# **By-Law III. Meetings**

# Item b. Special Meetings.

Special meetings of the Faculty Senate may be called by the President, by the Chair, by majority vote of the Executive Committee, or upon written petition, stating the purpose of the proposed meeting and signed by not less than twenty percent of the membership of the Faculty Senate. Such petition shall be delivered to the Secretary who shall certify it to the Chair, who, in turn, shall call the special meeting. Special meetings of the Faculty Senate may, at the discretion of the Executive Committee, allow for electronic attendance and voting. The following rules shall apply.

- A quorum will be determined at the beginning of the meeting by counting the Senators present in the room as well as the Senators attending remotely. The affirmative vote of a majority of the quorum shall be the minimum vote requirement for the adoption of any motion. A majority of the votes cast, or a greater proportion as indicated by the adopted Parliamentary Authority, shall be necessary for the adoption of motions.
- 2. The technology used for the electronic meetings shall allow the members full access to and full participation in all meeting transactions either continuously or intermittently throughout the specified time of the meeting.
- 3. Procedural rules related to the conduct of electronic meetings shall be established and promulgated by the Executive Committee, subject to review by the Senate, and held by the Secretary of the Faculty Senate.

### FS By-Law III: Meetings

# Item j. Procedure of Voting.

Voting at all meetings of the Faculty Senate shall be <u>by electronic voting devices (e.g. clickers) provided</u> to each voting member. Upon completion of each vote and announcement of the tally, the electronic record of the individual members' votes will be deleted. Only the numerical vote tally will be reported in the minutes, except in the case of a roll call vote.

In the event of a failure of electronic voting devices or upon request of a member present, voting may be only by voice, by a show of hands, by division of the assembly, or by secret ballot.

<u>Upon demand</u> <u>excepting</u>, <u>however</u>, <u>that upon demand</u> <u>by</u> not less than eight of the voting members present, a roll-call vote shall be required; and, with respect to such roll-call vote, an entry shall be made in the minutes of the names of all <u>members</u> voting in the affirmative, of the names of all <u>members</u> voting in the negative, and of the names of all present but abstaining.

### Item I. Quorum and Adoption of Motions.

At any meeting of the Faculty Senate, fifty percent of the voting membership shall constitute a quorum.

The quorum at regular meetings of the Faculty Senate is determined by a count of the voting members physically in the room. The quorum at Special Meetings of the Faculty Senate is determined by a count of the voting members physically present and voting members attending remotely.

The affirmative vote of the majority of the voting members in attendance shall be required for the adoption of any motion at all Faculty Senate meetings.