

CASE WESTERN RESERVE UNIVERSITY
Faculty Senate Executive Committee
Meeting of November 7, 2006, 1:30 - 3:30 p.m.
Room 352 Adelbert Hall

AGENDA

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| 1. | Approval of Minutes of the Meeting of October 17, 2006 | J. Alexander |
| 2. | President's Announcements | G. Eastwood |
| 3. | Provost's Announcements | J. Anderson |
| 4. | Chair's Announcements | J. Alexander |
| 5. | First Quarter Budget Report | H. Sadid |
| 6. | Proposal from SOM on Dept. of Ophthalmology Name Change
<i>(Action by EC)</i> | D. Anker |
| 7. | Report on Institutional Reauthorization/Ohio Board of Regents | D. Feke |
| 8. | Outcome Assessment Oversight
(per e-mail of 10/3/2006 from James Alexander with attachment) | D. Feke |
| 9. | Referral from President on Clarification of Fellowship Course
Motion | J. Alexander |
| 10. | Follow-up on Discussion at ACES Provost's Leadership Retreat | J. Alexander |
| 11. | Extra December Discretionary Day, per e-mail from J. Alexander | |
| 12. | Invitation to Vice Presidents to Speak to Faculty Senate
<i>(Action by EC)</i> | J. Alexander |
| 13. | Approval of Faculty Senate Agenda for November 21, 2006
<i>(Action Item)</i> | |

Attachments:

1. Minutes of the October 17th meeting
2. Memos from the School of Medicine in Support of Department Name Change
(Attached to e-mail)
3. Outcome Assessment Memo of April 1, 1998
4. Draft of Agenda for Faculty Senate meeting of November 21st

CASE WESTERN RESERVE UNIVERSITY
Faculty Senate
Executive Committee
Minutes of the Meeting of November 7 , 2006, 1:30 - 3:30 p.m.
Room 352 Adelbert Hall

Committee members in attendance

Jay Alexander	Edith Lerner
John Anderson	David Matthiesen
Gregory Eastwood	Robert Salata
Lynne Ford	Kathleen Wells
Julia Grant	E. Ronald Wright
Kathleen Kash	

Also in attendance

Daniel Anker, Associate Dean for Faculty Affairs and Human Resources
Donald L. Feke, Vice Provost for Undergraduate Education
Hossein Sadid, Chief Finance and Administration Officer

The meeting was called to order at 1:35 p.m. by Professor Jay Alexander, Chair of the Faculty Senate.

Professor David Matthiesen will give the Executive Committee report at the Senate meeting on November 21st.

Approval of Minutes

The minutes of the previous meeting on October 17th were approved as distributed. The agenda order was changed to accommodate the schedules of guests.

First Quarter Budget Report

Hossein Sadid reported on this early look at the fiscal year in his handout. He said that it is important to stay the course with the planned deficit of \$10.5 million—so we succeed in balancing the budget as planned in 2008. Robert Salata noted that the School of Medicine's graduate enrollment is down, even though we had the highest ever number of applications, due to a drop-off of foreign student enrollment. Mr. Sadid noted that Graduate tuition in CSE is a concern, as is the part-time program for WSOM. Julia Grant noted that the several changes in leadership in Management have caused their rankings to drop and this has a great effect on the part-time program. President Eastwood noted that the net tuition income is \$3.2 less than budgeted.

In the area of Development income, there is concern in the unrestricted gifts, most in the School of Medicine. Some major donors are still feeling uncertain, a comment made by Jeff Robison at the last Senate meeting. Are our goals and expectations realistic?

Mr. Sadid noted data on competitive proposals and awards being similar to the past two years. In summary, the forecast is tight and it is important to stay on course, watch the pressure points, and save as much as possible in energy expenses and spending.

Comments and questions from members noted few if any gifts-in-kind recently. Has

consideration been given to taking endowment money for this deficit? The School of Medicine was able to take \$3 million from its endowment.

Report on Institutional Re-authorization/Ohio Board of Regents

Vice Provost Don Feke reported that the Board of Regents requires review of our certificate of authorization to operate every 10 years, and typically occurs in the year following the NCA accreditation review. New re-authorization guidelines were issued in September. There is a new reporting requirement for certificate programs which include for-credit courses, but not those from continuing education programs. The only such program we now list is the Master of Nonprofit Organizations Certificate. He is doing an inventory of all certificate programs. There are presently no institutional guidelines in the Senate Bylaws or Faculty Handbook - should we have them? He noted that unless certificate programs have institutional approval, students may not receive government financial aid (and this may be an issue for the proposed Dental Assistant Training Program).

Chair Alexander asked whether this should be sent to a standing committee for discussion or whether to again put it on the agenda for the December Senate Executive Committee meeting? The sentiment was to continue the discussion.

Outcome Assessment Oversight

Don Feke was the lead speaker for this next agenda item as well.

The Ohio Board of Regents is planning to require each institution to develop *A Student's Success Plan*, which demonstrates accountability in student learning. The Higher Learning Commission also commends this type of effort. Professor Feke noted the history of a motion approved by the Faculty Senate in April 1998 requiring the associate provost to report to the Faculty Senate each semester on activities in each school on outcome assessment. He has re-instituted the university-wide assessment outcome committee which reported to the Senate in 2004 and 2005. Handouts at this meeting included pages from the Higher Learning Commission's Handbook of Accreditation Criteria for Accreditation. He noted that we are not in compliance with several of the points - 3a, 3c or 3d.

Chair Alexander asked where the authority resides? It was noted that other accrediting organizations also have these same requirements. It was recommended that there be further discussion about the nature and timing of the assessment committee report to the Senate.

In a separate item, Chair Alexander noted that he will ask the Senators to recommend representatives from each school to serve on the Student Information System Steering Committee. Also suggested was representation from the UUF.

Proposal from SOM on Department of Ophthalmology Name Change

Associate Dean Daniel Anker represented the School of Medicine and was prepared to respond to any questions on the proposal to rename the department at University Hospitals as the Department of Ophthalmology and Visual Sciences. This would be consistent with a department committed to research and development in the basic sciences. This item was approved to go to the Faculty Senate at the next meeting.

President's Announcement

President Gregory Eastwood reported meeting with members of the History Department. Their concerns were salaries and plus/minus grading. The EC members reported to the president that this issue of grading has been discussed in the past and that it was students who were opposed to the institution of plus/minus grading because it would lower GPAs. The History faculty also asked about departmental visiting committees, a larger undergraduate class, and the presidential search. President Eastwood mentioned that he plans to re-establish school visiting committees.

Provost's Announcements

John Anderson noted a Law School faculty meeting and their interest in the undergraduate curriculum and the SAGES program.

Also noted is a \$1 million Coulter Foundation donation for Biomedical Engineering and a possible endowment.

The Cleveland Scholarship Program has signed a memo of agreement with us to help raise scholarship money to guarantee scholarships and financial aid for 50 students a year from Cleveland and surrounding school districts. The provost was urged to get good publicity for this initiative.

Lynn Singer and Donald Feke are drawing up a position description for a replacement for Chris Munoz of Undergraduate Admissions. Liz Woyczynski has noted that the positive impact of SAGES for Admissions is that research faculty are involved in teaching.

There was a call for more information on our exchange agreement with Fisk University and agreement that Kathryn Karipides would be asked to speak at the next Senate meeting on student recruitment, possibilities for shared lab facilities, and faculty exchange programs between our two schools.

Chair's Announcements

Professor Alexander noted that he had passed along to the Research Committee the draft of a policy on Openness of Research on Campus.

He would like to leave time on Senate agenda and encourage discussion on topics that may not yet be ready for a motion, such as extending voting privileges to the SAC chair and the UUF Executive Committee chair, and re-constituting the Senate Budget Committee to include members of the constituent school budget committees, noting that Glenn Starkman is anxious to have this open discussion.

Extra December Discretionary Day

After a brief discussion of December 27 or December 29, it will be recommended that Wednesday, Dec. 27th be recommended as an extra discretionary this year for all staff.

Referral From President on Clarification of Fellowship Course Motion

The question has come up as to whether the motion approved at the last Senate meeting was intended to be applicable only to students in the School of Graduate Studies or available to any professional school students as well. President Eastwood is referring this back to the Executive Committee who are returning it to the Committee on Graduate Studies for further discussion and clarification.

Follow-Up on Discussion at ACES Provost's Leadership Retreat

Chair Alexander reported that three topics had emerged as being important items for our faculty: scheduling meetings at family-friendly times (to end by 5 p.m.); a campus child care center; allowing progress toward getting tenure while working part-time. This last will be referred to the Faculty Personnel Committee. Kathleen Wells urged that the committee consult with the Senate's Women Faculty Committee and other organizations such as the University Advisory Committee on Women on the work they have been doing.

Invitation to Vice President to Speak to Faculty Senate

Lara Kalafatis, Vice President of University Relations, will be asked to speak at the Senate meeting on November 21st, if she is available.

Approval of Agenda

The agenda was approved, as modified by today's discussion.

The motion to adjourn was approved.

Lynne E. Ford
Secretary of the Faculty Senate