini, Chair, Faculty Compensation Committee
Robin Dubin, Chair, Nominating Committee
Donald Feke, Vice Provost for Undergraduate Education
Paul Gerhart, Chair, Budget Committee
Sharona Hoffman, Co-chair, Women Faculty Committee
Kenneth Laurita, Chair, Graduate Studies Committee
Carol Musil, Chair, Research Committee
Howard Nearman, Chair, Case Dept. Of Anesthesiology at University Hospitals
Ronald Occhionero, Professor and Associate Dean, School of Dental Medicine
Martin Resnick, Chair, By-Laws Committee
Jeffrey Robison, Vice President for Development
Paul Salipante, Chair, University Libraries Committee
Lynn Singer, Deputy provost and Vice President for Academic Programs
Mark Turner, Dean of the College of Arts and Sciences

The meeting was called to order at 9:05 a.m. by Professor Ronald Wright, Chair of the Faculty Senate.

Professor Julia Grant agreed to give the Executive Committee report at the Senate meeting on November 21.

Approval of Minutes

The minutes of the previous meeting on October 13 were approved as distributed.

President's Announcements

Dr. Hundert asked for consideration and approval of the list of proposed honorary degree recipients so that there would be sufficient time to contact and get responses from candidates. A person must be able to be present at the Commencement exercises to receive an honorary degree.

He noted that avenues of communication on budgetary issues are important, and also mentioned resources being put into SAGES and other programs to support our undergraduate students.

Chair's Announcements

Professor E. Ronald Wright announced that agreement had been reached on membership for the University Budget and Planning Committee and they will be three members of the Senate Budget Committee: Professor Joseph Koonce who is to become a member of the Budget Committee, Edith Lerner, and Chair Paul Gerhart. A fourth faculty member, chosen by the provost, is Clare Rimnac. This

may require an amendment to the Constitution or the Senate by-laws, and will be addressed in a separate meeting of the Executive Committee soon.

Some concern was expressed on the ability of any faculty member to really understand the budget. Professor Gerhart responded that it is a part of the charge to the committee to help in developing the rolling five-year forward-thinking plan and is therefore an important requirement for the Senate Budget Committee chair. Professor Lerner said that materials should be clear and understandable by people without specialty training. Chair Wright thinks this is an important issue to keep in mind in the composition of all standing committees.

Report of the Women Faculty Committee

Chair Sharona Hoffman reported the committee's recommendations after review of the Women's Studies Program which was brought to them by Deputy Provost Lynn Singer to try to raise university awareness of the program and our talented women faculty and to strengthen our appeal to women students.

1) Make the Women's Studies (WS) program a Center or an Institute—some appropriate designation—

2) Offer faculty who teach in the program secondary appointments, thus they could become, for example, "Professor of English and Women's Studies."

3) Designate space and authorize funding for a half-time administrative staff person and office supplies, phone, etc., so WS will have an office home.

4) Support should be made available from the College of Arts and Sciences and/or the Provost's office to enable WS to hold summer curriculum development institutes, to develop more WS courses that will be housed in the program (not cross-listed courses) or to enable faculty from WS to have time to write grants to obtain external funding for the program's activities.

5) The Director of WS should be authorized to work with the departments that house the faculty who are joint appointees of WS to assure coverage for needed courses and an equitable share of resources generated from the teaching of these courses should be funneled back in to WS as the program expands its offerings and visibility at Case.

6) Identify endowment or resources.

Discussion took place on the advantages of being a center, perhaps even broader as the University Center on Aging, or a department of the College.

Dean Mark Turner said that he appreciated the interest taken, and that the college is reviewing all interdisciplinary programs. The Women's Studies Program had received funding and support for a director in recent years, but it has had few enrollments and other centers were noticing preferential treatment.

He commented on the various issues raised:

- this is a program, not a center, and that centers do not award degrees and are largely funding vehicles;

- secondary appointments are a faculty issue and may require a revision of the CAS bylaws;

- various of the suggestions would require financial resources – faculty are already very stretched by SAGES;

- do need to develop more courses.

He promised an external review committee for this program which would be looking for a positive differentiation, to be built on strength, and have a strong financial plan comprised of research, fellowships and grants. The Dean noted that there is a staff in the Office of Interdisciplinary Studies.

Women's Studies is currently only available as a second major but that could be changed if there were more courses approved which would, in turn, generate tuition income. It was suggested that this be part of the university's goal of attracting women students. The discussion continued with various suggestions on the next steps to be taken:

- the Faculty Senate Women Faculty Committee provide oversight

- get champions from all schools

- The Women Faculty Committee look at the models of the Ethnic Studies Program and the Department of Cognitive Sciences

Introduction of Jeff Robison, VP for Development

Mr. Robison outlined his background before coming to Case and his enthusiasm for the job ahead as he sees it. He is very encouraged by President Hundert's Vision and the interest of the deans. He had concerns in the area of the Annual Fund and telethon efforts but is filling vacant staff positions and moving forward.

Professor Gerhart said that the Budget Committee was pleased with his presentation at their recent meeting, and it was suggested and approved to have Jeff Robison speak at the next Faculty Senate meeting also.

Proposal for a New Dental Assistants Program

Associate Dean Ronald Occhionero spoke to the history of our school training dental assistants in various programs and the need for our student dentists to learn to work with dental assistants. The school has permission from the appropriate accrediting organization to re-start a training program, at the pre-baccalaureate level, as a certificate program. This program would also serve as a prerequisite for those students wishing to enter into our EFDA program for advance training for licensed technicians and could lead to later becoming students in our dental medicine degree program.

Vice Provost Donald Feke explained that in spite of the acknowledged need for trained dental assistants, the university is not currently authorized by the state or our accrediting organization to offer such courses or certificates.

It was agreed that permission from the Ohio Board of Regents and the Higher Learning Commission would be needed and that the School of Dental Medicine would need to bring this to the provost and also talk with Adrienne Dziak in our Government Relations Office.

Proposal to Change Name of Department of Anesthesiology at University Hospitals to the Department of Anesthesiology and Perioperative Medicine

Dr. Howard Nearman, department chair, offered the explanation that this change in name would more appropriately reflect practices for surgery and anesthesiologists, and that the faculty in the School of Medicine had approved this change of name. He response to questions, he said he feels this will be an appropriate title for some time.

All approved this item for the Senate agenda for the meeting of November 21st.

Approval of the Slate for Honorary Degree Recipients

Chair Wright moved approval for the ordered list of candidates and authorize the president to issue invitations to persons suggested by the Honorary Degree Committee with the goal of having about four people accept who are able to attend Commencement in May 2006. Approval was unanimous.

Approval of the Agenda for November 21, 2005

Chair of the University Library Committee, Paul Salipante, asked for alteration to the agenda to include a report from his committee. He presented a brief outline of the publisher copyright policies and self-archiving document - SHERPA. This is in the area the committee has been addressing since early last year and is important information which the committee feels should be explained to faculty.

The addition to the agenda was approved unanimously, reserving the prerogative to alter as needed.

Transfer Credit for Air Force ROTC Courses

Vice Provost Feke outlined the recent concerns for a few AFROTC scholarship students enrolled at Case who also take officer training and leadership courses at Kent State University. Under a renewed agreement with the Air Force this year Case has been asked to give transfer credit for these courses. After giving a brief history of ROTC on this campus and its being disbanded by 1972, he is asking if the

UUF might proceed to review such courses for possible acceptance as transfer credit on these students' Case transcripts. With the options explained of giving credit or some, all or none of these courses, the recommendation was for the UUF to go forward with their review.

Provost's Announcements

Provost John Anderson distributed copies of the report of the Art & Science Group of consultants as made to the Academic Affairs and Student Life Committee of the Board of Trustees by himself and Chris Munoz, Vice Provost for Enrollment Management. He said that all the data point to increased student satisfaction and to Case being the school of first choice for a large number of our new class.

He also discussed the new leadership performance assessment program which he and the deans of Nursing and Arts and Sciences will be participating in this year. He would like some type of report to be shared with some of the faculty which would speak to credibility. He was asked how the people who were surveyed were selected. Some were suggested by the subject and others selected by an oversight committee.

Tuition levels for next year are to be approved the following week by the Trustees. The provost noted the importance of communications with students and parents, and that various government officials will be overseeing percentage increases in tuition for higher education. There was a question on whether our scholarships increase to match tuition increases? We do not increase awarded scholarships.

He advised all of the Integrity Hotline system designed to allow Case employees to register observations about abuses and misconduct. We are now following up some of the Hotline calls with investigations. Fourteen cases have come up since May with half of those being resolved. Most calls are anonymous. This is a process with the Audit Committee of the Trustees was anxious to implement. He would appreciate suggestions for how to inform the university community of this system.

A further announcement was that the Academic Strategic Plan is proceeding. Though Caryl Hess has left the university, Lynn Singer, Chris Ash and he continue to work on the plan. Among the topics are analyses of SAGES' issues and staffing.

Report of the Budget Committee

Chair Paul Gerhart reported that at the committee's meeting on November 2nd, Vice President Lev Gonick had presented information on the need, costs and timetable for installation of a new Student Information System. The budgeted cost is \$15 million and that even if we start now, it will not be fully operational until 2008 - 2009.

He noted the very positive reception given to Jeff Robison when he talked with the committee.

The committee's other agenda item was on changes in fringe benefits. No detailed information was available to the committee before or since, other than a Power Point presentation that day. He is concerned that money (over \$400,000) upon the purchase of housing in Cleveland and University Circle is coming out of this pool. At the next Budget Committee meeting, Dr. Resnick will give a report on the implications and possible consequences of the new affiliation agreement with University Hospitals.

The meeting adjourned hastily as it had run well past the allocated time.

Lynne E. Ford
Secretary of the Faculty Senate