

CASE WESTERN RESERVE UNIVERSITY
Faculty Senate
Executive Committee

September 5, 2007 meeting
1:00-3:00 p.m. – Adelbert Hall, Room 352

AGENDA

1. 1:00 Approval of Minutes of the August 1, 2007 Executive Committee meeting
2. 1:05 Report from the Budget Committee – K. Ledford
3. 1:25 Report from the Emergency Incident Task Force – J. Alexander
4. 1:35 Report from the Campus Smoking Policies Task Force – J. Alexander for J. Maloni
5. 1:45 President's announcements – B. Snyder
6. 1:50 Provost's announcements – J. Goldberg
7. 1:55 Chair's announcements – D. Matthiesen
8. 2:10 Approval of revisions to the bylaws of the School of Dental Medicine – C. Cano
Action item
9. 2:20 Update on the Strategic Planning process – J. Goldberg
10. 2:40 Discussion and approval of the agenda for the Sept 20, 2007 Faculty Senate Meeting

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Minutes of the September 5, 2007 meeting
Adelbert Hall, Room 352

Committee members in attendance:

Jay Alexander	David Matthiesen, Chair
William Deal	Diana Morris
Dominique Durand	Barbara Snyder
Jerold Goldberg	Glenn Starkman, Chair-elect
Julia Grant	Elizabeth Tracy
Kathleen Kash	Susan Zull
Bill Leatherberry	

Also in attendance:

Christine Cano, Chair, Faculty Senate Bylaws Committee

Call to order and approval of minutes

Professor Matthiesen called the meeting to order at 1:00 p.m. With a slight modification to language in the “Budget Planning Process” section, the minutes of the August 1, 2007 Executive Committee were approved.

Report from the Emergency Incident Task Force

Professor Jay Alexander reported that the Emergency Incident Task Force was formed on this campus after the incident at Virginia Tech earlier this year, and coordinated with a State-wide effort. The task force was comprised of members of the administrative team; Professor Alexander represented the Faculty Senate. He briefly discussed the university’s “Emergency Management Plan,” and added that there will be annual meetings to keep the university community informed of developments in this area. He will present a full report to the Faculty Senate at its meeting on September 20.

Report from the Campus Smoking Policies Task Force

In the absence of Professor Judith Maloni, Professor Alexander presented a brief report from the Campus Smoking Policies Task Force. He stated that, in all instances, state law governs the policies, which will go into effect October 1. President Snyder added that the university will be subject to fines for non-compliance, and that the university may chose to be even more restrictive than state policy dictates. The president has considered enforcement challenges, and stated the

goal of making smoking on campus difficult without restricting individual rights. Professor Maloni will present a full report from the task force at the September 20 Faculty Senate meeting.

President's announcements

- President Snyder responded to questions about and reactions to the headline in the September 5 Cleveland Plain Dealer regarding the Cleveland Clinic. She stated that the university is working to gain more information, and to preserve its partnership with the Clinic.
- The president reported on the August 31 Budget Committee meeting, at which the committee viewed a current version of the 'budget recovery plan.' She stated that the committee had made helpful suggestions, and that she will be prepared to address this topic with the Board of Trustees at its October meeting.

Chair's announcements

- Professor Matthiesen stated that two Faculty Senate task forces will report their findings to the full Senate in the coming months: in September, Professor Alexander will report on findings of the Emergency Incident Task Force; in October, Professor Sandra Russ will report from the *ad hoc* Tenure/Salary Committee.
- The Faculty Senate website has been updated. Meeting dates/times, committee membership and charges are current, and efforts will be made to maintain the site effectively.
- Meetings of the Faculty Senate Committees on Women Faculty and Minority Faculty are being scheduled. Professor Matthiesen will chair the initial meetings, and discuss leadership and charges.

Approval of revisions to the Charter and Bylaw of the School of Dental Medicine

Professor Christine Cano, chair of the Faculty Senate Bylaws Committee, reported that the recent revision of the School of Dental Medicine's bylaws is complete, and that this document is now in full compliance with the Faculty Handbook. She explained the unique features of the Dental Faculty, and addressed questions. Upon motion, duly seconded, the Executive Committee voted unanimously to approve the revisions; this item will be brought to the next Faculty Senate meeting. The Bylaws Committee will next review the bylaws of the Weatherhead School of Management and the School of Law.

Update on the strategic planning process

Interim Provost Jerry Goldberg informed the committee that the strategic planning process will be completed by June 2008. The university is considering two consulting firms, and will soon select one to assist in this process. A steering committee has begun meeting, and will propose a university mission/vision. Members of the steering committee have been asked to represent perspectives rather than affiliations. Opportunities for the campus community to offer comments on this mission/vision draft will be available via website and focus groups; the Faculty Senate will be one such focus group. Each school has been asked to begin planning discussions, and the

consulting firm retained will meet with each dean. President Snyder added that alignment of the schools' goals and the university's goals is crucial. The Professor Goldberg will provide an update on the strategic planning process at every Senate meeting as requested.

Report from the Budget Committee

In the absence of Budget Committee chair Kenneth Ledford, Executive Committee members Julia Grant and Glenn Starkman, who are also members of the Budget Committees, provided a brief report on the August 31 Budget Committee meeting. The committee received an overview that clarified the situations of the schools currently in deficit (School of Medicine, Case School of Engineering, Weatherhead School), and learned from the president, provost and other administrative officers how priorities are being established. Professor Starkman reported that the Budget Committee is comfortable with the process and the manner in which plans are being developed. President Snyder stated that the administration has shared all information and will continue to do so.

Approval of the September 20 Faculty Senate meeting agenda

With few revisions of the draft, the agenda for the September 20, 2007 Faculty Senate meeting was approved.

The meeting adjourned at 2:40 p.m.

Susan J. Zull
Secretary of the Faculty Senate