



November 18, 2014

**RESOLUTION TO APPROVE AMENDMENT
TO THE FACULTY HANDBOOK**

WHEREAS, Article II, Section 1 of the By-Laws of the Board of Trustees (“By-Laws”) for Case Western Reserve University (“the University”) state in relevant part that the Board of Trustees shall oversee the educational programs of the University; and

WHEREAS, the Faculty Senate at its October 15, 2014 meeting voted to approve an amendment to Chapter 3, Part Two, Article VI of the Faculty Handbook (Emeritus Appointments), as set forth on Exhibit A; and

WHEREAS, amendments to Chapter 3 of the Faculty Handbook require recommendation of the President and approval of the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED THAT:
the Executive Committee of the Board of Trustees
of Case Western Reserve University approves the
amendment to the Faculty Handbook regarding
Emeritus Appointments as set forth on Exhibit A.

APPROVED by the
EXECUTIVE COMMITTEE
Case Western Reserve University
BOARD OF TRUSTEES
Libby Keefer
SECRETARY OF THE CORPORATION



Exhibit A

VI. Emeritus Appointment*

Emeritus appointment is bestowed as an honor upon retired full-time faculty in recognition of meritorious service to Case Western Reserve University. The process for appointment to emeritus status requires a recommendation, either positive or negative, by departmental faculty eligible to vote, the department chair, the designated appointment, promotion and tenure committee of the constituent faculty, the dean, and the provost, to the president of the University. The president will make the final decision to forward candidates for conferral of emeritus status by the University Board of Trustees. The privilege of emeritus appointment implies a collegial relationship between the awardee and the University to the mutual benefit of both. It is expected that candidates for emeritus appointment will meet the following conditions:

- Consent of the faculty member;
- Meritorious contributions to the school and to the University;
- Service of at least ten years as a full-time faculty member;
- Minimum retirement age of 60. In exceptional cases, a faculty member who retires early because of disability may be considered for emeritus appointment at an earlier age, provided that the other conditions have been met.
- Retirement from full-time active service at Case Western Reserve University.

If a faculty member resigns and immediately accepts a full-time academic position at another university, the emeritus appointment would not be made. At the point, however, where full-time affiliation at another university ceases and the faculty member wishes to retain Case Western Reserve as a major part of his or her academic identity, an emeritus appointment may be considered pursuant to the procedure described above. A faculty member may not be promoted at the time of emeritus appointment.

Emeritus appointment is not accorded to part-time faculty members. This restriction shall not apply to someone who has chosen a modified (50% or greater) appointment after satisfying the ten-year service requirement. Clinical faculty in the School of Medicine, however, are eligible to be considered for emeritus status.

Once awarded, an emeritus appointment is for life and may not be withdrawn.

In addition to the privileges associated with retirement, CWRU emeritus faculty are generally awarded other perquisites, some of which include free parking when space is available, personal tuition waiver privileges, the use of CWRU libraries and some other facilities, listing in the university directory, being invited to various faculty functions, the



CASE WESTERN RESERVE
UNIVERSITY EST. 1826

Board of Trustees
Executive Committee

same access to IT support and software as that afforded to regular full-time faculty, etc. Office space may be provided depending on the needs of the department or school. Faculty members who retire (without emeritus status), take a position elsewhere or are otherwise separated from the university, may establish forwarding of their CWRU enterprise email messages to a personal email account.

Certain key university administrators may be recommended for emeritus appointment by the president to the Board of Trustees.

**approved by the Board of Trustees 9/22/87; approved by the Faculty Senate 3/25/09;
approved by the Faculty Senate 2/22/12; approved by the Faculty Senate 10/15/14;
approved by the Board of Trustees 11/18/14*