

CASE WESTERN RESERVE UNIVERSITY

Faculty Senate

Executive Committee

Draft Minutes of the Meeting of September 14, 2006, 3:00 - 5:00 p.m.

Room 720 Crawford Hall

Committee members in attendance

Jay Alexander

John Anderson

Dominique Durand

Gregory Eastwood

Lynne Ford

Julia Grant

Kathleen Kash

David Matthiesen

John Orlock

Kathleen Wells

E. Ronald Wright

Also in attendance

Ica Manas-Zloczower, Chair, Graduate Studies Committee

The meeting was called to order at 3:00 p.m. by Professor Jay Alexander, Chair of the Faculty Senate. He called for introductions and outlined his plan for these meetings this year.

Professor David Matthiesen will give the Executive Committee report at the Senate meeting on September 25th.

Approval of Minutes

The minutes of the previous meeting on April 11th were approved as distributed.

President's Announcements

Interim President Gregory Eastwood urged all to attend the State of the University address on September 26th at which he plans to have a Power Point presentation outlining his views and agenda, with time for dialogue with faculty attending.

He said that he is hearing that faculty are troubled still by recent problems but also that students are not; he hopes that all will work to effect changes.

He noted what he views as positive changes in the composition of the Board of Trustees from four years ago: a smaller membership, more of whom are from out of town, and 89% are alumni - changes which are more the model of other great university's boards. Dr. Eastwood outlined the meeting schedules for the Board, the executive committee, and his frequent conversations with the chairman, Mr. Frank Linsalata.

After a comment of appreciation for the inclusion of faculty on the search committee for the next university president, he outlined that process as well.

Provost's Announcements

John Anderson said that he has looked only internally for people to fill the four dean positions in the College of Arts and Sciences (Cyrus Taylor), Weatherhead School of Management (Mohan Reddy), School of Medicine (Pamela Davis) and, in December, the Case School of Engineering. The next president then will be able to make his/her own evaluation.

He reported that Vice Provost Donald Feke is serving for now in place of Chris Munoz who was vice president for enrollment management before his summer departure.

A new Research Council is enlarged to 16 members.

The new undergraduate class enrolled 1030 students and retention for the second year class is continuing to be 90%, even with the very large class of last year.

The steering committee for the strategic plan is re-defining the process and a philosophy. He also noted that Kathleen Wells is among the members.

The installation of a new student information system by PeopleSoft is being overseen by Don Feke. Purchase price of a partial part of the package is \$1 million but the installation cost is expected to be \$12 million.

Avian Flu preparedness for the university is being actively addressed by Deputy Provost Lynn Singer.

Provost Anderson recently attended an AAU (American Association of Universities) provosts meeting at which a survey by the National Research Council evaluating graduate programs was discussed. Because this one has a larger number of participating schools (120) it is advantageous for our participation. Most organizations conducting surveys require participation for data sharing.

Motions from the Graduate Studies Committee

Chair Ica Manas-Zloczower briefly discussed the committee's views on each of the two proposals - on Postdoctoral Oversight, and a Tuition Policy for Graduate Students. The first one is a request to establish a formal mechanism by which postdoctoral students at Case Western Reserve can receive oversight and guidance from the Faculty Senate. The suggestion was to re-word the statement which Professor Kash volunteered to do, and the MOTION was made and seconded to put this on the agenda for the September Faculty Senate meeting of September 25th.

The second proposal was on a tuition policy for Graduate students. Chair Alexander offered some background information: that students be allowed take additional courses to broaden experiences without additional tuition after they have completed the course requirements for their degree. This has the support of Provost Anderson. It was noted during the discussion that each school will have to define their own required full-time credits. The MOTION to place this on the Senate meeting agenda was also approved, subject to it being reworded.

Chair's Announcements

Chair Alexander noted that the strategic academic planning process continues to be examined within the schools.

He reported that the Faculty Compensation Committee has been involved in discussions with other members of the university community on the University Fringe Benefits Committee on choices to be offered in place of the QualChoice medical insurance plan.

The University Libraries Committee has also been meeting and has items they will be bringing forward for discussion in the near future.

He plans to have committee chairs report throughout the year, with time for discussion.

Overtures from the Board of Trustees: Faculty Senate chair is now a member of the Academic Affairs and Student Life Committee of the Board, and he has been invited to address the Board in October. He met recently with Mr. Peter Hellman and Professor Glenn Starkman (Senate Budget Committee chair) who will continue to meet for the purpose of opening lines of communication about budgetary concerns. Chair of the Board, Frank Linsalata, will speak with the Senate at the October meeting, as will Jeff Robison, the Development vice president, who

spoke at a meeting last spring too.

The chair of the Staff Advisory Council has been invited to the Senate Executive Committee meeting in October.

In reply to Professor Wright's question about the University Budget Committee, J. Alexander said that it is still being set up, and will include the schools' deans. The University Planning Committee will deal with similar issues but with a five-year viewpoint.

Invitation to Vice Presidents to Speak to Faculty Senate

The Executive Committee suggested that vice presidents be invited to address the Faculty Senate through the year to discuss their offices and receive questions. They asked that copies of the organizational charts for the offices of the president and the provost be distributed to the Faculty Senate. The committee then decided to extend an invitation to Hossein Sadid, Chief Finance and Administrative Officer, to address the Senate at the September meeting.

Possible Report of the University Libraries Committee

Chair Alexander briefly stated the issues which the committee is currently addressing: Digital Case, and copyright issues such as "work for hire."

He was questioned about wording in the Faculty Handbook regarding classroom materials belonging to faculty, but do research materials belong to the university? It was suggested that the discussion begin at the October Executive Committee meeting with the committee chair Paul Salipante, the Director of University Libraries, Joanne Eustis, and our attorney John Reilly.

Approval of the State for the faculty Grievance Panel

The slate of faculty members included with the agenda was approved for the 2006 - 2007 academic year.

Preparing for a Pandemic

Chair Alexander urged all to view the documents on our web site as noted on the agenda, and the Executive Committee agreed to have Vice Provost Lynn Singer speak to the Senate this month. The Executive Committee voted to set up an ad hoc committee to deal with referring issues. He was instructed to draft a charge to be circulated to members of the Executive Committee.

Faculty Survey

Professor Douglas Detterman chaired an ad hoc committee and presented his report last year which was that we now have a mechanism but need to develop the questions. Provost Anderson mentioned again the AAU Data Exchange and Harvard COACHE(Collaborative on Academic Careers in Higher Education), also the ACES surveys. It was decided to hold on making any decision at this time

Approval of the Agenda for the Faculty Senate Meeting

Approved as amended per discussions on timing of reports.

The meeting was adjourned.