

CASE WESTERN RESERVE UNIVERSITY
Faculty Senate

September 20, 2007
Adelbert Hall, Toepfer Room– 3:30-5:30 p.m.

AGENDA

1. 3:30 Approval of Minutes of the April 26, 2007 meeting
attachment D. Matthiesen
2. 3:35 President's Announcements B. Snyder
3. 3:40 Provost's Announcements J. Goldberg
4. 3:45 Chair's Announcements D. Matthiesen
5. 3:55 Report of the Executive Committee G. Starkman
6. 4:10 Approval of revisions to the Charter and Bylaws of the School of Dental Medicine
attachment *Action item* C. Cano
7. 4:20 Report from the Emergency Incident Task Force
attachment J. Alexander
8. 4:25 Report from the Campus Smoking Policies Task Force
attachments J. Maloni
9. 4:30 Report from the Budget Committee K. Ledford
10. 4:45 Update on the Strategic Planning process J. Goldberg
11. 5:00 Presentation by the Chief Information Officer and Vice President for Information Technology Services L. Gonick

CASE WESTERN RESERVE UNIVERSITY

Faculty Senate

Minutes of the Meeting of September 20, 2007

Toepfer Room, Adelbert Hall

Members present

Kathryn Adams
Jay Alexander
Keith Armitage
Olivier Arnoult
Cynthia Beall
Nabil Bassada
John Blackwell
Christine Cano
Joseph Carter
Susan Case
Shami Chogel
John Clochesy
David Crampton
William Deal
Mark DeGuire

Dave Diles
Dominique Durand
Steven Garverick
Jerold Goldberg
Christine Hudak
Kathleen Kash
Elizabeth Kaufman
Uziel Landau
Wilbur Leatherberry
Kenneth Ledford
Sana Loue
Charles Malemud
David Matthiesen, Chair
Vincent Monnier
Roland Moskowitz

Sena Narendran
Eric Neilsen
David Poerschke
Joseph Prahl
Alan Rocke
Sandra Russ
Benjamin Schechter
Barbara Snyder
Glenn Starkman
Philip Taylor
Elizabeth Tracy
Terry Wolpaw
Susan Zull

Members absent

Jeffrey Alexander
Robert Bonomo
Stanton Cort
Robert Davis
Thomas Frank
Faye Gary
Marion Good

Julia Grant
Lawrence Krauss
Jacqueline Lipton
Judith Lipton
Kathryn Mercer
Shirley Moore
Diana Morris

Carol Musil
Ronald Occhionero
Paul Salipante
Joram Sawady
Whitney Tice
Rhonda Williams

Others Present

Christine Ash
Richard Baznik
Marsha Bragg
Joanne Eustis
Carol Tysh

Donald Feke
Cleve Gilmore
Lara Kalafatis
Bruce Loessin
Jeff Wolcowitz

Dean Patterson
Kay Ridolfi
Chuck Rozek
Ginger Saha

Call to order

Professor David Matthiesen, Chair of the Faculty Senate, called the meeting to order at 3:30 p.m.

Approval of Minutes

Upon motion, duly seconded, the minutes of the Faculty Senate meeting of April 26, 2007 were approved.

President's Announcements

- President Barbara Snyder has been working on the university's financial recovery plan, which will be presented to the Board of Trustees in October. She thanked the Faculty Senate Budget Committee for its continuing diligent work on this effort.
- The president has now met with every school and other administrative units, and has received many helpful suggestions from members of the campus community. She is currently in the second round of meetings, with Interim Provost Jerry Goldberg, focused on the strategic planning process.
- The president had no public comment at this time on recent reports concerning the Cleveland Clinic's exploration of a medical school partnership beyond the university. She reported that talks are underway between the appropriate parties at the Clinic and the university, and that she and others value the institutions' strong partnership.

Provost's Announcements

Interim President Jerry Goldberg remarked that, in his current position, he is pleased to be working closely with the Faculty Senate. He considers the Senate the university's "faculty voice," and welcomes continued interaction.

Chair's Announcements

- Professor Matthiesen welcomed the new Faculty Senators. He reminded all Senators that the "name tents" provided are to be used for voting and attendance purposes.
- Dates to remember:
 - Annual Meeting of the University Faculty – September 25
 - Annual Meeting of the University Undergraduate Faculty (UUF) – September 27
 - Faculty Senate Executive Committee meeting - October 10
 - Faculty Senate - October 24. (Faculty Senate meeting dates have been staggered to accommodate the Monday-Wednesday-Friday and Tuesday-Thursday class schedule.)
- Meeting dates and standing committee membership information has been updated on the Faculty Senate website (type in Faculty Senate on the university's home page).

Report from the Faculty Senate Executive Committee

Professor Glenn Starkman, Faculty Senate Chair-elect, reported on the August 1 and September 5 Executive Committee meetings. At the August 1 meeting, chairs of the Senate standing committees were approved, and the committees' charges as stated in the Faculty Handbook were reviewed. Provost Goldberg enlisted the help of Professor Matthiesen and the Executive Committee in exploring ways to reduce redundancy and improve efficiency of the university's

many standing and *ad hoc* committees. President Snyder discussed the budget recovery plan she is undertaking, and asked for the immediate assistance and support of the Faculty Senate Budget Committee. The provost discussed the strategic planning process, which will take place throughout the 2007-08 academic year. He noted that this will be a simultaneous and iterative process, with the schools and the administration working together to align goals.

At the September 5 meeting, Professor Jay Alexander presented final reports from the Emergency Incident Task Force and the Campus Smoking Policy Task Force. The Executive Committee approved revisions of the School of Dental Medicine's charter and bylaws, and heard a report from the Faculty Senate Budget Committee and an update on the strategic planning process.

Approval of revisions to the School of Dental Medicine's charter and bylaws

Professor Christine Cano, Chair of the Faculty Senate Bylaws Committee, presented a resolution to approve recent revisions to the School of Dental Medicine's charter and bylaws. The current document has been reviewed and approved by the Faculty Senate Bylaws and Executive Committees. Professor Cano responded to questions, stating that the revisions were made essentially for clarification and consistency. Upon motion via the bylaws committee and second, the resolution passed unanimously.

Report from the Security Task Force

The written report of the Security Task Force had been distributed prior to the meeting. Professor Jay Alexander, the Faculty Senate representative on the task force, and others responded to questions and directed discussion. The university is developing a protocol to address emergency incidents, and a "layered" communication plan is being developed, and the issue of faculty liability is being explored. President Snyder commented that communication is critical; faculty, staff and students are encouraged to be alert and to report suspicious individuals or situations to key offices. Deputy Provost Lynn Singer added that a committee is currently in place (Behavioral Risk Assessment Team – BRAT) that deals with specific emergency incidents as they arise; more information about this committee is on the Office of the Provost website. Richard Jamieson added that a security assessment of the campus is underway.

Report from the Campus Smoking Policies Task Force

The written report of the Campus Smoking Policies Task Force had been distributed prior to the meeting. This report recommends that the policy, which specifies area on the campus where smoking is allowed, be implemented on October 1. Mr. Jamieson added that campus security and policy would be responsible for enforcement of the policy.

A number of Senators objected to the proposed placement of smoking shelters, and asked that implementation be delayed until the Faculty Senate Executive Committee had an opportunity to review and modify the plan. Upon motion, duly seconded, a majority of Senators voted to send the report to the Executive Committee, which meets next on October 10. The vote: 35 in favor, 5 opposed, 2 abstained.

Report from the Faculty Senate Budget Committee

Professor Kenneth Ledford, Chair of the Budget Committee, reported that this committee has

met twice since the beginning of the academic year. It has increased the frequency of regular meetings, and added members to include representatives from the budget committees of each of the constituent faculties. The committee has focused on the administration's financial recovery plan, which will be presented to the Board of Trustees in late October. The plan is currently centered on the three academic units – the School of Medicine, Case School of Engineering, and the Weatherhead School – that are experiencing a serious deficit. Professor Ledford responded to questions, and brief discussion took place.

Update on the strategic planning process

Interim Provost Jerry Goldberg reported that he has visited all the university's academic units to discuss the strategic planning process. He stated that this process is necessary in order to inform the president as she develops a vision and priorities for the institution. The university's goals will be driven by the academic plan, and result from an iterative process – both "top down" (central administration) and "bottom up" (the schools) – through which alignment will be achieved.

There will be many opportunities for the campus community to contribute to the strategic planning process such as focus groups, individual interviews, and a feedback mechanism via the Provost's Office website. The Faculty Senate will be asked to consider issues and make recommendations from the university rather than the constituent faculty perspective. Dr. Goldberg asked for feedback on the process immediately and continually. A format for the overall process is being developed, terms are being defined, and outcomes/metrics are being established. A working timeline will be publicized soon. The strategic plan will be completed by May 2008, and presented to the Board of Trustees in June 2008.

Presentation by the Chief Information Officer and Vice President for Information Technology Services

Dr. Lev Gonick, CIO and VP for ITS, provided an update on the functions and activities of his area. He distributed material entitled, "ITS Back to School Initiatives, Fall 2007," that provides a comprehensive overview of recent developments and initiatives. He responded to questions generated by his update on technology-enhanced classrooms and advanced research computing. He also presented the "ITS Portfolio," which indicates that the more than 90% of the Information Technology Services' budget and effort are associated with operational activities (core technology; applications and decision support technology; and academic and research computing and assessment). Ten percent of the budget/effort focus is on strategic projects. Dr. Gonick responded to further questions and comments, and shared some of the current challenges and plans for ITS at the university.

Adjournment

Upon motion, duly seconded, Professor Matthiesen adjourned the meeting at 5:35 p.m.

Susan J. Zull
Secretary of the University Faculty