

**Faculty Senate Executive Committee
Minutes of the January 16th, 2019 Meeting
Adelbert Hall, Room M2**

Committee Members in Attendance

Barbara Snyder, President
Ben Vinson, Provost
Cynthia Beall, CAS, chair
David B. Miller, MSASS, vice chair
Juscelino Colares, LAW, past chair
David Crampton, MSASS
Evelyn Duffy, SON
Mark Hans, SODM
Danny Manor, SOM
Aaron Perzanowski, LAW
Mohan Sankaran, CSE
Peter Shulman, CAS

Senate Standing Committee Chairs:

Kenneth Ledford, chair, By-Laws Committee
Christine Cano, chair, Personnel Committee
Steve Hauck, chair, FSCICT
Glenn Starkman, chair, Finance Committee
Leena Palomo, chair, Nominating Committee
Steve Epell, chair, FSCUE

Absent:

Simon Peck, WSOM

Guests:

Lisa Camp
James Swain

Call to Order

Professor Cynthia Beall, chair, Faculty Senate, called the meeting to order at 2:00 p.m.

Approval of Minutes

The minutes of the December 12, 2018 meeting of the Faculty Senate Executive Committee were reviewed and approved. *Attachment*

President's Announcements

The President reported that the university's capital campaign ended on December 31, 2018 with a record-breaking final 6 months despite the decline in the stock market. Fundraising will continue for

focused purposes such as student scholarships, renovation of the Mather Quad and renovation of the Science and Engineering buildings on the Quad.

The President created a Commission on Philanthropy to look at future trends in giving and to make recommendations on future strategies. The chair and vice chair of the Senate, the Provost, and other university development professional will serve on the Commission.

Provost's Announcements

The Provost reported that the strategic planning process is moving along well. To date, they have received 87 applications for the Thinking Group. Seed Sprint meetups will be concluding and applications for Sprints will be accepted. Lisa Camp, Chief of Staff for the Provost, will be providing a more detailed update later in the meeting.

The Provost reported that the university set another record for undergraduate applications with over 28,000 applications for fall of 2019. The number of applications from underrepresented minorities have increased, as well as the number of applications from students interested in the humanities and social sciences. Applications from international students have increased slightly, however, applications from China have declined.

Chair's Announcements

Prof. Beall said that the Provost and Ms. Camp would like two volunteers from the Senate Executive Committee to serve on the committee charged with reviewing Seed Spring applications. Professors David Crampton, Peter Shulman and Juscelino Colares volunteered for the committee. Prof. Beall said she would let get back to them shortly.

Prof. Beall also reported that Professors David Singer and Laura Hengehold agreed to serve on the ad hoc Committee to review the Faculty Handbook provision on meetings of the University Faculty. Professor Karen Beckwith had declined to serve, and Prof. Beall asked for other faculty who might be interested in joining the committee. In the end, Prof. Beall decided that she would join the committee

Report from Faculty Senate Committee on Minority Affairs

Professor Leena Palomo, member of the Senate Minority Affairs Committee, presented a proposed resolution from the Committee to require Diversity 360 Training among faculty and senators through the Office of Inclusion, Diversity and Equal Opportunity (OIDEO). The Executive Committee discussed the resolution and whether data maintained by OIDEO on faculty participation so far in the Diversity 360 was accurate. Prof. Palomo said that OIDEO had originally maintained incomplete information on attendance but that they are keeping more accurate records now. The Executive Committee decided that without accurate data, they could not consider the resolution. Several Committee members said that they had received emails from a member of the Minorities Affairs Committee asking if they had completed the training. Prof. Palomo said she would look into this to determine whether the email had been sent to the entire Faculty Senate. *Attachment*

Plans for Informational Presentations on University Accounting Practices Impacting Management Units

Prof. Beall said that there will be a presentation at the Faculty Senate meeting by the President or Provost on the formulas used by the university for allocation of income and expenses among the management units. The Senate Finance Committee will be discussing the formulas in its upcoming meeting also.

Placement of University Policies that Affect Faculty

Professor Ken Ledford, chair of the Senate By-Laws Committee, reported on the status of discussions with Libby Keefer, General Counsel, on the appropriate placement of university policies that affect faculty. The University Compliance Office compiled a list of all university policies and maintain the list on the Compliance website. Ms. Keefer reviewed this list of policies and is organizing the policies into three buckets based on their applicability to faculty. Once this is completed, a plan will be developed for placement of policies that directly affect faculty (or links to policies) in the relevant chapters of the Faculty Handbook.

Replacement of Outdated Sexual Harassment Policy in Faculty Handbook

Prof. Ledford reported that the outdated sexual harassment policy in Chapter 4 of the Faculty Handbook will be replaced with a link to the current university Sexual Misconduct policy. This does not require approval of the Faculty Senate, but the Senate should be notified.

A committee member asked whether the Dear Colleague letter issued during the Obama administration had been withdrawn. The President confirmed that it had been withdrawn and that the university just recently received a draft of proposed Title IX regulations. The university will work with the AAU to prepare comments on the proposed regulations. The university's Sexual Misconduct policy will remain in force for the time being.

By-Laws Committee- Draft Language for Budget Priorities Subcommittee

Prof. Ledford presented draft language for the Budget Priorities Subcommittee charge. Since it is a Subcommittee of the Senate Finance Committee, it is proposed that the language be contained within the Finance Committee charge in Chapter 2 of the Faculty Handbook, and therefore will require approval by the Senate as well as the University Faculty and the Board of Trustees. A committee member asked about the language in the proposed charge restricting subcommittee member terms to 3 years. It would be possible that a standing committee chair, who is also a member of the subcommittee (which would include the Finance Committee chair), would serve more than 3 years as chair of the standing committee. The Executive Committee discussed whether to remove this language in the charge or to limit its applicability. The Committee decided that the restriction should only apply to at-large members of the subcommittee and not standing committee chairs. Professor Glenn Starkman, chair of the Finance Committee, will revise the language and send it to Prof. Ledford.

Attachment

Faculty Personnel Committee: Information on Faculty 9-month Contracts

The Committee on Faculty Personnel was charged by the Executive Committee with requesting information from the College and the schools on rules (or practices) that govern when 9-month faculty are expected to be on campus or available during the academic year. The Provost had asked the

Senate to review these requirements and to consider whether the rules should be consistent across the College and the schools. Prof. Christine Cano, chair of the Personnel Committee, reported that among those schools with faculty on 9-month contracts, there was significant variation. The SON expectations for faculty are stricter than in other schools. The Provost and President clarified that faculty should not be asked to follow a rigid set of guidelines that dictate when they must be on campus. The concern is with the few faculty members who spend an insufficient amount of time on campus. Prof. Ledford suggested that one approach would be to amend the professional responsibilities section of the Faculty Handbook to address this issue, and abuses could be dealt with through disciplinary actions. The President suggested that this be considered by the Senate By-Laws Committee. The representative from the SON said that expectations within the school may not be clear, especially for newer faculty. The Provost said that he would discuss this with the interim dean of the SON. *Attachment*

Strategic Planning Timeline

Lisa Camp, Chief of Staff to the Provost, provided a timeline for the strategic planning process. By June 1, they expect to have a 3-4 page framework for the plan that provides guidance on how to move forward. This will not be a detailed plan, but one that leads the university in the direction it would like to go over the next several years. They have received 117 applications for Thinkers and the applications will be reviewed and ranked by the President's Council as well as the Presidents of the Undergraduate Student Government and the Graduate Student Council. The top 25 applications will be reviewed by the Provost and Thinkers will be selected and announced next week.

A committee of 12 reviewers (including two from the Senate Executive Committee) will review seed sprint applications and the projects that are chosen to be funded may start on February 4th. The timeline for the sprints will be from February 4th- May 1st. The projects will be presented to the university community in May.

After February 1, focus will turn to the reading, discussion, and advising groups that will involve university community members. Applications for facilitators for these groups are being accepted. Ideas from the groups will be conveyed to the Thinkers. Ms. Camp said that there will be periodic meetings where the Thinker will update the university community on their progress. A member of the Committee asked whether there would be a group of "community thinkers". Ms. Camp said that there will be advisory groups for alumni, industry leaders, Distinguished University Professors, Emeriti Faculty and others. Each one of these groups has been assigned a staff member and will begin meeting in February. A member of the Committee suggested that there also be a County or Greater Cleveland group. Another member asked about the university partners that are not considered to be industry leaders such as public officials. Ms. Camp said that a survey will be created and sent to these individuals, but trying to organizing them into groups would be too difficult.

FSCUE: Minor in Environmental Nutrition, Food Systems Sustainability and Health

Prof. James Swain, SOM, presented a new minor in Environmental Nutrition, Food Systems Sustainability and Health. The minor was approved by FSCUE. The minor addresses student interest in nutrition and food systems, accessibility, distribution and environmental issues. Prof. Swain will teach a new course in the minor, Nutr 340, Global Food Systems: Environmental Issues, Sustainability, and Health. Letters of support are included with the proposal. A member of the Executive Committee asked

if there were any restrictions on the number of minors a student can complete within the Department of Nutrition. Prof. Swain said that students in Nutrition may only complete one minor. The Executive Committee voted unanimously to include the minor on the agenda for the Faculty Senate meeting.

Discussion of Whether to Create a Space Committee

This item was postponed due to insufficient time in the meeting.

Approval of Faculty Senate Agenda

The Executive Committee approved the agenda for the January 29th Faculty Senate meeting.

Attachment

The meeting was adjourned at 4:10 pm.