

CASE WESTERN RESERVE UNIVERSITY
Faculty Senate
Executive Committee

October 10, 2007 meeting
1:00-3:00 p.m. – Adelbert Hall, Room 352

AGENDA

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|-----------|--|-----------------|
| 1:00 p.m. | Approval of Minutes of the September 5, 2007 Executive Committee meeting - <u>attachment</u> | D. Matthiesen |
| 1:05 | Report from the Budget Committee | K. Ledford |
| 1:15 | President's announcements | B. Snyder |
| 1:20 | Provost's announcements | J. Goldberg |
| 1:25 | Chair's announcements | D. Matthiesen |
| 1:30 | Election of a representative from the Faculty Senate Executive Committee to serve on the University Undergraduate Faculty Executive Committee, <i>ex officio</i> | D. Matthiesen |
| 1:35 | Review of the report from the Campus Smoking Policies Task Force | D. Matthiesen |
| 1:45 | Discussion of creating priorities and budget impact | D. Matthiesen |
| 2:05 | Discussion of proposals from the School of Law for new advanced degrees – <u>attachment</u> | W. Leatherberry |
| 2:15 | Update on the Strategic Planning process | J. Goldberg |
| 2:30 | Discussion and approval of the agenda for the October 24, 2007 Faculty Senate Meeting | D. Matthiesen |

CASE WESTERN RESERVE UNIVERSITY
Faculty Senate
Executive Committee

Minutes of the October 10, 2007 meeting
Adelbert Hall, Room 352

Committee members in attendance:

Jay Alexander	Diana Morris
Dominique Durand	Barbara Snyder
Jerold Goldberg	Glenn Starkman, Chair-elect
Kathleen Kash	Elizabeth Tracy
Bill Leatherberry	Susan Zull
David Matthiesen, Chair	

Committee members absent:

William Deal	Julia Grant
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Also in attendance:

Christine Cano, Chair, Faculty Senate Bylaws Committee
Richard Jamieson, Vice President for Campus Services
Kenneth Ledford, Chair, Faculty Senate Budget Committee
Judith Maloni, Member, Campus Smoking Policy Issues Task Force

Call to order and approval of minutes

Professor Matthiesen called the meeting to order at 1:00 p.m. Upon motion, duly seconded, the minutes of the September 5, 2007 Executive Committee meeting were approved.

Report from the Faculty Senate Budget Committee

Professor Kenneth Ledford, Chair of the Budget Committee, expanded on the written report he distributed, which is appended to these minutes. The Budget committee has met three times since the beginning of the 2007-08 academic year. Discussions have focused primarily on the administration's Financial Recovery Plan, which will be presented to the Board of Trustees on October 19. It is predicted that two of the schools currently operating with a budget deficit – the Case School of Engineering and the Weatherhead School of Management – will achieve a balanced budgets in 2008 and 2009, respectively.

The School of Medicine's financial situation continues to present a challenge. Three essential components of this challenge: reduced research funding, uncertainty with regard to development and philanthropy, and issues arising from the affiliation agreement with University Hospitals. Professor Ledford responded to questions. He, President Snyder, and Interim Provost Jerry Goldberg reminded the committee that budget planning is an iterative process between the schools and central administration. Professor Ledford reported that, as chair of the Faculty Senate Budget Committee, he meets regularly with the chair of the Board of Trustees Finance Committee and with the university's chief financial officer. Provost Goldberg stated that faculty

will be able to obtain additional detailed information about the Financial Recovery Plan via the deans and the faculty members who serve on the Budget Committee.

President's announcements

President Snyder had no announcements

Provost's announcements

Interim Provost Goldberg had no announcements

Chair's announcements

Professor Matthiesen announced the following:

- The two resolutions (one adding a representative of the Staff Advisory Council as a permanent non-voting member of the Faculty Senate, the other modifying composition of the Faculty Senate Budget Committee) presented to the faculty at the annual meeting on September 25 passed. These resolutions will be presented to the Board of Trustees on October 19 for approval.
- Members of the Executive Committee have been invited to dinner with the Board of Trustees' Academic Affairs and Student Life Committee on October 18. The evening's discussion topic: "Who are we now? Who do we want to be in ten years?"
- Reminder: the chair of the Faculty Senate presents a report at each Board of Trustees meeting.

Election of a representative to the UUF Executive Committee

Upon motion, duly seconded, the committee unanimously approved Professor William Deal as the Faculty Senate Executive Committee's representative to the University Undergraduate Faculty (UUF) Executive Committee.

Review of proposed campus smoking policy

Professor Judith Maloni, faculty representative on the Campus Smoking Policy Task Force, distributed a revised map of proposed locations where smoking would be permitted. Richard Jamieson, Vice President for Campus Services, pointed out changes and remarked that the locations are meant to accommodate the needs of smokers while complying with Ohio law. He added that the current proposed plan may be altered after implementation, which is scheduled for October 15. Mr. Jamieson responded to questions regarding enforcement and stated that the policy will be communicated via Case Daily. The Employee Assistance Service program and Student Health Services plan to offer smoking cessation programs. Mr. Jamieson thanked committee members who suggested providing a link to the appropriate State of Ohio website and the name of an individual on campus to contact with questions/concerns.

Discussion of priorities/budget impact

Professor Matthiesen reminded committee members that he has asked the chairs of the Faculty Senate standing committees to present priorities having budget implications to the Executive Committee by November. After being vetted by the Executive Committee, these priorities will be forwarded to the Faculty Senate for further discussion and refinement before a final list is passed to the administration. The point of this method is to "speak as one faculty voice." In his capacity as chair of the Budget Committee, Professor Ledford mentioned that other campus units

that do not include faculty will also be presenting similar priority “wish lists,” and that the goal will be to determine institutional priorities based on a clear understanding of available resources.

President Snyder stated that the developing priorities should address questions such as, “How will this serve the institution’s overall strategic plan?” “How will this enhance the university’s academic stature?” Questions of this nature should be the guiding principles. Provost Goldberg added that items/projects that have previously been funded through the Provost’s discretionary funds may need to find a place in the operating budget. Professor Matthiesen asked committee members to contact him with suggestions about the best ways to proceed.

Proposals from the School of Law for new advanced degrees

On behalf of the School of Law, Professor Bill Leatherberry presented three proposals for new advanced degrees aimed to attract foreign law graduates. He addressed the rationale for each, and added that each would have to go through the formal accreditation process. He responded to questions, and explained that there would be little impact on the existing JD program. Upon motion, duly seconded, the committee voted unanimously to forward these proposals to the Faculty Senate Committee on Graduate Studies.

Update on Strategic Planning

Interim Provost Jerry Goldberg informed the committee that the university’s website now has a link to provide current information about the strategic planning process (go to “University Plan” from the homepage). The original steering committee has been revised and work groups, which are composed mostly of faculty, have been put in place. A consulting firm has been selected to assist in this effort, and a contract is being negotiated. Task forces to deal with issues that cross school boundaries are being developed. Dr. Goldberg has visited each of the schools at least once to engage the entire campus community in the strategic planning process. He reiterated that members of the steering committee are asked to advise on the overall plan rather than represent their individual units.

Approval of the October 24 Faculty Senate meeting

With one addition to the draft presented, the agenda for the October 24, 2007 Faculty Senate meeting was approved.

The meeting adjourned at 2:35 p.m.

Susan J. Zull
Secretary of the University Faculty