

Board of Trustees

Executive Committee

March 21, 2017

**RESOLUTION TO APPROVE THE MASTER OF ARTS
IN CLASSICAL STUDIES PROGRAM**

WHEREAS, Article II, Section 1 of the By-Laws of the Board of Trustees for Case Western Reserve University (the “University”) states, in relevant part, that the Board of Trustees shall oversee the educational programs of the University; and

WHEREAS, Article V, Section A, Par. 2 of the Constitution of the University Faculty states in relevant part that the Faculty Senate shall make recommendations to the President for consideration and transmittal to the Board of Trustees with respect to policies governing standards for curricula and content of all degree programs; and

WHEREAS, at its meeting on February 27, 2017, the Faculty Senate approved a motion to recommend the proposed Master of Arts in Classical Studies.

NOW, THEREFORE, BE IT RESOLVED THAT:
the Executive Committee of the Board of Trustees authorizes
the officers of the University to take and oversee all
necessary actions in order to create the Master of Arts in
Classical Studies degree program.

APPROVED by the
EXECUTIVE COMMITTEE
Case Western Reserve University
BOARD OF TRUSTEES
Elizabeth J. Keefer
SECRETARY OF THE CORPORATION

MA Program in Classical Studies



- I. ***Definition of the Focus of Initiative.*** We will give MA students further training in Greek and Latin, and the guidance (advising) they need to gain admittance into PhD programs in Classics and other Humanities disciplines, or to further their credentials or other career goals. We will also give them a chance to travel abroad to Greece or Italy.

- II. ***Brief Description of Program and its disciplinary purpose and significance.*** A two-year program of graduate study leading to an MA degree. With the Department's current resources and staff, the program would be particularly attractive to students with interests in Greek and Roman literature, Greek and Roman art and archaeology, epigraphy, and the reception of classical literature from the Middle Ages to the present. We would also allow Integrated Graduate Studies students to participate in it.

- **III. *Summary of Requirements for MA in Classical Studies:***

- A. *Entry Requirements:***

1. GPA: 3.5 or higher recommended
2. 2 Years of college-level Greek or Latin before entering program.

- B. *Program Requirements***

1. 15 credit hours (5 courses) of any combination of Greek or Latin at the 400-level.
2. 3 credit hours Materials and Methods (CLSC 420).
3. 6 credit hours (2 courses) of Classics courses at the 400-level.
4. 6 credit hours, Thesis and presentation.
5. Maintain a GPA of 3.0 or higher to have academic good standing, and graduate with a GPA of 3.0 or higher.
6. Full-time students should complete in 2 years, part-time in 5 years.

- **IV. Other Considerations**

- A. The courses are all already in place
- B. The program requires no new funds
- C. The program will bring in some modest income

V. Future Plans

A. When/if the MA Program is approved at all levels, including at the state level, we will immediately add a track in Classical and Medieval Studies with collaboration from the Departments of History, Art History and Music.

B. Perhaps in five years or so we will add a PhD.

PROPOSAL:
MA IN CLASSICAL STUDIES



Paul Iversen and Peter Knox
December 2016

The Department of Classics proposes to use existing resources to initiate a new MA Program in Classical Studies. The Department recently initiated a one-year Graduate Certificate Program, which serves as a preparation for admission to an MA or a PhD program. In the course of developing the Certificate Program, the Department has reconfigured its course offerings to include a broad array of graduate courses, which are also suitable for MA students in Classical Studies, so only very minor adjustments in the curriculum would be necessary to initiate this MA program (and in fact, when the Graduate Certificate Program was created, it was envisioned that an MA program in Classics would evolve out of it).

I. Introduction

A. Proposed Titles & Degree Designations

1. The MA in Classical Studies

B. Anticipated Launch Date. Given that this proposal will need to be reviewed and approved by the Faculty Senate and the Regents' Advisory Committee on Graduate Study (RACGS), we anticipate a launch date in the Fall of 2018, or the Fall of 2019 at the latest.

C. Definition of the Focus of Initiative. We will give MA students further training in Greek and Latin, and the guidance (advising) they need to gain admittance into PhD programs in Classics and other Humanities disciplines, or to further their credentials or other career goals. We will also give them a chance to travel abroad to Greece or Italy.

D. Brief Description of Program and its disciplinary purpose and significance. A two-year program of graduate study leading to an MA degree. With the Department's current resources and staff, the program would be particularly attractive to students with interests in Greek and Roman literature, Greek and Roman art and archaeology, epigraphy, and the reception of classical literature from the Middle Ages to the present. We would also allow Integrated Graduate Studies students to participate in it.

II. Proposed Curriculum

A. Description of Program. The MA in Classical Studies will require 30 semester hours, which includes 6 credits hours for writing and presentation of a thesis. A unique feature of our program, which would distinguish it from our peers, is our plan to incorporate an optional international experience into the curriculum with summer study via our existing Archaeological Field School course (CLSC 418, currently being taught onsite by at the Lechaion Harbor and Settlement Project at Corinth, Greece), or at an overseas institution such as the American Academy in Rome or the American School of Classical Studies in Athens, or field work at some other archaeological survey or excavation, the cost of which we can provide significant financial support from existing endowments for students (however, students who receive scholarship support to go to other institutions or to work on projects that are not sponsored by CWRU and attached

to CLSC 418 or some other CWRU course will not receive CWRU academic credit). Students would be admitted under Plan A (Master's Thesis) of the School of Graduate Study and would need to comply with all University and School of Graduate Study policies. Full-time students will be expected to complete the MA within two academic years, while part-time students would have 5 years to complete the program. Timing of the completion of the Master's Thesis would be coordinated with the process of applying to PhD programs, so that a substantial portion of the thesis could serve as part of the candidate's application dossier. This would make the program particularly attractive to students intending to pursue a further degree.

B. Outline of Requirements and Electives.

1. Proposed admissions requirements. A Bachelor's degree. A strong academic record (GPA 3.5 or higher recommended) with at least two years of college-level Greek or Latin; students must be highly motivated and have a strong reason for mastering ancient languages as well as a realistic appreciation of the work involved.

2. Proposed requirements for awarding the MA in Classical Studies:

In accordance with industry standards, students must complete five 3-credit courses in any combination of Greek and Latin for a total of 15 credit hours. They will also be required to take an existing 3-credit materials and methods course (CLSC 420), as well as two 3-credit courses on Classics at the 400 level for a total of 9 more credits. Finally, they will need to write a substantial thesis and give an oral presentation (6 credit hours). Students must maintain a GPA of at least 3.0 to maintain their academic good standing, and their GPA in these courses must also be at least 3.0 to graduate. Full-time students should complete the requirements in two years from the start of study, while part-time students should complete them within five years.

3. Summary of Requirements for MA in Classical Studies:

a. Entry Requirements:

- i.** GPA: 3.5 or higher recommended
- ii.** 2 Years of college-level Greek or Latin before entering program.

b. Program Requirements

- i.** 15 credit hours (5 courses) of any combination of Greek or Latin at the 400-level.
- ii.** 3 credit hours Materials and Methods (CLSC 420).
- iii.** 6 credit hours (2 courses) of Classics courses at the 400-level.
- iv.** 6 credit hours, Thesis and presentation.
- v.** Maintain a GPA of 3.0 or higher to have academic good standing, and graduate with a GPA of 3.0 or higher.
- vi.** Full-time students should complete in 2 years, part-time in 5 years.

Courses already on the books that fulfill these requirements, include:

GREK 405: Readings in Ancient Philosophy
GREK 407: Readings in Greek History
GREK 411: Readings in Homer
GREK 480: Advanced Topics in Greek Lit.

GREK 406: Greek Tragedy
GREK 408: Greek Comedy
GREK 470: Greek Prose Comp.
GREK 495: Directed Readings

LATN 405: Lit. of the Republic
LATN 407: Livy
LATN 409: Medieval Latin
LATN 452: History
LATN 454: Drama
LATN 470: Latin Prose Composition

LATN 406: Survey of Latin Lit.
LATN 408: Horace *Odes & Epodes*
LATN 451: Latin Didactic Lit.
LATN 453: Epic
LATN 456: Elegiac Poetry
LATN 480: Advanced Topics in Lat. Lit.

CLSC 411: Rome City & Image
CLSC 418: Archaeological Field School
CLSC 422: Roman Drama & Theater
CLSC 426: Rome On Site
CLSC 430: Topics in Classical Tradition
CLSC 433: Greek & Roman Painting
CLSC 481: Graduate Level Special Stud.

CLSC 416: Greek Tragedy in English
CLSC 420: Material and Methods
CLSC 424: The Sublime & Grotesque in Lit.
CLSC 427: The Parthenon, Then & Now
CLSC 432: Archaeology of Ancient Italy
CLSC 434: Art & Archaeology of Greece

III. Faculty and Department Information

A. Faculty Sponsors and Department. Paul Iversen, Associate Professor of Classics, Chair of Classics. Peter Knox, Professor of Classics, Director of the Baker Nord Center for the Humanities.

B. Other CAS Departments, CWRU Schools or administrative offices involved.
None.

C. Describe administrative arrangements for the initiative. The initiative would be administered by the Department of Classics, including the administrative assistants assigned to it. It would not require additional administrative support.

D. How is the proposed program important to CAS and the involved Department:

1. Rationale for CAS and University. This proposal is run entirely off the existing resources required to run an effective undergraduate program. As such, it costs no extra money (and actually will raise some modest money), it can help add students to our language classes in Greek and Latin (which have plenty of room for more students), and it will bring greater prestige to the College and University.

2. Rationale for sponsoring department. The Classics Department currently includes 7 full-time faculty (5 tenured/tenure-track, 2 instructors), with cooperating faculty in Art History and Religious Studies. An MA program will provide faculty members with a teaching experience that complements their scholarly activities and will enhance the unit's profile nationally and internationally. An MA is also a key

component in our own Classics departmental strategic plan, since it sets us on the path to the future development of the PhD. As such it enjoys the unanimous support of the voting faculty in Classics. The MA in Classical Studies will enrich our classes by adding slightly older, more mature, and highly motivated people. This is a wonderful benefit to gain at NO EXPENSE and without any new curriculum or teaching staff. We suspect that language instructors will be inspired to greater rigor and discipline in the classroom, in the knowledge that their MA students need the most punctilious training.

E. What is the relationship between the proposed initiative and the Classics Department's current programs? The Classics Department currently awards a BA in Classics (with three different concentrations in Philology, Classical Civilization and the Classical Tradition) and a post-baccalaureate certificate in Classics that is designed as a bridge to graduate study in Classics for those students who need more Greek and Latin. The MA program would offer another degree option, and add more students to our upper level Greek and Latin courses, which are vital to our program but underutilized.

The meshing of graduate students with our advanced undergraduate Classics majors (and graduate students in History, English, Art History, etc.) will also enrich the educational experience for undergraduate majors and aid in recruiting more undergraduates to the program. In addition, the Department has a few undergraduate courses with enrollments regularly above 25 and these would benefit from having a graduate Teaching Assistant.

IV. Evidence of need or market for the program? The program would be attractive to CWRU undergraduates, especially those who embarked on classical studies late in their undergraduate careers and are a part of our post-bac certificate program (which to date has seen one student graduate). In addition, the Department will market the program to students at four-year liberal arts colleges in the region and nationally. As the only such program in Cleveland, the MA in Classical Studies at CWRU would be attractive to students from institutions such as John Carroll University, Oberlin College, Kenyon College, Hiram College, Ohio University, to mention only a few with programs in Classics whose students wish to pursue further study in the field. The new MA program would complement our existing Latin Licensure track and thus would also be attractive to students considering a career in secondary school teaching. It would also appeal to local Greek and Latin teachers who occasionally must take graduate-level courses in order to maintain their certification, or perhaps aspire to add an MA to their credentials. Since most of these teachers are done with their teaching duties by 3:30 PM, we would be able to accommodate them during normal course times already available in the course time slot grid, such as MW 4:25-5:15 pm, or MW 4:50 – 6:05 pm, or TTh 4:00 – 5:15 pm, or TTh 5:30 – 6:45 pm (note we should have to offer only 1 or 2 of our courses every semester in the late afternoons to accommodate these students, not all our courses). We already offer some of our undergraduate courses cross-listed at the graduate level at these times, and we feel it would have no adverse effects on our undergraduate enrollments.

A. Are there similar programs in the state addressing this need and potential duplication of programs in the state and region?

In Ohio, there are MA programs in Classics at The Ohio State University and the

University of Cincinnati. Kent State does offer an MA in Latin, but not Classical Studies, which includes Greek as well as ancillary fields such as archaeology and history, and in any case it is too inconvenient for many who live in the Cleveland area. As such, CWRU would be the only private university in Ohio with a graduate program in Classics, and the only program in NE Ohio, where we believe there is enough interest in Classics to support the program. In addition, national trends show that students now typically complete at least one year, but increasingly two years of graduate study beyond the BA before matriculating in a PhD program.

We also conducted a poll of 47 Cleveland area HS Greek and Latin teachers and here is a sampling of questions and comments:

I). Would you be interested taking any further continuing education/certification courses at CWRU, and if so, what kind? Comments?

52% of those who responded to this question (12/23) said yes, and indicated they wanted continuing education courses in Greek, Latin, Classical Greece and Rome, philosophy, epigraphy, papyrology, archaeology, and instructional technology. Some indicated they are a bit frustrated that there are no such offerings available to them in the area.

II). Would you be interested in completing an MA in Classics at CWRU in the next 5 years? Comments?

Six answered “yes,” and 11 “no.” Six of the 11 that answered “no” indicated that they said “no” because they already have an MA or PhD in Classics. What this means, is that local HS teachers of Greek and Latin are strongly encouraged (or perhaps almost required to be competitive) to have an MA. The comments of a teacher from Saint Ignatius (see IIIa below) corroborates this.

III). Would you be willing to pay CWRU’s current graduate tuition rate of \$1,174/credit hour (\$5,142 for a typical three-credit course)? Comments?

Here is a sampling of some of the comments:

a). *“All teachers at my school (St. Ignatius High School) are very strongly encouraged to obtain a master's degree, and the school pays for essentially all of it. Our Latin teachers, as there is no convenient MA program in Classics [in NE Ohio, including Kent State], typically pursue an ME instead; I'm sure they'd much rather pursue an MA in Classics. I hope you discover that this situation is typical for Latin teachers at other schools as well.”*

b). *“I teach high school Latin over at Hawken, and I want to thank you for reaching out and for thinking about us teachers. I would be very interested in such a program if the timing worked out in such a way that I could do classes in the evening, online, and/or in the summer. Cost may be a bit of a factor, too, as \$5000/course for 9-10 courses might be a bit steep, but I believe that Hawken would pay 50%.”*

c). *“Being a current teacher, I could only do classes in the late afternoon or during the summer. Depending on support from my employer, the \$5000/course may or may not be affordable. I would love to work toward an MA at CWRU.”*

B. *Employment Opportunities.* Employment opportunities include teaching Latin (and possibly Greek) in high school, going on to graduate school to get a PhD, and becoming a professor. In addition, many MAs in Classics also go on to have successful legal, medical or business careers.

C. *Are there competing programs, nationally, or internationally, and how will our program compare?*

The Society for Classical Studies, the national association for scholars working in Greek and Roman antiquity, currently lists 74 universities with graduate programs in Classics in the United States (<https://classicalstudies.org/list-graduate-programs-classics>). Within this group, 61 offer MA programs, but only 19 offer the MA without a corresponding PhD program. Our peer group would thus consist of: the University of Arizona, Boston College, Brandeis University, Houston Baptist, Hunter College (City University of New York), University of Kansas, Kent State University, University of Maryland – College Park, University of Massachusetts – Boston, University of Nebraska – Lincoln, University of Notre Dame, University of Oregon, San Francisco State University, Texas Tech University, Tufts University, Tulane University, Vanderbilt University, Villanova University, and Wayne State. Within this cohort (that is universities offering only an MA without corresponding PhD), CWRU Classics will rank toward the top based on not only the faculty we have, but also on the material resources in Classical antiquity such as at the CMA and Ingalls Library that most of these institutions cannot match.

V. *Projected Enrollment.*

A. *Define expected national and international enrollment targets over a five-year period.* We expect stable enrollments of 1-3 students. Most of these will probably come from Cleveland area teachers or the University and be part-time students, but over time it is possible some will come from national or international sources, particularly if we are given graduate student stipends.

B. *Describe special efforts to enroll and retain underrepresented groups in the given discipline.* The Classics Department will aggressively promote the program through advertising in such venues as the Society for Classical Studies (the national association for classical scholars), the Classical Association of the Middle West and South, the Classical Association of New England, the Classical Association of the Atlantic States, the Archaeological Institute of America, The Classics Association of Canada, Classicists@ListServe, and various European societies such as the British Association of Classics or various European societies and listservs. These are mostly free and require no advertising budget. If we do decide to make posters, we will use our existing budget for the PostBac Program and advertise the two programs together. In all these we will mention that it is our goal to have underrepresented groups. In addition, we have some department fellowship money that is specifically targeted to women, and we also have other money that can be used to support under represented groups, particularly in travel to Greece or Italy. Finally, we will partner with CWRU's office of Inclusion, Diversity and Equal Opportunity for ideas about recruitment.

VI. Resources required.

A. Describe the availability and adequacy of the faculty, staff, facilities, and other resources for the initiative. All of the courses that would count toward completion of the degree are currently being taught on a regular basis at the graduate level by existing faculty to students registered in the Graduate Certificate Program or in the World Literature Program in conjunction with corresponding undergraduate courses for majors, or in Art History. The additional teaching associated with independent study and completion of an MA thesis would be absorbed by currently rostered faculty.

More specifically, what are the projected needed near- and long-term resources and estimated costs for:

1. Faculty? Only existing.
2. Staff? Only existing.
3. Graduate student support? NONE (although we would like to get back the graduate support that previously went to WLIT)
4. Space (offices, research or instructional labs and/or equipment, if applicable) required for faculty or graduate students to carry out the program? NONE. Full-time students could share MH 314 – the office for the WLIT Graduate Student(s).
5. Impact on university resources, such as increased library needs? INVISIBLE

B. Describe the need for additional faculty, staff, facilities and other resources. None. The program is run along side the existing undergraduate Classics and WLIT programs.

VII. Expense and Revenue

A. What are the projected expenses necessary to mount the new program?

There are no projected expenses to launch the program, as all the resources (faculty, staff, etc.) currently housed in Classics that are being used to field the undergraduate and WLIT program will be used to mount the new program. At this time, we also plan to advertise in free, online fora.

B. Provide evidence of institutional commitment and capacity to meet these expenses. We have an existing Department of Classics that fields undergraduate programs in Classics and World Literature and an MA in World Literature that the institution already supports. The GREK and LATN courses are in particular under utilized and we have plenty of capacity to add students there. There is also plenty of capacity in our other CLSC and WLIT courses to add students.

VIII. Other expense and revenue questions

A. Is the curricular initiative designed to be revenue generating? Yes, the program will generate a modest amount of revenue.

Year	2018-19	2019-20	2020-21	2021-22	2022-23
#FT/PT students	1-3	1-3	1-3	1-3	1-3

Add. Tuition	\$???	\$???	\$???	\$???	\$???
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Since our program does not require additional expenses, there is no real rationale to project revenue. The important thing to keep in mind is that this initiative is run entirely on existing resources, so any students who enroll in it make extra money for the university. Below, we give a breakdown for each kind of student, full-time or part-time, for the course of their career.

Full-Time Student (2 Years)

Semester/Year	Fall 2018	Spring 2019	Summer 2019	Fall 2019	Spring 2020
# of Credits	GREK 4--(3) LATN 4--(3) CLSC 420 (3)	GREK 4--(3) LATN 4--(3)	CLSC 418 Arch. Field School (3)	GREK 4--(3) CLSC 4--(3)	CLSC 482 Thesis (6)
Tuition \$1714/hr	\$15,426	\$10,284	\$5,142	\$10,284	\$10,284

Part-Time Student (5 Years)

Academic Year	2018-19	2019-20	2020-21	2021-22	2022-23
Fall Semester	CLSC 420 (3)	LATN 4-- (3)	CLSC 4--(3)	LATN 4-(3)	CLSC 482 Thesis (3)
Spring Semester	LATN 4-- (3)		LATN 4-(3)	LATN 4-(3)	CLSC 482 Thesis (3)
Summer Semester		CLSC 418 (3)			
Tuition per annum, \$1714/hr	\$10,284	\$10,284	\$10,284	\$10,284	\$10,284

A part-time student must average 2 courses per year to finish within 5 years. We normally also teach at least one Latin or Archaeology course in the summer, if funds are available, so there would also probably be opportunities to skip a fall or spring semester course and instead take a summer course.

B. Describe the need and justification for tuition waivers or stipends.

Obviously we are more likely to have more and better students if we offer support. In addition, Classics fields several popular courses for which we could really use teaching assistants. These include Ancient World (recent enrollments of 20-25), and especially Roman Civilization (recent enrollments of 45-50). There are several others with recent enrollments in the 15-20 range that would also be suitable (Greek Civilization, Classics in Film...). Giving students tuition waivers and/or stipends in return for being a teaching assistant is a win-win situation; it gives students other kinds of professional training and it provides assistance to faculty teaching courses with larger enrollments. Finally, local Latin teachers who want to earn an M.A. have indicated they are particularly sensitive to price, and to attract them in greater numbers, tuition discounts would help (note we would offer tuition *wavers* and graduate *stipends* only to full-time students,

not to gainfully employed teachers who are part-time students; we propose tuition *discounts* for the teachers).

B. Describe terms of expense or revenue sharing. Not applicable.

D. Identify likely sources...of raising funds to support the initiative. We already have several sources of fellowship money in place to provide modest support to students. These include The Samuel Ball Platner Scholarship for Classical Philology (current available balance of \$63,720, and generating \$375/month), and the Joseph J. Brady Endowment for students studying Classics (current available balance of \$8,354 and generating \$85/mo.). For summer travel (including taking our existing Archaeological Field School course in Corinth, CLSC 418, or attending the Summer Session of the American School of Classical Studies at Athens or similar programs), we would utilize the Florence Appelbaum-Greenbaum Endowment (current available balance of about \$6,100 and generating about \$75/month) and especially the Kathleen S. and Frederick C. Crawford fund, currently with an available balance of \$17,500 and generating \$1,821/month. At this time, these generate enough revenue to provide about \$28,272/year in fellowship and travel support.

We cannot identify any new likely sources of support, but traditionally Classics has attracted support.

IX. Library Resources. All library resources are currently available at the Department's library, KSL, Ohio-Link, Inter-Library loan, and various free internet sources (such as archive.org, which has many older but still relevant Classics titles now out of copyright).

X. Relationship of Proposal to Strategic Plans


A. How does the proposal relate to the priorities of the CAS strategic plan? It is CAS's strategic goal to "develop ... and evaluate new ... strategic initiatives" that serve the College's priority to "educate across the humanities..." An MA in Classical Studies will contribute to this priority. It is also a CAS priority to "Re-envision ... the future of graduate education ... that advance(s) our vision to be a national and international prime mover of discovery, innovation and creativity." An MA in Classical Studies will also contribute to this priority. They will also help foster the kind of academic community that attracts the attention of scholars, teachers, researchers and staff across the globe – another priority in the CAS strategic plan. Finally, we believe they will enhance the experience of our undergraduates who take Latin and Greek (see above under **III, E**), which is another strategic priority of the CAS.

B. How does the proposal relate to the priorities of the CWRU strategic plan? An MA in Classical Studies will support scholarship and creative endeavor, it will encourage learning that is active, creative and continuous, and we hope to use it to increase minority involvement in Classics and thus a culture of inclusion. All these are priorities in the CWRU strategic plan. In addition, Greek and Latin are foundational to various Humanities disciplines (such as philosophy, Medieval Studies, etc.) in addition to Classics, the oldest multicultural interdisciplinary area studies program in our Academy. The stimulating mixture of students, instructors, and disciplines is very much in keeping with our vision of CWRU as a crucible for dynamic learning and scholarship.



MEMORANDUM

TO: Faculty Senate Executive Committee

FROM: Cyrus Taylor, Dean 

DATE: February 9, 2017

SUBJECT: MA Degree Program in Classical Studies

I am pleased to offer my strong support of the proposal for a new Master of Arts Degree Program in Classical Studies developed by Professors Paul Iversen and Peter Knox. I greatly appreciate the Faculty Senate's review and consideration.

The MA Program in Classical Studies will give students further training in Greek and Latin and the guidance and advising they need to gain admittance into PhD programs in Classics and other humanities disciplines. The program also will give students a chance to travel abroad to Greece or Italy and will serve to further the credentials and career goals of local high school Latin teachers.

This program has been carefully developed in consultation with several departments in the College of Arts and Sciences (including History, Art History and Art, and Music), the School of Graduate Studies, and in response to feedback from the college's Committee on Educational Programs, Graduate Committee, Budget Subcommittee, and the College Strategic Planning Steering Committee. I believe the proposal reflects close consideration and collaboration.

With the approval and recommendation of these committees, the college's Executive Committee voted on October 14, 2016 to bring the proposal to the Faculty of the College of Arts and Sciences; the proposal received the approval of the faculty on October 28, 2016.

Professors Iversen and Knox presented the proposal and responded to questions from the Faculty Senate Committee on Graduate Studies (FSCGS) at a meeting held December 7, 2016. Professor Iversen followed with another appearance at an FSCGS meeting on February 1, 2017. I understand that he will be making a presentation to the Executive Committee on February 13, 2017. Please let me know if there is any additional information that I can provide. Thank you.