

### FSCUE Recommendations on Course Evaluations\*

1. Rather than coerce students to fill out course evaluations by tying release of course grades to completion of evaluations, the data on evaluation rates for each course/instructor, department and school/college should be provided to those individuals who are responsible for the quality of undergraduate teaching (*provost* → *deans* → *department chairs* → *instructors*). If any of those responsible parties determines that the participation rate is insufficient for their purposes, he or she can encourage instructors to have students complete the evaluation in class or provide incentives for completing the evaluation outside of class.
2. Course Evaluations should remain open to students until 11:59 p.m. on the last day of final exams each semester.\*\*
3. Course Evaluations should be better advertised and easier (faster) for students, faculty and staff to locate and use.

\* Approved by FSCUE on March 21, 2007

\*\* Revised by the Faculty Senate Executive Committee on October 10, 2017